

Lake Shastina Community Services District

RESOLUTION 1 - 95

A RESOLUTION AUTHORIZING LAKE SHASTINA FIRE DEPARTMENT TO OBTAIN AND UTILIZE A FIRST INTERSTATE BANK VISA BUSINESS CARD AND TO AUTHORIZE DISTRICT FIRE CHIEF, GENERAL MANAGER AND/OR DISTRICT SECRETARY TO ENTER INTO SUCH AGREEMENTS AS MAY BE REQUIRED BY FIRST INTERSTATE BANK TO OBTAIN SAID VISA BUSINESS CARD.

WHEREAS, the Lake Shastina Community Services District has entered into a mutual aid agreement with other Siskiyou County Fire Fighting Units, and

WHEREAS, from time to time the Lake Shastina Fire Department is required to leave the local area for training and/or fire fighting, and

WHEREAS, while out of local area it may be necessary to purchase fuel, lodging, food, and other miscellaneous services on credit;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Directors of the Lake Shastina Community Services District, Siskiyou County, California, as follows:

1. That any one of the designated persons listed below is authorized, for and on behalf of the governing authority of this organization, to enter into such agreement(s) with First Interstate Bank of California ("Bank"), including, but not limited to, a Merchant Bank Card Agreement, and to take such other action with respect to such agreement(s) as any such individual may from time to time deem appropriate in connection with this organization's participation, by arrangement with Bank, in the MasterCard and VISA bank card interchange systems and/or in one or more ATM Networks, whether owned and operated by MasterCard or VISA or otherwise.

2. That this organization's officers, employees, agents and representatives are authorized, for it and on its behalf, to make and deliver sales slips, credit slips, electronic transaction records and other drafts or instruments to Bank in connection with such agreement(s) and participation.

3. That this authorization is in addition to any other authorization for the same or similar activities now in effect and shall remain in effect until such time as Bank receives duly authorized written notice of its revocation at the address(es) specified by Bank for such notice.

4. That Fire Chief shall be accountable for the VISA card and the use thereof.

5. That all purchase receipts and statements will be delivered to district office for processing with copies of said documents being routed to Fire Chief on date received.

6. That limit of said VISA Business Card shall be \$500.00 .

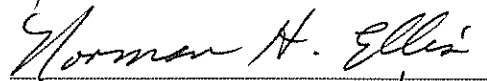
Name and title of persons each authorized to enter into agreements according to the above resolutions:

SIGNATURES

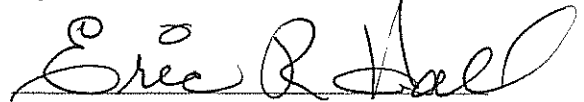
CHARLES R. SMITH, General Manager



NORMAN H. ELLIS, District Secretary



ERIC R. HALL, Fire Chief

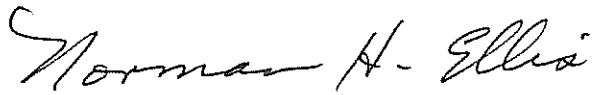


I hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by the Board of Directors of the Lake Shastina Community Services District, Siskiyou County, California, at a meeting thereof duly held on the 17th day of May, 1995, by the following vote: AYES, and in favor thereof, Directors:

NOES: Directors: *None*

ABSENT: Directors: *None*

ABSTAIN: Directors: *None.*


NORMAN H. ELLIS, District Secretary

APPROVED:


DONALD WALLACE, President

District Secretary Ellis briefed the status of the General Manager's replacement. Interviews will be occurring shortly; three are scheduled for the week of 29 May.

VII. NEW BUSINESS:

A. Authorization to Obtain VISA Business Card for Lake Shastina Volunteer Fire Department; Request for. Fire Chief Hall explained the need for some type of credit card and gave a good example. Director Coplan moved to adopt Resolution 1-95, A Resolution Authorizing Lake Shastina Fire Department to Obtain and Utilize a First Interstate Bank VISA Business Card and to Authorize District Fire Chief, General Manager and/or District Secretary to Enter into Agreements as may be required by First Interstate Bank to Obtain Said VISA Business Card, amount to be limited to \$500 maximum. Director Dean duly seconded and motion carried unanimously by a roll call vote.

AT THIS TIME, THE BOARD WENT INTO CLOSED SESSION DUE TO HAVING TO CONFER WITH GENERAL COUNSEL BEFORE HIS OFFICE CLOSSES. PLEASE SEE REPORT UNDER CLOSED SESSION LATER IN THESE MINUTES.

B. FY-96 Preliminary Budget, by reference incorporated herein. General Manager Smith explained the new coversheet which was handed out earlier this date. The preliminary budget shows that if CSD wants to: 1) Purchase of Police Vehicle; 2) Hire a New Officer with the Grant; 3) Pay Increases, then Police special tax will need to be increased. The best approach is for the Police Chief to come up with a five year plan and confer with Finance Officer Coplan and Mr. Britt before bringing the plan to the board. The proposed budget still requires interim adjustments and perhaps an alternative proposal.

General Manager Smith explained that the information is available today, but the directors need time to digest it, a June Workshop may be necessary before the next regular board meeting on June 21st. It was later determined that a workshop will not be necessary.

General Manager Smith requested that Department Heads submit their proposed budgets to him as soon as possible. He will consolidate them, and present FY-96 budget to the board at a public hearing on June 21, 1995.

General Manager Smith noted that on the Fire Department overview, it is \$6,000 over the cash basis. A new proposal should be submitted showing a figure closer to the cash basis. He also noted that on the current proposal there is \$8,000 for firefighters for callouts, \$7,200 for payments to Fire Chief and EMT Captain, and a new rescue vehicle.

General Manager Smith noted that \$20,000 was deleted from the sewer fund operational budget for capital improvements to sewer ponds. This will impact distribution of overhead to both fire and police funds. Mr. Smith will, after close of FY-95, compare actual to budgeted fund expenditures to determine what impact each may have on final distribution of General Fund Overhead to Police, Fire and Sewer Funds.

VIII. PUBLIC COMMENT: None.