



Lake Shastina Community Services District

RESOLUTION 4-93

RESOLUTION AUTHORIZING EXISTING JOINT CIVIC SERVICES ACCOUNT AT
TIMBERLINE BANK TO BE UTILIZED AS JOINT CHECKING ACCOUNT FOR CSD,
MWC AND RHCA AND AUTHORIZING AN INCREASE OF DEPOSIT THEREIN

WHEREAS, the Lake Shastina Community Services District, Mutual
Water Company and Rancho Hills Community Association have entered
into a mutual agreement to consolidate administrative functions
and have jointly purchased a computer system to effect additional
efficiencies, and

WHEREAS, said computer system includes Accounts Receivable and
Accounts Payable software programs that have been modified to
meet the unique needs of the aforementioned agencies, i.e.,
capability to track revenues and expenditures by separate and
independent fund accounting procedures, and

WHEREAS, the accounting firm of Aiello & Goodrich has conducted
annual audits of the financial records of the District and have
indicated that it would be more efficient to utilize a joint
checking account, and

WHEREAS, by letter of October 4, 1988 said CPA firm has provided
all agencies an explanation of the term "co-mingle" thereby
indicating current bookkeeping system being used can account for
the money on a fund by fund basis, and

WHEREAS, the average monthly expenditures of greater than \$50,000
indicates the necessity of increasing existing deposit to \$25,600
which will cover a two week billing cycle;

NOW THEREFORE, BE IT RESOLVED that:

1. The Lake Shastina Community Services District Board of
Directors hereby authorizes the establishment of a joint
Civic Services checking account utilizing the existing joint
account at Timberline Bank with participants being the
following agencies: CSD, MWC, and RHCA.
2. Said checking account shall be titled Lake Shastina Civic
Services and shall be an interest bearing account that
allows an unlimited number of transactions; and
3. Interest earned on the account shall be allocated monthly to
each participating agency based on the average monthly
balance of each participant; and

RESOLUTION 4-93
CSD 1/20/93

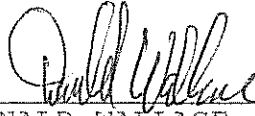
4. The District deposit shall be increased to \$25,600 with the following Fund Distribution: Police - \$11,264, Fire - \$5,632, Sewer - \$8,704.

I hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by the Board of Directors of the Lake Shastina Community Services District, Siskiyou County, California, at a meeting thereof duly held on the 20th day of January, 1993, by the following vote:

AYES: and in favor thereof, Directors Britt, Johns, Trager and Wallace

NOES: Director Lewis

ABSENT:



DONALD WALLACE, President

ATTEST:



LORRAINE FLECK, District Secretary

billed as well as the initial 20% impact payment. He reports significant monies are outstanding and it was the consensus of the members that Supt. Lea honor the terms of the agreement.

VI. NEW BUSINESS

- A. Resolution 1-93, "A Resolution of the Board of Directors of Lake Shastina Community Services District naming "Designated Persons" to Determine the Timeliness and/or Sufficiency of Claims Filed Against the District" was presented for consideration. A motion was made by Director Johns and seconded by Director Britt to adopt Resolution 1-93. Upon roll call vote, the motion carried unanimously.
- B. Resolution 2-93, "A Resolution Authorizing Investment of Lake Shastina Community Service District Monies in the Local Agency Investment Fund" was presented for consideration. A motion was made by Director Trager, duly seconded by Director Johns, that Resolution 2-93 be adopted. Upon a roll call vote, the motion carried unanimously.
- C. Resolution 3-93, "A Resolution Adopting an Annual Statement of Investment Policy for the Lake Shastina Community Services District" was presented for consideration. A motion was made by Director Trager, duly seconded by Director Lewis, to adopt Resolution 3-93 as presented. Upon roll call vote, the motion carried unanimously.
- D. LSPOA's Request for Sewer Services to Parcel Q (106-120-040) was presented for consideration by the Board, by reference incorporated herein. Following discussion on this matter, a motion was made by Director Britt, duly seconded by Director Johns to table consideration of the application until such time as payment in full and a signed Bill of Sale has been received. Upon roll call vote, the motion carried unanimously.
- E. Gimenez/Leppek Rezone Petition (Z-92-19), documents incorporated herein, were identified for information only. No board action required at this time.
- F. Letters from Counseland Diversified Systems Consultants, Inc. relative to billing and accounting software, by reference incorporated herein, are offered for information only. No board action required at this time.
- G. Information regarding Special District Seminar - one day workshop for CSD Secretary - "How to Run a Special District Office" was presented for consideration. Following discussion a motion was made by Director Britt, duly seconded by Director Trager to approve funds for registration, travel expenses and lunch to send the District Secretary to attend the seminar regarding Special District Office Procedures slated for 2/10/93. Upon vote, the motion carried unanimously.
- H. Resolution 4-93, "A Resolution Authorizing Existing Joint Civic Services Account at Timberline Bank to be Utilized as Joint Checking Account for CSD, MWC, and RHCA and Authorizing an Increase of Deposit Therein" was presented for consideration. A motion was made by Director Johns and duly seconded by Director Britt, to adopt Resolution

4-93. Upon roll call vote of Ayes: Britt, Trager, Johns, Wallace and Noes: Lewis, the motion carried. Memo from General Accountant regarding subject is incorporated herein.

- I. The Agreement and Bill of Sale for Office Equipment negotiated between LSPOA, SCA, CSD, MWC and RHCA was presented for review. Director Britt provided a brief overview of the negotiations resulting in the agreement and proposed bill of sale. He notes, however, that no execution of this document has occurred. A motion was made by Director Britt, duly seconded by Director Johns, that the CSD President be authorized to sign the Agreement and Bill of Sale regarding office equipment and authorize payment of CSD's share of the monies upon signature of LSPOA to the said agreement. Upon vote, the motion carried unanimously.
- J. Mid-Year Budget Review was postponed to the meeting 2/3/93 which will begin at 4:00 p.m.

Following comments and information by Administrator Smith, Director Britt moved, and it was duly seconded by Director Johns, to add agenda item K - SDRMA Meeting/Seminar - additional training. Upon vote, the motion carried unanimously.

- K. A Workshop on Claims Procedures and Safety Programs presented by the Special District Risk Management Authority, slated for 2/8/93 was reviewed. Administrator Smith advised that by having additional attendees, the District would be eligible to gain discount points when the policy is renewed. Following discussion, a motion was made by Director Johns, and duly seconded by Director Trager, that three (3) people be authorized to attend the SDRMA workshop and per diem expenses and travel expenses be authorized. Upon vote, the motion carried unanimously. Chief Spencer, Chief Hall, and Exec. Officer Paulus all confirmed they would make arrangements to attend.

VII. PUBLIC COMMENT

Vice President Johns reports he will continue to attend LSPOA meetings to keep abreast of current issues. No other comments offered at this time.

VIII. RECESS FOR CLOSED SESSION

The meeting was recessed for closed session pertaining to personnel matters. Upon reconvening, the members noted there was nothing to report from the closed session. The Board took no action during the closed session.

VIII. ADJOURNMENT There being no further business brought before the Board, the President entertained a motion to adjourn at 5:46 p.m.

Respectfully submitted



Lori Fleck
District Secretary