



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

AGENDA

Wednesday, June 15, 2022

Open Session: 1:00 p.m.

Administration Building via Zoom Teleconference

16320 Everhart Drive, Weed, California 96094 • (530) 938-3281

CALL TO ORDER:

LSCSD Board Roll Call: Directors: Beck _____ Cupp _____ MacIntosh _____ Mitchell _____ Thompson _____

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

Those who wish to speak on a matter that does not appear on the agenda, may do so during this Public Comment period. Each individual comment will be limited to three minutes. The Public Comment portion of the meeting will be limited to thirty minutes (total time). If needed, time limits may be extended with concurrence of the Board. No person may speak twice to the same item. The Board may ask questions but may not act during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place the item on a future agenda.

1. CONSENT ITEMS:

- A. Approval of Minutes: Regular Meeting May 18, 2022
- B. Ratification of Disbursements: May 1-31, 2022
- C. Budget Comparison: FY 2021/22
- D. Res 1-22 authorizing Remote Teleconference Meetings
- E. Department Written Reports
 - 1. Fire Department
 - 2. Police Department
 - 3. Sewer Department
 - 4. Water Department

DISCUSSION / REPORTS: ACTION ITEMS:

- 2. Discussion on water restrictions from the State (GM Moser)
- 3. Ordinance 2-14 (GM Moser)
- 4. Evacuation Planning (PC Bullington)

STAFF COMMENTS:

BOARD MEMBER COMMENTS:

ADJOURNMENT: The next LSCSD Regular Meeting is scheduled to be held on July 20, 2022 1:00 p.m. at the Administration Building.

Supplementary documents and other materials distributed to the District board after their agenda packets have been distributed to the members may be viewed at the District office and obtained at the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/87219894515?pwd=cXlyWjRmalUyTjI0WDBVOHFGL01ydz09>

Meeting ID: 872 1989 4515

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LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting
Wednesday, May 18, 2022
Closed Session 12:00 p.m.
Open Session by Teleconference: 1:00 p.m.
UNAPPROVED MINUTES

CALL TO ORDER AND ROLL CALL: 12:00 PM

LSCSD Board Roll Call: Beck absent Cupp ✓ MacIntosh ✓ Mitchell ✓ Thompson absent
Also present: GM Moser, and District Counsel Margaret Long. There were no people in the audience.

ADJOURN TO CLOSED SESSION: 12:01 PM

CLOSED SESSION:

- A. Conference with Real Property Negotiations – Property: 16337 Everhart Dr. Weed, CA 96094 (Gov. Code Section 54956.8).
- B. Conference with Legal Counsel – Initiation of Litigation (Gov. Code Section 54956.9(d)(4)).

With no objections by the Board, Pres. Mitchell adjourned Closed Session at 12:22 PM

RETURN TO OPEN SESSION: 1:01 PM

LSCSD Board Roll Call: Beck ✓ Cupp ✓ MacIntosh ✓ Mitchell ✓ Thompson absent

Also present: GM Moser, AP DeBon, AOA Phonepaseuth, PC Bullington, AFC/R&RC Cardenas, and District Counsel Long. There were approximately 5 people in the audience.

REPORT ON CLOSED SESSION: Direction given to staff.

PLEDGE OF ALLEGIANCE: Carried out.

PUBLIC COMMENTS: None received.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting April 20, 2022
- B. Ratification of Disbursements: April 1-30, 2022
- C. Budget Comparison: FY 2021/22
- D. Res 1-22 authorizing Remote Teleconference Meetings
- E. LAIF Quarterly Report
- F. Department Written Reports
 1. Fire Department
 2. Police Department
 3. Sewer Department
 4. Water Department

Motion by Dir. Cupp, second by Dir. MacIntosh, to approve Consent Calendar.

Ayes: Directors Cupp, MacIntosh, Mitchell
Noes: Director Beck
Absent: Director Thompson

DISCUSSION / REPORTS / ACTION ITEMS:

2. Big Springs Road – Discussion only.
3. Waive second reading and adopt Military Equipment Use Ordinance -*FULL TEXT OF CERTIFIED COPY AVAILABLE IN DISTRICT OFFICE: 16320 EVERHART DR. WEED, CA 96094*

Motion by Dir. Beck, second by Dir. MacIntosh, to waive second reading and adopt Military Equipment Use Ordinance.

Ayes: Directors Beck, Cupp, MacIntosh, Mitchell
Noes: None
Absent: Director Thompson

4. Approval for LSPD to auction firearms.

Motion Dir. Cupp, second by Dir. MacIntosh, to approve LSPD to auction firearms.

Ayes: Directors Cupp, MacIntosh, and Mitchell
Noes: Director Beck
Absent: Director Thompson

5. Approve Res *-22 calling an election for LSCSD Board Members – to be consolidated on the 2022 November General Election.

Motion by Dir. Cupp, second by Dir. MacIntosh, to approve Resolution *-22 calling an election for LSCSD Board Members – to be consolidated on the 2022 November General Election.

Ayes: Directors Beck, Cupp, MacIntosh, Mitchell
Noes: None
Absent: Director Thompson

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.

ADJOURNMENT: With no objections by the Board, Pres. Mitchell adjourned the meeting at 2:04 PM. The next LSCSD Regular Board Meeting to be held on June 15, 2022, 1:00 PM at the Administration Building.

Approval Date: June 15, 2022

Paula Mitchell, President

ATTEST:

Robert Moser, General Manager/Secretary

TREASURER'S REPORT - RATIFICATION OF DISBURSEMENTS
LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1B

Board motion "To ratify the checks for expenses, including payroll and liabilities, issued on behalf of the District for the period of May 1 thru May 31,2022 for a total of: " \$ 175,578.33

Each check has been signed by two directors with documentation attached to each check.

Submitted for May 2022	\$ 175,578.33
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Expenses - Regular Checks Mechanics Bank Account	\$ 79,984.86
Expenses - Payroll & Liability Checks Mechanics Bank Account	\$ 95,593.47
<u>Subtotal</u>	<u>\$ 175,578.33</u>
<u>Total CSD Expenses</u>	<u>\$ 175,578.33</u>

LAKE SHASTINA COMMUNITY SERVICES DISTRICT
 ACCOUNTS PAYABLE - MECHANICS BANK

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10 General	15 Sewer	20 Water	25 Police	26 COPS Grant	30 Fire	31 SAFER
5/3/2022	1452	PACIFIC POWER	8,354.78	8,354.78		2,990.52	2,042.74	3,266.99	42.93	-	11.60	-
5/5/2022	1453	QUILL CORP	141.53	141.53		22.51	-	-	-	-	119.02	-
	1454	VERIZON WIRELESS	38.01	38.01		-	-	-	-	-	38.01	-
	1455	US BANK EQUIPMENT FINIANCE	109.87	109.87		-	-	-	-	-	109.87	-
	1456	PITNEY BOWES	242.47	242.47		242.47	-	-	-	-	-	-
	1457	WILLIAMS SCOTSMAN	593.14	593.14		-	296.57	296.57	-	-	-	-
	1458	XIO, INC	482.00	482.00		-	-	482.00	-	-	-	-
	1459	MEEK'S LUMBER	61.25	61.25		-	61.25	-	-	-	-	-
	25346	BONNIE GRAHAM	60.00	60.00		-	-	-	60.00	-	-	-
	25347	CAL ORE TELEPHONE	425.51	425.51		192.21	63.26	63.25	85.43	-	21.36	-
	25348	COWLEY D&L	86.71	86.71		43.35	-	-	-	21.68	21.68	-
	25349	CROSS CONNECTIONS EMERGENCY	15,963.67	15,963.67		-	-	-	-	-	15,963.67	-
	25350	ED STEINHOFF REPAIRS	142.85	142.85		-	71.42	71.43	-	-	-	-
	25351	ESO SOLUTIONS	1,738.80	1,738.80		-	-	-	-	-	1,738.80	-
	25352	JOSEPH J. BLAKE & ASSOC.	2,750.00	2,750.00		2,750.00	-	-	-	-	-	-
	25353	KELLIE POWER	400.00	400.00		400.00	-	-	-	-	-	-
	25354	MATTHEW SADLER	41.53	41.53		-	-	-	41.53	-	-	-
	25355	MOUNTAIN FITNESS	102.00	102.00		-	-	-	102.00	-	-	-
	25356	OFFICE TECHNOLOGIES	45.36	45.36		-	-	-	45.36	-	-	-
	25357	PACE ANALYTICAL SERVICES	415.00	415.00		-	415.00	-	-	-	-	-
	25358	PREMIER OIL CHANGE	110.52	110.52		-	-	-	-	110.52	-	-
	25359	SHASTA VALLEY TIRE	60.37	60.37		-	30.18	30.19	-	-	-	-
	25360	SISKIYOU TECHNOLOGY CONSULTANT	2,508.00	2,508.00		2,508.00	-	-	-	-	-	-
	25361	SOLANO'S	114.00	114.00		40.17	14.70	14.71	-	24.33	20.09	-
	25362	STATE WATER RESOURCES CONTROL	110.00	110.00		-	110.00	-	-	-	-	-
	25363	THE RADAR SHOP	146.00	146.00		-	-	-	146.00	-	-	-
	25364	US BANK	122.69	122.69		-	-	-	30.00	92.69	-	-
	506058	EDD EFT	146.63		146.63	-	-	-	146.63	-	-	-
	506059	EFTPS EFT	375.68		375.68	-	-	-	375.68	-	-	-
	505060	MB EFT - Payroll Checks (Direct Deposits)	5,623.22		5,623.22	-	-	-	5,623.22	-	-	-
	25365	Payroll Checks (Live Checks)-MR	1,804.90		1,804.90	-	1,804.90	-	-	-	-	-
	25366	Payroll Checks (Live Checks)-PP	47.90		47.90	-	-	-	-	-	47.90	-
	25367	Payroll Checks (Live Checks)-RK	203.28		203.28	-	-	-	-	-	203.28	-
	506080	EDD EFT	1,839.92		1,839.92	389.70	628.91	-	494.68	150.55	114.08	62.00
	506081	EFTPS EFT	4,009.21		4,009.21	861.34	1,643.76	-	539.47	394.40	358.40	211.84
	506082	CalPERS Pep Fire EFT	1,162.46		1,162.46	-	-	-	-	-	681.33	481.13
	506083	CalPERS Classic EFT	2,058.52		2,058.52	405.21	1,653.31	-	-	-	-	-
	506084	CalPERS PEPRA EFT	1,284.36		1,284.36	786.91	497.45	-	-	-	-	-
	506085	CalPERS Clc Safety EFT	1,556.29		1,556.29	-	-	-	1,556.29	-	-	-
	506086	CalPERS Pep Safety EFT	1,568.87		1,568.87	-	-	-	1,028.82	540.05	-	-
	506087	CalPERS 457 Plan	760.00		760.00	-	540.00	-	200.00	-	20.00	-
	506088	MB EFT - Payroll Checks (Direct Deposits)	29,481.02		29,481.02	6,420.49	8,052.99	-	8,688.18	2,090.47	2,727.06	1,501.83

LAKE SHASTINA COMMUNITY SERVICES DISTRICT
 ACCOUNTS PAYABLE - MECHANICS BANK

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10 General	15 Sewer	20 Water	25 Police	26 COPS Grant	30 Fire	31 SAFER
5/6/2022	1448	FIRST NATIONAL BANK OMAHA-SP	26.69	26.69		-	-	-	-	-	26.69	-
	1449	FIRST NATIONAL BANK OMAHA-AD	560.43	560.43	560.43	-	-	-	-	-	-	-
	1450	FIRST NATIONAL BANK OMAHA-RM	496.52	496.52	368.37	64.07	64.08	-	-	-	-	-
	1451	FIRST NATIONAL BANK OMAHA-WB	623.03	623.03	-	-	-	158.48	429.30	-	35.25	-
5/13/2022	1462	CA DEPT OF TAX & FEE ADMIN	132.60	132.60	12.63	24.84	24.84	-	-	3.26	67.03	-
5/19/2022	25368	Payroll Checks (Live Checks)-MR	2,012.46	2,012.46	-	2,012.46	-	-	-	-	-	-
	25369	Payroll Checks (Live Checks)-PP	1,503.78	1,503.78	-	-	-	-	-	-	1,503.78	-
	25370	UNION DUES	640.22	640.22	245.50	261.00	-	69.48	64.24	-	-	-
	506105	EDD EFT	1,805.27	1,805.27	393.06	568.94	-	455.83	134.44	191.00	62.00	-
	506106	EFTPS EFT	3,900.05	3,900.05	867.91	1,619.51	-	471.67	358.53	370.59	211.84	-
	506107	CalPERS Pep Fire EFT	986.26	986.26	-	-	-	-	-	-	505.13	481.13
	506108	CalPERS Classic EFT	2,058.52	2,058.52	405.21	1,653.31	-	-	-	-	-	-
	506109	CalPERS PEPRA EFT	1,273.66	1,273.66	776.21	497.45	-	-	-	-	-	-
	506110	CalPERS Clc Safety EFT	1,076.25	1,076.25	-	-	-	1,076.25	-	-	-	-
	506111	CalPERS Pep Safety EFT	1,568.15	1,568.15	-	-	-	1,028.10	540.05	-	-	-
	506112	AFLAC EFT	258.04	258.04	33.12	224.92	-	-	-	-	-	-
	506113	CalPERS 457 Plan	740.00	740.00	-	540.00	-	200.00	-	-	-	-
	505114	MB EFT - Payroll Checks (Direct Deposits)	25,848.55	25,848.55	6,457.99	7,759.12	-	7,004.34	1,996.30	1,128.97	1,501.83	-
	1460	AT&T	147.61	147.61	-	73.80	73.81	-	-	-	-	-
	1461	QUILL CORP	134.81	134.81	105.86	-	-	-	-	-	28.95	-
	1463	US CELLULAR	339.90	339.90	-	-	-	-	-	339.90	-	-
	25372	CAL ORE TELEPHONE	276.40	276.40	-	-	-	276.40	-	-	-	-
	25373	CITY OF MEDFORD	2,555.15	2,555.15	-	-	-	-	-	-	2,555.15	-
	25374	CORAL LUQUIN	600.00	600.00	-	-	-	600.00	-	-	-	-
	25375	DON R. ERICKSON OIL	6,974.72	6,974.72	1,131.92	992.11	992.11	1,883.13	-	1,975.45	-	-
	25376	DOOLEY ENTERPRISES	187.36	187.36	-	-	-	187.36	-	-	-	-
	25377	DUCHI FAMILY, LLC	146.73	146.73	-	21.00	23.34	64.47	-	-	37.92	-
	25378	EDGEWOOD CUSTOM INTERIORS	70.00	70.00	70.00	-	-	-	-	-	-	-
	25379	FERGUSON WATERWORKS	357.34	357.34	-	-	357.34	-	-	-	-	-
	25380	GATEHOUSE MEDIA, INC	175.20	175.20	-	-	-	-	-	-	175.20	-
	25381	HARVEST PRINTING	79.37	79.37	-	-	-	-	-	79.37	-	-
	25382	HUE & CRY	38.00	38.00	38.00	-	-	-	-	-	-	-
	25383	JEFF CLIFFORD PARDRIDGE	525.00	525.00	-	-	-	-	-	-	525.00	-
	25384	KEVIN MANCEBO	101.43	101.43	101.43	-	-	-	-	-	-	-
	25385	MATTHEW DEWAINA MELO	690.00	690.00	-	-	-	-	-	-	690.00	-
	25386	N.C.G.T. SECURITY FUND	16,752.00	16,752.00	4,390.50	2,556.09	2,177.41	3,432.00	1,716.00	1,716.00	764.00	-
	25388	NAPA AUTO PARTS	486.65	486.65	9.34	66.05	66.04	-	238.05	107.17	-	-
	25389	NORCO INC	152.10	152.10	-	-	-	-	-	-	152.10	-
	25390	PACE ANALYTICAL SERVICES	268.80	268.80	-	-	268.80	-	-	-	-	-
	25391	PRENTICE LONG, PC	700.00	700.00	577.50	-	-	-	-	-	122.50	-
	25392	RANDY OR CANDY SPRY	105.50	105.50	-	-	105.50	-	-	-	-	-
	25393	SHANE KIEFER	37.00	37.00	-	-	-	-	-	-	37.00	-
	25395	SHN CONSULTING ENGINEERS	10,546.25	10,546.25	-	-	10,546.25	-	-	-	-	-
	25396	STEWART & DIANA BECKER	256.43	256.43	256.43	-	-	-	-	-	-	-
	25397	WESTERN BUSINESS PRODUCTS	75.78	75.78	75.78	-	-	-	-	-	-	-
			175,578.33	79,984.86	95,593.47	34,930.07	36,861.11	18,924.66	36,113.73	9,324.13	34,147.03	5,277.60

LAKE SHASTINA COMMUNITY SERVICES DISTRICT

May 2022 Detailed Budget Comparison 2021/2022 YTD

For the Period: 7/1/2021 to 5/31/2022	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	6/6/2022 % Bud
Fund: 10 - LSCSD General Fund						
Revenues						
Dept: 00						
4055.000 Misc Operational Income	120.00	120.00	326.80	210.00	-206.80	272.3
4056.000 Misc-Non Operating Income	100.00	100.00	66.00	0.00	34.00	66.0
4070.000 Antenna Lease Revenue	25,200.00	25,200.00	23,311.08	1,718.90	1,888.92	92.5
5050.000 Transfer Fees	4,500.00	4,500.00	4,740.00	500.00	-240.00	105.3
5080.000 Interest Earned-OPS	50.00	50.00	4.35	0.00	45.65	8.7
5081.000 Interest Earned-RSV	1,000.00	1,000.00	93.56	0.00	906.44	9.4
Dept: 22 Medical Clinic						
4053.000 Medical Clinic Revenue	60,264.00	60,264.00	50,220.00	0.00	10,044.00	83.3
Dept: 23 Green Waste Site						
4055.000 Misc Operational Income	5,000.00	5,000.00	3,175.00	775.00	1,825.00	63.5
Revenues	96,234.00	96,234.00	81,936.79	3,203.90	14,297.21	85.1%
Expenditures						
Dept: 01 General Admin						
7002.000 Admin Overhead Alloc	-462,530.00	-462,530.00	0.00	0.00	-462,530.00	0.0
7010.000 Capital Improvement	44,000.00	44,000.00	0.00	0.00	44,000.00	0.0
Less Reimbursement due from LAIF Savings	-44,000.00	-44,000.00	0.00	0.00	-44,000.00	0.0
7020.000 IT Contract Services/Server	990.00	990.00	990.00	0.00	0.00	100.0
7026.000 Contract Services	66,500.00	66,500.00	46,970.37	4,223.00	19,529.63	70.6
7033.000 Licenses, Permits, Fees	4,500.00	4,500.00	3,291.35	254.99	1,208.65	73.1
7034.000 Dues & Subscriptions	8,000.00	8,000.00	5,123.50	0.00	2,876.50	64.0
7035.000 Advertising	500.00	500.00	290.00	0.00	210.00	58.0
7040.000 Insurance (Liability)	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7041.000 Legal	10,000.00	10,000.00	6,695.00	0.00	3,305.00	67.0
7050.100 Off Exp-Supplies	3,500.00	3,500.00	3,919.99	267.66	-419.99	112.0
7050.200 Off Exp-Postage	6,000.00	6,000.00	4,395.30	0.00	1,604.70	73.3
7050.400 Off Exp-Maint	1,000.00	1,000.00	753.22	0.00	246.78	75.3
7062.000 Repair & Maintenance	200.00	200.00	1,164.58	211.69	-964.58	582.3
7063.000 Fuel	600.00	600.00	447.23	0.00	152.77	74.5
7064.000 Materials/Supplies/Small Tools	15,000.00	15,000.00	10,582.58	0.00	4,417.42	70.6
7065.000 Vehicle Repair/Maintenance	100.00	100.00	38.67	0.00	61.33	38.7
7101.000 Property Taxes	126.00	126.00	63.00	0.00	63.00	50.0
7105.000 Utilities - CSD	3,500.00	3,500.00	3,123.73	0.00	376.27	89.2
7105.100 Util-Telephone	4,010.00	4,010.00	1,619.68	0.00	2,390.32	40.4
7105.200 Util-Electric	4,000.00	4,000.00	4,610.73	1,375.19	-610.73	115.3
7105.400 Utilities-Propane	100.00	100.00	87.50	0.00	12.50	87.5
7105.600 Utility - Internet	2,000.00	2,000.00	1,409.54	128.14	590.46	70.5
7501.000 Payroll Expense	271,200.00	271,200.00	226,246.31	19,053.23	44,953.69	83.4
7513.000 Payroll-TAXES	6,000.00	6,000.00	4,226.91	284.90	1,773.09	70.4
7514.000 Payroll-Benefits	50,000.00	50,000.00	53,259.59	4,822.16	-3,259.59	106.5
7516.200 Pension Cost (CalPERS)	23,500.00	23,500.00	17,182.35	1,674.38	6,317.65	73.1
7516.400 CalPERS Fees	400.00	400.00	350.00	0.00	50.00	87.5
7516.500 CalPERS UAL Expense	44,881.56	44,881.56	44,881.56	0.00	0.00	100.0
7518.000 Workers Comp	23,000.00	23,000.00	17,860.17	1,610.80	5,139.83	77.7
7530.000 Payroll Reimbursement	-59,588.00	-59,588.00	0.00	0.00	-59,588.00	0.0
7550.000 Travel & Training	5,000.00	5,000.00	2,462.95	0.00	2,537.05	49.3
7551.000 Meals	200.00	200.00	82.33	0.00	117.67	41.2
Dept: 22 Medical Clinic						
7026.000 Contract Services	3,000.00	3,000.00	2,490.00	0.00	510.00	83.0
7040.000 Insurance (Liability)	800.00	800.00	0.00	0.00	800.00	0.0
7062.000 Repair & Maintenance	50.00	50.00	24.75	0.00	25.25	49.5
7063.000 Fuel	50.00	50.00	0.18	0.00	49.82	0.4
7080.000 Interest Expense	1,000.00	1,000.00	512.73	0.00	487.27	51.3
7084.000 Loan Principle Expense	36,500.00	36,500.00	32,487.27	0.00	4,012.73	89.0
7501.000 Payroll Expense	1,000.00	1,000.00	869.45	105.38	130.55	86.9
7513.000 Payroll-TAXES	50.00	50.00	18.21	1.53	31.79	36.4
7516.200 Pension Cost (CalPERS)	150.00	150.00	69.38	7.53	80.62	46.3
7518.000 Workers Comp	270.00	270.00	74.77	9.06	195.23	27.7
Medical Building Reserves						
Dept: 23 Green Waste Site						
7026.000 Contract Services	300.00	300.00	1,535.14	0.00	-1,235.14	511.7
7063.000 Fuel	50.00	50.00	0.00	0.00	50.00	0.0
7064.000 Materials/Supplies/Small Tools	100.00	100.00	0.00	0.00	100.00	0.0
7501.000 Payroll Expense	700.00	700.00	639.52	210.00	60.48	91.4
7513.000 Payroll-TAXES	100.00	100.00	75.42	24.67	24.58	75.4
7516.200 Pension Cost (CalPERS)	50.00	50.00	0.72	0.00	49.28	1.4
7518.000 Workers Comp	50.00	50.00	54.93	18.04	-4.93	109.9
Expenditures	77,909.56	77,909.56	500,980.61	34,282.35	-423,071.05	643.0%

For the Period: 7/1/2021 to 5/31/2022

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Fund: 15 - LSCSD Sewer Dept						
Revenues						
Dept: 00						
4001.000 Assessments & Revenue	0.00	0.00	-34.84	0.00	34.84	0.0
4001.100 Assmt/Revenue-Residential	686,033.00	686,033.00	516,685.29	0.00	169,347.71	75.3
4001.200 Assmt/Revenue-Standby	66,000.00	66,000.00	65,184.25	-9.00	815.75	98.8
4001.300 Assmt/Revenue-Commercial	20,000.00	20,000.00	15,669.57	858.92	4,330.43	78.3
4003.000 Late Payment Revenue	6,000.00	6,000.00	6,971.29	5.46	-971.29	116.2
5004.000 Sewer Hook Up Fee	44,000.00	44,000.00	36,242.50	0.00	7,757.50	82.4
5040.000 Gain on Sale of Equipment	2,500.00	2,500.00	0.00	0.00	2,500.00	0.0
5081.000 Interest Earned-RSV	500.00	500.00	339.70	0.00	160.30	67.9
Dept: 36 Planning Grant						
5075.000 Grant Income	1,223.00	1,223.00	1,223.00	0.00	0.00	100.0
Revenues	826,256.00	826,256.00	642,280.76	855.38	183,975.24	77.7%
Expenditures						
Dept: 01 General Admin						
7001.000 Accounting Audit/Review	2,925.00	2,925.00	0.00	0.00	2,925.00	0.0
7002.000 Admin Overhead Alloc	148,010.00	148,010.00	0.00	0.00	148,010.00	0.0
7010.000 Capital Improvement	257,000.00	257,000.00	84,334.77	0.00	172,665.23	32.8
Less Reimbursement due from LAIF Savings	-257,000.00	-257,000.00	-84,334.77	0.00	-172,665.23	-32.8
7020.000 IT Contract Services/Server	990.00	990.00	990.00	0.00	0.00	100.0
7026.000 Contract Services	14,000.00	14,000.00	2,649.68	0.00	11,350.32	18.9
7033.000 Licenses, Permits, Fees	12,000.00	12,000.00	11,152.10	110.00	847.90	92.9
7034.000 Dues & Subscriptions	400.00	400.00	119.97	0.00	280.03	30.0
7035.000 Advertising	200.00	200.00	50.40	0.00	149.60	25.2
7040.000 Insurance (Liability)	14,000.00	14,000.00	0.00	0.00	14,000.00	0.0
7041.000 Legal	500.00	500.00	175.00	0.00	325.00	35.0
7050.100 Off Exp-Supplies	200.00	200.00	0.00	0.00	200.00	0.0
7050.200 Off Exp-Postage	50.00	50.00	1.20	0.00	48.80	2.4
7055.000 Safety Equipment	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
7061.000 Rental Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7062.000 Repair & Maintenance	20,000.00	20,000.00	1,328.37	0.00	18,671.63	6.6
7063.000 Fuel	5,000.00	5,000.00	7,336.60	0.00	-2,336.60	146.7
7064.000 Materials/Supplies/Small Tools	11,000.00	11,000.00	9,210.59	64.98	1,789.41	83.7
7065.000 Vehicle Repair/Maintenance	10,000.00	10,000.00	6,400.32	101.60	3,599.68	64.0
7100.000 Lease/Rent Expense	4,000.00	4,000.00	2,695.52	296.57	1,304.48	67.4
7105.100 Util-Telephone	1,000.00	1,000.00	778.42	73.80	221.58	77.8
7105.200 Util-Electric	50,000.00	50,000.00	41,624.76	2,042.74	8,375.24	83.2
7105.300 Util-Waste	800.00	800.00	450.00	0.00	350.00	56.3
7105.600 Utility - Internet	1,000.00	1,000.00	773.90	63.26	226.10	77.4
7501.000 Payroll Expense	208,002.00	208,002.00	140,749.79	13,211.79	67,252.21	67.7
7513.000 Payroll-TAXES	5,000.00	5,000.00	3,027.77	217.70	1,972.23	60.6
7514.000 Payroll-Benefits	60,000.00	60,000.00	37,275.39	2,556.09	22,724.61	62.1
7516.200 Pension Cost (CalPERS)	17,500.00	17,500.00	12,672.20	1,197.18	4,827.80	72.4
7516.400 CalPERS Fees	200.00	200.00	175.00	0.00	25.00	87.5
7516.500 CalPERS UAL Expense	19,116.22	19,116.22	19,116.22	0.00	0.00	100.0
7516.600 Pension Plan Fees (MPPP)	-723.87	-723.87	-723.87	0.00	0.00	100.0
7518.000 Workers Comp	17,500.00	17,500.00	11,489.49	1,124.12	6,010.51	65.7
7550.000 Travel & Training	500.00	500.00	0.00	0.00	500.00	0.0
7551.000 Meals	200.00	200.00	56.48	0.00	143.52	28.2
7552.000 Employee Physical Exams-Shots	1,500.00	1,500.00	956.95	0.00	543.05	63.8
7555.000 Personal Protective Equip PPE	1,000.00	1,000.00	1,150.35	0.00	-150.35	115.0
7556.000 Uniforms	2,000.00	2,000.00	944.35	0.00	1,055.65	47.2
Dept: 36 Planning Grants						
7026.000 Contract Services	550.00	550.00	524.17	0.00	25.83	95.3
7513.000 Payroll-TAXES	50.00	50.00	10.68	0.00	39.32	21.4
7516.200 Pension Cost (CalPERS)	100.00	100.00	47.91	0.00	52.09	47.9
7518.000 Workers Comp	100.00	100.00	51.62	0.00	48.38	51.6
7530.000 Payroll Reimbursement	200.00	200.00	79.05	0.00	120.95	39.5
Expenditures	631,869.35	631,869.35	313,340.38	21,059.83	318,528.97	49.6%

For the Period: 7/1/2021 to 5/31/2022

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Fund: 20 - LSCSD Water Dept						
Revenues						
Dept: 00						
4001.100 Assm/Revenue-Residential	345,000.00	345,000.00	266,708.09	225.00	78,291.91	77.3
4001.200 Assm/Revenue-Standby	102,200.00	102,200.00	101,679.21	-30.02	520.79	99.5
4001.300 Assm/Revenue-Commercial	13,000.00	13,000.00	9,692.53	1,068.22	3,307.47	74.6
4003.000 Late Payment Revenue	6,000.00	6,000.00	7,174.79	27.51	-1,174.79	119.6
4056.000 Misc-Non Operating Income	1,500.00	1,500.00	1,280.00	0.00	220.00	85.3
4075.000 Water Capacity Expansion Fee	2,500.00	2,500.00	1,060.00	0.00	1,440.00	42.4
5006.000 Water Hook Up Fee	2,500.00	2,500.00	0.00	0.00	2,500.00	0.0
5081.000 Interest Earned-RSV	1,000.00	1,000.00	726.25	0.00	273.75	72.6
Dept: 22 Medical Clinic						
4054.000 Loan Principle Revenue	36,500.00	36,500.00	32,487.27	0.00	4,012.73	89.0
5081.000 Interest Earned-RSV	9,000.00	9,000.00	512.73	0.00	8,487.27	5.7
Dept: 36 Planning Grant						
5075.000 Grant Income	85,000.00	85,000.00	133,786.16	40,975.16	-48,786.16	157.4
Revenues	604,200.00	604,200.00	555,107.03	1,290.71	49,092.97	91.9%
Expenditures						
7001.000 Accounting Audit/Review	2,925.00	2,925.00	0.00	0.00	2,925.00	0.0
7002.000 Admin Overhead Alloc	166,511.00	166,511.00	0.00	0.00	166,511.00	0.0
7010.000 Capital Improvement	105,000.00	105,000.00	84,334.78	0.00	20,665.22	80.3
Less Reimbursement due from LAIF Savings	-105,000.00	-105,000.00	-84,334.78	0.00	-20,665.22	-80.3
7020.000 IT Contract Services/Server	990.00	990.00	990.00	0.00	0.00	100.0
7026.000 Contract Services	20,000.00	20,000.00	13,156.68	750.80	6,843.32	65.8
7033.000 Licenses, Permits, Fees	3,500.00	3,500.00	3,394.84	-268.84	105.16	97.0
7034.000 Dues & Subscriptions	1,124.00	1,124.00	570.73	0.00	553.27	50.8
7035.000 Advertising	200.00	200.00	50.40	0.00	149.60	25.2
7040.000 Insurance (Liability)	20,000.00	20,000.00	0.00	0.00	20,000.00	0.0
7041.000 Legal	500.00	500.00	175.00	0.00	325.00	35.0
7050.100 Off Exp-Supplies	200.00	200.00	0.00	0.00	200.00	0.0
7050.200 Off Exp-Postage	50.00	50.00	1.80	0.00	48.20	3.6
7055.000 Safety Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7062.000 Repair & Maintenance	13,000.00	13,000.00	459.65	-60.00	12,540.35	3.5
7063.000 Fuel	5,500.00	5,500.00	7,396.05	0.00	-1,896.05	134.5
7064.000 Materials/Supplies/Small Tools	10,000.00	10,000.00	9,076.07	421.42	923.93	90.8
7065.000 Vehicle Repair/Maintenance	7,000.00	7,000.00	6,104.91	101.62	895.09	87.2
7100.000 Lease/Rent Expense	3,000.00	3,000.00	2,695.54	296.57	304.46	89.9
7105.100 Util-Telephone	700.00	700.00	778.47	73.81	-78.47	111.2
7105.200 Util-Electric	85,000.00	85,000.00	73,830.08	3,266.99	11,169.92	86.9
7105.300 Util-Waste	675.00	675.00	506.25	0.00	168.75	75.0
7105.600 Utility - Internet	840.00	840.00	717.64	63.25	122.36	85.4
7501.000 Payroll Expense	135,000.00	135,000.00	120,308.58	7,965.77	14,691.42	89.1
7513.000 Payroll-TAXES	2,700.00	2,700.00	2,572.43	135.72	127.57	95.3
7514.000 Payroll-Benefits	39,000.00	39,000.00	31,753.11	2,177.41	7,246.89	81.4
7516.200 Pension Cost (CalPERS)	15,000.00	15,000.00	10,474.70	712.75	4,525.30	69.8
7516.400 CalPERS Fees	200.00	200.00	175.00	0.00	25.00	87.5
7516.500 CalPERS UAL Expense	19,116.22	19,116.22	19,116.22	0.00	0.00	100.0
7516.600 Pension Plan Fees (MPPP)	-723.88	-723.88	-723.88	0.00	0.00	100.0
7518.000 Workers Comp	15,000.00	15,000.00	9,730.49	674.19	5,269.51	64.9
7550.000 Travel & Training	800.00	800.00	70.20	0.00	729.80	8.8
7551.000 Meals	250.00	250.00	136.44	0.00	113.56	54.6
7552.000 Employee Physical Exams-Shots	100.00	100.00	0.00	0.00	100.00	0.0
7555.000 Personal Protective Equip PPE	1,000.00	1,000.00	48.13	0.00	951.87	4.8
7556.000 Uniforms	2,600.00	2,600.00	944.33	0.00	1,655.67	36.3
Dept: 36 Planning Grants						
7026.000 Contract Services	60,000.00	60,000.00	76,930.57	0.00	-16,930.57	128.2
7501.000 Payroll Expense	200.00	200.00	49.86	0.00	150.14	24.9
7513.000 Payroll-TAXES	25.00	25.00	1.24	0.00	23.76	5.0
7516.200 Pension Cost (CalPERS)	25.00	25.00	7.04	0.00	17.96	28.2
7518.000 Workers Comp	25.00	25.00	7.33	0.00	17.67	29.3
7530.000 Payroll Reimbursement	150.00	150.00	35.80	0.00	114.20	23.9
Expenditures	633,182.34	633,182.34	391,541.70	16,311.46	241,640.64	61.8%

For the Period: 7/1/2021 to 5/31/2022

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Fund: 25 - LSCSD Police Department						
Revenues						
4001.100 Assm/Revenue-Residential	138,710.00	138,710.00	139,075.21	0.00	-365.21	100.3
4001.200 Assm/Revenue-Standby	279,840.00	279,840.00	279,100.51	-82.51	739.49	99.7
4001.300 Assm/Revenue-Commercial	3,410.00	3,410.00	1,540.00	0.00	1,870.00	45.2
4003.000 Late Payment Revenue	10,000.00	10,000.00	9,759.11	-18.02	240.89	97.6
4056.000 Misc-Non Operating Income	3,629.00	3,629.00	3,171.11	141.31	457.89	87.4
5040.000 Gain on Sale of Equipment	3,000.00	3,000.00	500.00	0.00	2,500.00	16.7
5054.000 Animal Control Fees - Other	300.00	300.00	0.00	0.00	300.00	0.0
5055.000 Animal License Fee	3,500.00	3,500.00	3,320.00	90.00	180.00	94.9
5056.000 Warrant	1,000.00	1,000.00	747.62	179.60	252.38	74.8
5061.000 Donations	200.00	200.00	1,000.00	1,000.00	-1,000.00	0.0
5075.000 Grant Income	272.06	272.06	272.06	0.00	0.00	100.0
5081.000 Interest Earned-RSV	3,000.00	3,000.00	451.45	0.00	2,548.55	15.0
Revenues	446,861.06	446,861.06	438,937.07	1,310.38	7,723.99	98.2%

Expenditures						
7001.000 Accounting Audit/Review	2,925.00	2,925.00	0.00	0.00	2,925.00	0.0
7002.000 Admin Overhead Alloc	78,630.00	78,630.00	0.00	0.00	78,630.00	0.0
7010.000 Capital Improvement	89,000.00	89,000.00	83,905.92	0.00	5,094.08	94.3
Less Reimbursement due from LAIF Savings	-89,000.00	-89,000.00	-83,905.92	0.00	-5,094.08	-94.3
7020.000 IT Contract Services/Server	1,320.00	1,320.00	1,320.00	0.00	0.00	100.0
7026.000 Contract Services	4,000.00	4,000.00	3,731.14	105.36	268.86	93.3
7033.000 Licenses, Permits, Fees	1,500.00	1,500.00	964.20	0.00	535.80	64.3
7034.000 Dues & Subscriptions	6,093.00	6,093.00	6,191.00	68.00	-98.00	101.6
7035.000 Advertising	2,300.00	2,300.00	1,037.30	0.00	1,262.70	45.1
7040.000 Insurance (Liability)	7,500.00	7,500.00	0.00	0.00	7,500.00	0.0
7041.000 Legal	5,000.00	5,000.00	5,226.93	0.00	-226.93	104.5
7050.100 Off Exp-Supplies	1,500.00	1,500.00	419.82	0.00	1,080.18	28.0
7050.200 Off Exp-Postage	150.00	150.00	0.00	0.00	150.00	0.0
7050.400 Off Exp-Maint	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
7062.000 Repair & Maintenance	500.00	500.00	146.00	146.00	354.00	29.2
7063.000 Fuel	1,000.00	1,000.00	5,344.14	30.00	-4,344.14	534.4
7064.000 Materials/Supplies/Small Tools	5,500.00	5,500.00	3,539.55	187.36	1,960.45	64.4
7065.000 Vehicle Repair/Maintenance	3,000.00	3,000.00	3,169.23	120.50	-169.23	105.6
7105.000 Utilities - CSD	2,000.00	2,000.00	839.88	0.00	1,160.12	42.0
7105.100 Util-Telephone	500.00	500.00	407.63	0.00	92.37	81.5
7105.200 Util-Electric	1,400.00	1,400.00	1,237.20	42.93	162.80	88.4
7105.300 Util-Waste	300.00	300.00	250.00	0.00	50.00	83.3
7105.400 Utilities-Propane	1,000.00	1,000.00	648.81	0.00	351.19	64.9
7105.600 Utility - Internet	3,053.00	3,053.00	2,178.30	361.83	874.70	71.3
7204.000 Events	101.06	101.06	101.06	0.00	0.00	100.0
7501.000 Payroll Expense	195,600.00	195,600.00	145,087.51	26,081.91	50,512.49	74.2
7513.000 Payroll-TAXES	3,000.00	3,000.00	2,967.40	616.05	32.60	98.9
7514.000 Payroll-Benefits	36,000.00	36,000.00	33,089.00	3,432.00	2,911.00	91.9
7516.200 Pension Cost (CalPERS)	16,000.00	16,000.00	13,719.10	2,125.73	2,280.90	85.7
7516.400 CalPERS Fees	350.00	350.00	350.00	0.00	0.00	100.0
7516.600 Pension Plan Fees (MPPP)	-1,352.75	-1,352.75	-1,352.75	0.00	0.00	100.0
7518.000 Workers Comp	12,000.00	12,000.00	11,803.27	1,710.65	196.73	98.4
7550.000 Travel & Training	3,000.00	3,000.00	4,836.23	23.29	-1,836.23	161.2
7551.000 Meals	500.00	500.00	1,092.78	176.72	-592.78	218.6
7552.000 Employee Physical Exams-Shots	1,200.00	1,200.00	1,212.00	0.00	-12.00	101.0
7555.000 Personal Protective Equip PPE	8,000.00	8,000.00	5,380.00	0.00	2,620.00	67.3
7556.000 Uniforms	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
Expenditures	408,569.31	408,569.31	254,936.73	35,228.33	153,632.58	62.4%

For the Period: 7/1/2021 to 5/31/2022

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Fund: 26 - COPS Grant						
Revenues						
5075.000 Grant Income	162,000.00	162,000.00	159,576.83	14,152.52	2,423.17	98.5
Revenues	162,000.00	162,000.00	159,576.83	14,152.52	2,423.17	98.5%
Expenditures						
7033.000 Licenses, Permits, Fees	1,050.00	1,050.00	1,020.50	0.00	29.50	97.2
7050.100 Off Exp-Supplies	1,500.00	1,500.00	1,259.93	236.35	240.07	84.0
7050.200 Off Exp-Postage	200.00	200.00	132.75	0.00	67.25	66.4
7050.400 Off Exp-Maint	1,000.00	1,000.00	663.88	0.00	336.12	66.4
7051.000 Public Safety Supplies	500.00	500.00	844.70	96.48	-344.70	168.9
7051.100 Mandatory Safety Equipment	1,000.00	1,000.00	257.40	0.00	742.60	25.7
7062.000 Repair & Maintenance	1,000.00	1,000.00	70.12	35.25	929.88	7.0
7063.000 Fuel	6,460.00	6,460.00	6,652.63	92.69	-192.63	103.0
7064.000 Materials/Supplies/Small Tools	2,500.00	2,500.00	2,176.30	0.00	323.70	87.1
7065.000 Vehicle Repair/Maintenance	6,000.00	6,000.00	6,437.82	0.00	-437.82	107.3
7105.100 Util-Telephone	4,000.00	4,000.00	4,566.79	339.90	-566.79	114.2
7501.000 Payroll Expense	89,030.00	89,030.00	85,843.56	5,842.52	3,186.44	96.4
7513.000 Payroll-TAXES	2,500.00	2,500.00	1,531.74	84.71	968.26	61.3
7514.000 Payroll-Benefits	19,000.00	19,000.00	13,728.00	1,716.00	5,272.00	72.3
7516.200 Pension Cost (CalPERS)	10,000.00	10,000.00	5,992.28	541.80	4,007.72	59.9
7516.600 Pension Plan Fees (MPPP)	100.00	100.00	75.00	0.00	25.00	75.0
7518.000 Workers Comp	7,000.00	7,000.00	6,639.78	495.82	360.22	94.9
7550.000 Travel & Training	2,000.00	2,000.00	1,724.97	0.00	275.03	86.2
7551.000 Meals	500.00	500.00	428.33	0.00	71.67	85.7
7552.000 Employee Physical Exams-Shots	1,000.00	1,000.00	1,192.15	0.00	-192.15	119.2
7555.000 Personal Protective Equip PPE	2,500.00	2,500.00	42.37	0.00	2,457.63	1.7
7556.000 Uniforms	2,500.00	2,500.00	2,256.82	140.59	243.18	90.3
Expenditures	161,340.00	161,340.00	143,537.82	9,622.11	17,802.18	89.0%

For the Period: 7/1/2021 to 5/31/2022

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Fund: 30 - LSCSD Fire Department						
Revenues						
Dept: 00						
4001.100 Assm/Revenue-Residential	100,835.00	100,835.00	101,234.60	0.00	-399.60	100.4
4001.200 Assm/Revenue-Standby	165,360.00	165,360.00	165,061.56	-48.76	298.44	99.8
4001.300 Assm/Revenue-Commercial	2,315.00	2,315.00	1,052.50	0.00	1,262.50	45.5
4003.000 Late Payment Revenue	5,000.00	5,000.00	4,772.62	-7.15	227.38	95.5
4055.000 Misc Operational Income	2,000.00	2,000.00	1,390.20	0.00	609.80	69.5
4056.000 Misc-Non Operating Income	15.00	15.00	15.00	0.00	0.00	100.0
4076.000 Fire Suppression Expansion Fee	632.00	632.00	632.00	0.00	0.00	100.0
5040.000 Gain on Sale of Equipment	15,000.00	15,000.00	10,000.00	0.00	5,000.00	66.7
5056.000 Warrant	4,000.00	4,000.00	5,570.36	0.00	-1,570.36	139.3
5061.000 Donations	5,650.00	5,650.00	5,849.75	200.00	-199.75	103.5
5062.000 Event/Donations	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
5075.000 Grant Income	9,355.00	9,355.00	0.00	0.00	9,355.00	0.0
5081.000 Interest Earned-RSV	1,200.00	1,200.00	138.92	0.00	1,061.08	11.6
Dept: 34 Fire Fuels Removal						
4055.000 Misc Operational Income	28,125.00	28,125.00	8,945.00	0.00	19,180.00	31.8
5026.000 Fines/Violations	0.00	0.00	-42,500.00	0.00	42,500.00	0.0
Dept: 45 Mutual Aid Strike Team						
4080.000 Strike Team Rev Payroll Reimb	400,000.00	400,000.00	320,995.70	0.00	79,004.30	80.2
4081.000 Strike Team Rev Engine Reimb	100,000.00	100,000.00	92,395.90	0.00	7,604.10	92.4
4082.000 Strike Team Rev Admin OH Reimb	100,000.00	100,000.00	103,778.70	0.00	-3,778.70	103.8
4085.000 Emerg Resp Reimb Travel/Meals	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
Revenues	947,487.00	947,487.00	779,332.81	144.09	168,154.19	82.3%
Expenditures						
Dept: 01 General Admin						
7001.000 Accounting Audit/Review	2,925.00	2,925.00	0.00	0.00	2,925.00	0.0
7002.000 Admin Overhead Alloc	69,380.00	69,380.00	0.00	0.00	69,380.00	0.0
7010.000 Capital Improvement	400,000.00	400,000.00	284,373.85	690.00	115,626.15	71.1
Less Reimbursement due from LAIF Savings	-400,000.00	-400,000.00	-284,373.85	-690.00	-115,626.15	-71.1
7020.000 IT Contract Services/Server	660.00	660.00	660.00	0.00	0.00	100.0
7026.000 Contract Services	5,000.00	5,000.00	5,069.07	525.00	-69.07	101.4
7033.000 Licenses, Permits, Fees	100.00	100.00	106.42	0.00	-6.42	106.4
7034.000 Dues & Subscriptions	500.00	500.00	624.38	301.46	-124.38	124.9
7035.000 Advertising	150.00	150.00	397.80	175.20	-247.80	265.2
7040.000 Insurance (Liability)	10,000.00	10,000.00	0.00	0.00	10,000.00	0.0
7041.000 Legal	2,000.00	2,000.00	1,592.50	0.00	407.50	79.6
7050.100 Off Exp-Supplies	1,500.00	1,500.00	867.07	147.97	632.93	57.8
7050.200 Off Exp-Postage	100.00	100.00	40.41	0.00	59.59	40.4
7050.400 Off Exp-Maint	580.00	580.00	664.09	109.87	-84.09	114.5
7051.000 Public Safety Supplies	3,000.00	3,000.00	2,071.20	0.00	928.80	69.0
7051.100 Mandatory Safety Equipment	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
7062.000 Repair & Maintenance	500.00	500.00	98.43	35.25	401.57	19.7
7063.000 Fuel	12,500.00	12,500.00	14,966.32	15.03	-2,466.32	119.7
7064.000 Materials/Supplies/Small Tools	5,000.00	5,000.00	4,921.66	0.00	78.34	98.4
7065.000 Vehicle Repair/Maintenance	50,000.00	50,000.00	51,709.20	0.00	-1,709.20	103.4
7075.000 VFA Grant Equipment	18,710.00	18,710.00	19,877.92	15,963.67	-1,167.92	106.2
7105.000 Utilities - CSD	2,000.00	2,000.00	1,797.27	0.00	202.73	89.9
7105.100 Util-Telephone	2,000.00	2,000.00	1,708.27	38.01	291.73	85.4
7105.200 Util-Electric	2,000.00	2,000.00	2,176.90	11.60	-176.90	108.8
7105.300 Util-Waste	900.00	900.00	674.09	0.00	225.91	74.9
7105.400 Utilities-Propane	3,000.00	3,000.00	1,936.43	0.00	1,063.57	64.5
7105.600 Utility - Internet	260.00	260.00	234.96	21.36	25.04	90.4
7204.000 Events	300.00	300.00	232.08	0.00	67.92	77.4
7501.000 Payroll Expense	64,662.00	64,662.00	68,233.07	4,785.99	-3,571.07	105.5
7513.000 Payroll-TAXES	9,000.00	9,000.00	2,575.83	158.11	6,424.17	28.6
7514.000 Payroll-Benefits	20,500.00	20,500.00	18,876.00	1,716.00	1,624.00	92.1
7516.200 Pension Cost (CalPERS)	7,000.00	7,000.00	6,829.19	594.26	170.81	97.6
7516.600 Pension Plan Fees (MPPP)	-1,447.75	-1,447.75	-1,447.75	0.00	0.00	100.0
7518.000 Workers Comp	5,000.00	5,000.00	5,112.30	411.59	-112.30	102.2
7550.000 Travel & Training	600.00	600.00	294.25	0.00	305.75	49.0
7551.000 Meals	500.00	500.00	368.93	0.00	131.07	73.8
7552.000 Employee Physical Exams-Shots	600.00	600.00	267.00	0.00	333.00	44.5
7556.000 Uniforms	1,000.00	1,000.00	461.47	0.00	538.53	46.1
Dept: 34 Fire Fuels Removal						
7026.000 Contract Services	150.00	150.00	0.00	0.00	150.00	0.0
7034.000 Dues & Subscriptions	50.00	50.00	0.00	0.00	50.00	0.0
7062.000 Repair & Maintenance	1,425.00	1,425.00	1,144.90	0.00	280.10	80.3
7064.000 Materials/Supplies/Small Tools	500.00	500.00	104.05	0.00	395.95	20.8
7501.000 Payroll Expense	15,000.00	15,000.00	14,132.85	2,030.00	867.15	94.2
7513.000 Payroll-TAXES	1,500.00	1,500.00	1,335.94	238.54	164.06	89.1
7518.000 Workers Comp	2,000.00	2,000.00	1,215.45	174.58	784.55	60.8
Dept: 45 Mutual Aid Strike Team						
7065.000 Vehicle Repair/Maintenance	0.00	0.00	1,146.86	0.00	-1,146.86	0.0
7501.000 Payroll Expense	350,000.00	350,000.00	525,444.55	0.00	-175,444.55	150.1
7513.000 Payroll-TAXES	20,000.00	20,000.00	7,000.99	0.00	12,999.01	35.0
7518.000 Workers Comp	30,000.00	30,000.00	24,310.15	0.00	5,689.85	81.0
7550.000 Travel & Training	1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
7551.000 Meals	1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
Expenditures	729,104.25	729,104.25	789,832.50	27,453.49	-60,728.25	108.3%
Grand Total Net Effect:	441,063.25	441,063.25	263,001.55	-123,000.59	177,861.70	



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

RESOLUTION NO. 1-22

A RESOLUTION OF THE LAKE SHASTINA COMMUNITY SERVICE DISTRICT AS A RESULT OF A LOCAL EMERGENCY AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Lake Shastina Community Service District is committed to preserving and nurturing public access and participation in meetings of the Board; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under the California Emergency Services Act, California Government Code section 8625, that a state of emergency exists with regard to a novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that the "reopening" of California on June 15, 2021 did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to California Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution in the state Legislature; and

WHEREAS, the continued local rates of transmission of the virus and variants causing COVID-19 are such that meeting in person would present imminent risks to the health or safety of attendees of public meetings;

NOW, THEREFORE, THE LAKE SHASTINA COMMUNITY SERVICE DISTRICT HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

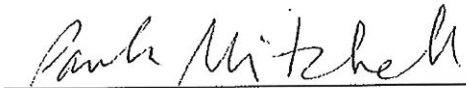
Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the County, and social distancing orders are currently in place and needed to protect the health and safety of the citizens.

Section 3. Remote Teleconference Meetings. The staff and legislative bodies of Lake Shastina Community Service District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the Board of Directors adopts a subsequent Resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Lake Shastina Community Service District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

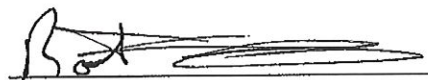
I hereby certify that the forgoing is a full, true and correct copy of Resolution No. 1-22 duly passed and adopted by the Board of Directors of the Lake Shastina Community Services District, Siskiyou County, California, at a meeting thereof duly held on the 16th day of March 2022, by the following vote:

AYES: Directors Beck, Cupp, MacIntosh, Mitchell, Thompson
NOES:
ABSENT:



Paula Mitchell, President

ATTEST:



Robert Moser, Secretary



Lake Shastina Fire Department

16309 Everhart Drive
Weed CA 96094

For the Month of May 2022, Lake Shastina Fire Department responded to a total of 29 calls for service. These calls included:

- 18 Medical Aids
- 3 Public Assists
- 1 Traffic Collision
- 1 Illegal debris/camp fire
- 2 Residential Fires
- 1 Residential Fire Alarm
- 3 Wildland Fires

Monthly News:

LSFD is finally picking back up with the fuel abatement project.



LAKE SHASTINA POLICE DEPARTMENT

William N. Bullington

Chief of Police

16309 Everhart Dr., Weed, CA 96094

(530) 938-2226

TO: LSCSD Board of Directors

FROM: Will Bullington, Chief of Police

SUBJECT: May 2022 Police Monthly Board Report

POLICE ACTIVITY: LSPD had 129 calls for service in May.

SUMMARY:

Misdemeanor Arrests: 3

Felony Arrests: 2

Traffic Warnings: 68

Traffic Citations: 9

Animal Control Cites: 0

Animal Related Calls: 4

Parking Cites: 0

House Watch: 420+-

Misc. Police Calls (Non-Criminal): 86

NOTABLE ACTIVITY:

05/04/2022- Police were called to a fight and arrested a 43 year old Lake Shastina resident for domestic violence against a parent, elder abuse and child endangerment.

05/07/2022- 71 year old transient resident arrested for driving on a suspended DL and outside warrants.

05/05/2022- 18 year old Woodstock, GA resident arrested for 86.5 pounds of M-30 fentanyl pills for sale and \$13,000.00 cash was seized. DHE team.

05/19/2022- 44 year old Washington state resident arrested for possession of 6.3 grams of meth and a meth pipe. DHE team.

05/19/2022- 24 year old Del Monte, CA resident arrested for possession of meth., meth pipe, and no DL. DHE team.

We have had to reduce our house watch patrols by 2/3. Instead of 3 days a week Ben will only go out 1 day a week due to the extremely high gas prices. We are looking at other means of transportation for the volunteer house watch patrol that are more fuel friendly. Of course, officers will still conduct random house watches throughout the week, but Ben on house watch has been a very positive thing for the LSPD in the community. We have also made other changes to reduce fuel consumption in the hopes that fuel prices will fall back down below \$4.00 a gallon.

Lake Shastina Sewer Department

To: Lake Shastina CSD Board
From: RODNEY VILLA, Maintenance Leadman
Meeting Date: June 15, 2022
Subject: Board Report May 2022

Notable Activity:

- At the WWTP, we have been continuing with weed abatement, as well as getting rid of some of the scrap metal.
- The erosion at the backside of B-112 has been corrected by stacking large rocks on the affected area and finishing it off with some road base.
- We cleaned B-116 to the bottom in order to remove the sand and inspect the motors and pumps.
- We are still sorting rocks to line the sewer ponds.

Lake Shastina Water Department

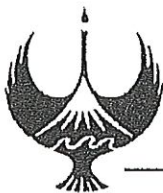
To: Lake Shastina CSD Board
From: RODNEY VILLA, Maintenance Leadman
Meeting Date: June 15, 2022
Subject: Board Report May 2022

Notable Activity:

- We did hydrant flushing and maintenance at several points near dead ends in the distribution system.
- We also replaced the service branch, water meter and both check valves in a water box on Hogan Dr.
- There were sixty water shut off notices to be distributed; of the sixty door hangers, four shutoffs happened; of those four, two were turned back on.
- There were also three 'turn offs' and 'turn ons' for owner maintenance.
- We also did some improvements to the Administration building's lawn to make mowing more efficient and less time consuming.

VERBAL ONLY

Discussion of water restrictions from the State



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

ORDINANCE 2-14

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE LAKE SHASTINA COMMUNITY SERVICES DISTRICT PROVIDING FOR RESTRICTIONS ON USE OF WATER AND PENALTIES FOR FAILURE TO COMPLY WITH CONSERVATION MEASURES AS REQUIRED BY THE STATE.

WHEREAS, the Lake Shastina Community Services District ("District") is granted authority to restrict use of water during drought, per Government Code Section 61000, et seq., which references and applies the Municipal Water District Law of 1911, Water Code Section 71000, et seq. (Water Code Section 71640);

WHEREAS, the District's dependence on ground water supplies and the adverse effects of unpredictable and unreliable rain have been the primary reasons for historical water shortages. Rainfall for the last three consecutive years has been well below the historical average;

WHEREAS, the Governor has declared California to be in a state of emergency in two executive orders;

WHEREAS, the State Water Resources Control Board adopted emergency regulations pursuant to Water Code Section 1058.5 requiring limitations on irrigation and other wasteful practices; and

WHEREAS, Section 31026 of the Water Code similarly permits the District to restrict use of water during any emergency caused by drought, and to prohibit the wastage of water during such periods.

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the Lake Shastina Community Services District as follows:

1. Exterior irrigation within the District, or areas served by the District, including but not limited to irrigation on turf, plants, lawns shrubbery and ground cover, shall be permitted only two times per week, according to the following schedule; if automated, irrigation shall be allowed only between the hours of 7 p.m. and 7 a.m. If manually operated, irrigation shall be allowed only between the hours of 4 p.m. and 10:30 a.m. Written requests for relief from these irrigation restrictions shall be directed to the District's General Manager.
2. District water is not available for new private or public swimming pools, ponds, or major water features during the water shortage emergency; therefore, the District will immediately cease processing all applications for these items.
3. Vehicles shall be washed only at commercial car washing facilities or by the use of a bucket or hose equipped with a hand-operated shut off valve.
4. The washing of hard surfaces such as driveways, sidewalks, patios and parking lots is prohibited except where necessary to protect health and safety.
5. Breaks or leaks in any customer's plumbing must be immediately repaired upon discovery. If repairs cannot be immediately completed, water service to the property shall be turned off by the customer or customer's agent to prevent water loss until such time as the repair has been completed.
6. All customers are encouraged to practice water conservation with a goal of a minimum twenty percent reduction in District-wide water use.
7. The penalties for violation of this Ordinance will fund both conservation outreach toward those who fail to conserve water and production of additional water. Because these costs are necessary to

provide water service under current drought conditions, the Board finds that the rates for water service, including penalties established under this Ordinance:

- a. Are not expected to exceed the funds required to provide water service.
 - b. Will not be used for any purpose other than to provide water service and conservation outreach.
 - c. Will not exceed the proportional cost of water service attributable to any parcel.
 - d. Are imposed only where water service is actually used by, or immediately available to, a parcel.
8. A written warning will be issued for a first violation. As a penalty for the second violation, and any subsequent violation, of restrictions set forth herein, the District will impose a fine on the infraction, in the amount of \$100 and doubling with each subsequent violation, up to a maximum of \$500 for any single violation. Upon a fourth violation, or upon an earlier violation the General Manager determines to create a significant threat to the goals of this Ordinance, the General Manager may order installation of a flow restrictor on the service line or lines in question.
9. Appeals and Exceptions: Any customer may appeal any decision made or fine imposed under this Ordinance to the Board of Directors by filing a written appeal with the District within 30 days of written notice of the fine or decision.
10. This Ordinance shall become effective upon adoption and shall remain in effect until the State declares emergency water regulations no longer in effect.

It is hereby certified that the foregoing Ordinance No. 2-14 was duly introduced at a regular meeting of the Lake Shastina Community Services District on the 17th day of September, 2014 and adopted at a regular meeting of the Lake Shastina Community Services District on the 15th day of October, 2014.


ROLL CALL VOTE:

AYES: Directors Mitchell, Moller and Wetter

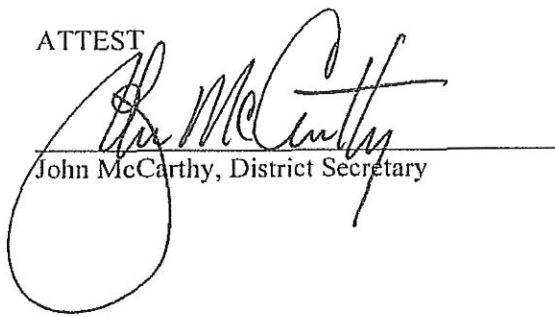
NOES: None

ABSENT: Directors Cupp and Roths

Lake Shastina Community Services District by:


Corinne Moller, President

ATTEST


John McCarthy, District Secretary



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

TO: LSCSD BOARD OF DIRECTORS
MEETING DATE: June 15, 2022
FROM: Will Bullington, Chief of Police
SUBJECT: Evacuation Planning

INFORMATION:

The past Lava Fire and other fires have brought some lessons that we have tried to learn from. The current alerting system is the Code Red. It has had a few hiccups with persons having to delete and then reinstall the program on their phones, and in one instance the dispatch did not send out the evacuation notice.

Through O.E.S. the county has adopted a program called Zone Haven. This is a much more accurate and easier to use evacuation program for an incident commander. In our case, Lake Shastina, with the input of both the police and fire chiefs, has been divided into more specific zones for evacuation notification. After dispatch receives the notice from the incident commander for either a pre-alert or an actual evacuation notification based on specific zones such as SH-1 through SH-4, the dispatcher will then use the Code Red system for notifications of citizens. These maps are going to be shared with all dispatch centers in the county in the event that one dispatch center is overwhelmed with 911 calls, another jurisdiction can make the notifications. Example, a fire in Yreka needing everyone east of Hwy. 263 to Interstate 5 need to be evacuated and YPD's 911 calls is overwhelming their dispatcher. She or he can ask Mt. Shasta PD to evacuate zones YR-1-YR-4 based on the Zone Haven maps.

The Lava Fire taught us that we will knock on doors once if we have time. We will not come back through a second nor third time. There will be no rhyme or reason for the color of ribbon we put on a property showing we have made notification. It's whatever color we can get from the store. For some reason this was an issue for some of our residents.

I have been working with Matt Robertson and the LSPOA on putting up more "this way out" signs. Approximately 28 arrow signs are being installed on signposts. These signs we hope will help aid persons new, not familiar, or confused with smokey conditions on how to reach the primary roadways of Big Springs and Jackson Ranch roads. This has not been addressed in Rancho Hills and I am reaching out to their General Manager for assistance.

I am planning on reinstating the Citizen's Emergency Response Team (CERT). In the past we had volunteers trained on helping at fixed posts to direct traffic out of the area the subdivision once they reach these primary roadways. The major intersections would be ideally

manned by law enforcement, but with the SCSO down 15 deputies, and WPD also down officers, we need to plan for the possibility of being on our own. I have older radios saved after we received new ones this year and plan on having a training day for these volunteers. I am asking that a notice be put on the CSD website asking for volunteers to show up for this training.

All our officers have been advised to keep their cars at least a ½ tank of fuel and to have water and supplies to respond to help other jurisdictions in evacuations and looting patrols. I have ordered MRE meals to go in the units because that was one of the largest logistical issues we have faced on evacuations: food.

Attached is the Wildland Fire Evacuation Plan that was created in 2003 and revised by me this February. It is a working document with many hours of research and planning, and future revisions are foreseen. The fire fuels reduction programs that we have implemented over the last 10 years and more have been very instrumental in protecting the community. I am most grateful to Chief Pappas and the LSPD and the partnership they have with the LSPOA in continuing these efforts. The CSD continuing the green waste site at some higher costs than some would like, also greatly aid in this mission.

Last week I hosted a meeting for the police chiefs and the Sheriff at our golf course restaurant. Evacuation planning and mutual aid in all areas including special events, patrol staffing, and other issues were discussed and agreed upon. In the event there is a life threatening and/or serious matter, we need to be prepared and supportive of each other no matter what it says on the patch on our shoulder.

On June 9th I will be attending an online training on “How to leverage Federal funding for evacuation and emergency alerting.” Now, I’m not sure if this funding will pay for a siren or AM transmitting system or not, but let’s hope.

WILD LAND FIRE EVACUATION PLAN

LAKE SHASTINA COMMUNITY SERVICES DISTRICT

August 2003
Revised February 2022

Prepared By:

Assistant Fire Chief Mike Murphy
Lake Shastina Fire Department

Revised by Chief Will Bullington
Lake Shastina Police Department

Foreword

The Lake Shastina Fire Department, with the assistance of the California Department of Forestry and Fire Protection and the Siskiyou County Office of Emergency Services, has researched and prepared this document in the interest of public safety for the citizens of the Lake Shastina Community Services District. The District is located within an ecosystem that was formed by fire. It is only prudent that we prepare for the eventuality that fire will return. In that spirit, the Lake Shastina Fire Department has developed this Wild Land Fire Evacuation Plan. We believe that through preparedness and planning we can avoid needless tragedy.

This evacuation plan will describe potential impact areas of the Lake Shastina Community Services District, the number of people threatened, the designated evacuation routes and any critical or special facilities located within the District. This plan is designed to be read, understood and exercised frequently prior to an actual wild land fire emergency.

Potential Impact Areas

Lake Shastina is located in an area that was formed by fire. The massive brush fields all around the north side of Mount Shasta is indicative of a fire ecosystem. It is anticipated that a fire will eventually return to our community. The danger exists throughout the subdivision, but the most obvious danger exists in the southern part of the subdivision near Jackson Ranch Road and its intersection with Big Springs Road. The reasons for this area being the most accessible to fire and fire danger is as follows:

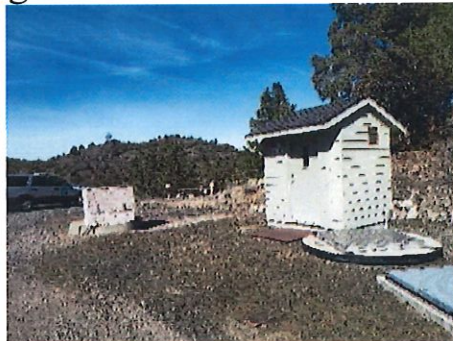
- Its close proximity to a large expanse of brush outside the subdivision.
- The prevailing winds from the south in the summer fire season.
- The frequent vehicle traffic on Jackson Ranch Road, Big Springs Road and US Highway 97.
- The Union Pacific Railroad line located just east of the intersection of US Highway 97 and Big Springs Road.
- The concentration of brush in and around structures in the subdivision.
- The largest concentration of structures in the subdivision.
- The largest concentration of population in the subdivision.
- The limitation of ingress and egress from homes in this area of the subdivision. This includes the difficulty in escaping a fast-moving fire on some of the roads that curve and wind into one another.

Designated Evacuation Routes

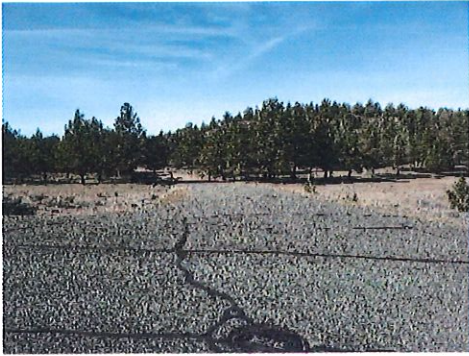
Designated evacuation routes should first be considered based on fire behavior. It can be anticipated that the fire will probably move from south to north in most scenarios. If the fire is behaving in this way then the evacuation should be in a

northerly direction, away from the fire.

- **Southern subdivision** in the vicinity of the intersection of Jackson Ranch Road and Elk Trail Road. Move out of the area of the fire to Palmer Drive. Proceed north on Palmer Drive to Lakeshore Drive. Proceed north on Lakeshore Drive and out of the subdivision on either Gallop Road or Shastina Drive to Big Springs Road. Proceed north on Big Springs Road to safety.
- **Northern subdivision** in the vicinity of the Community Center. Move out of the area of the fire to Lakeshore Drive. Proceed north on Lakeshore Drive to its northern termination at Big Springs Road. Proceed north on Big Springs Road to safety.
- **Eastern subdivision** on the east side of Big Springs Road. Move out of the area of the fire to Pinehill Road. Proceed north on Pinehill Road to Autumn Drive to Rancho Road. Take Rancho Road west to Big Springs Road. Proceed north on Big Springs Road to safety.
- **Rancho Hills** on the northwest side of Lake Shastina. Move out of the area of the fire to Mountain Wood Drive. Proceed north on Mountain Wood Drive to Riverside Drive. Continue north on Riverside Drive to the intersection of Riverside Drive and Seldom Seen Ranch Road. Turn east on Seldom Seen Ranch Road to Big Springs Road. Proceed north on Big Springs Road to safety. In the event that fire is blocking any of these roads there are two emergency fire evacuation gates that lead to a safety zone in the Seldom Seen Ranch open fields. One gate may be opened, by key at the Lost Lake area, next to the CSD sewer pump station B-114. Follow the dirt road north and then west to a very large meadow area to await the roads to be reopened.



The second gate is on Mountain Wood marked by a “emergency escape route sign.” This has a cable that will need to be unlocked by fire or police personnel. Drive west on the dirt road to the same meadow/field described above.



Pre-Fire Preparation

- Around structures have adequate clearance of all flammable material. Minimum of 30 feet (including wood piles); greater distance may be required based on slope.
- Clear pine needles and leaves from gutters and roof. Trim back overhanging branches at least 10 feet from chimney.
- Replace roofing and siding with non-flammables or fire resistive materials.
- Reduce or remove flammable vegetation, including landscape plants, and replace with less flammable plants.
- Maintain green belt modification around developed areas.
- Install and maintain fuel breaks down ridges leading into the Lake Shastina Community Services District.
- Have means of transporting pets readily available.
- Have valuables, important documents, medications and other personal items collected in one place and be ready to evacuate in a minimum amount of time. Maintain a mobile survival kit.
- Have local disaster volunteers or neighborhood watch groups conduct data collection on homeowners.
- Local groups will establish alternative communication and alerting methods.
- Pre-plan and prepare for local disaster coordination point.

Public agencies, including the Lake Shastina Police Department, the Sheriff's Department and other disaster agencies, will carry out duties and functional responsibilities to the best of their ability, considering the extent of the emergency and available resources.

What to do if a Wildfire is approaching

- Park your vehicle facing out. Put your valuables in the car. Place the car keys where you can find them.
- Secure pets and prepare them to be transported.

- Close shutters and heavy drapes.
- Leave your electricity on and leave some inside lights on. Leave doors unlocked.
- Place a garden hose and buckets of water around the house.
- Place a ladder outside for roof access.
- Cover up by wearing long pants and a baseball cap and a bandanna to cover your face. 100% cotton clothing is preferable.
- Turn off gas at the gas meter or propane tank.

What would happen in the Case of an Evacuation

- The Incident Command System (ICS) shall be utilized when carrying out any evacuation at Lake Shastina. Members of each agency participating in the evacuation should have a representative either at the command post or represented in the chain of command.
- The Lake Shastina Fire Department will decide the areas to be evacuated and notify the occupants. The area to be evacuated will depend on where the fire is, as well as wind and fire behavior. Fixed evacuation plans will not work due to the variability of fire spread.
- Notifications including pre-warnings will be sent out by Code Red, social media, radio and television. The most effective way for you to be notified is through Code Red. Sign up for code red at the Lake Shastina website, www.lakeshastina.com.
- Law enforcement agencies are responsible for carrying out the evacuation. They will use Lake Shastina Police Department Officers, Deputy Sheriffs from the Siskiyou County Sheriff's Department, Search and Rescue personnel and others. Law enforcement officials will be responsible for the security of areas that are evacuated. Mutual aid requests for law enforcement personnel should be made through the Siskiyou County Sheriff's Department.
- The California Highway Patrol and the Siskiyou County Sheriff's Department are resources to be used for closing off ingress into the fire area.
- A Local Disaster Coordination Point will be established as soon as possible, and a Fire Information Officer will be appointed at that location under the direction of the Command Post.

Three Levels of Evacuation

The residents of Lake Shastina will be advised of potential hazards and the possibility of future mandatory evacuation. The residents should be prepared for the following alternatives and will be given instructions as to safe travel routes and safe locations, as listed below:

Level One - *Shelter in Place*: This would be for a low intensity fire where the structures have good clearance and are made of a fire-resistant material and the Fire Department felt that it was safe to remain.

Level Two - *Safety Zone*: These are temporary holding areas, for smaller groups of people, that provide a safe haven until shelter locations can be established. These locations are distributed throughout the community to provide safe areas that are a relatively short distance from the residents' home. A map of established safety zones and a list describing their locations is attached. Not all safety zones may be available, or safe, based on the location of the fire.

Level Three - *Shelters*: Red Cross is responsible for establishing the short-term housing and care of evacuated residents.

Alternative Locations - Residents who do not wish to use the Red Cross Shelters in our area should consider alternative housing locations in advance. Access to these locations may be restricted due to road closures resulting from the incident.

Reuniting Families - To assist in reuniting families it is prudent to have an alternate, out of the area telephone contact point. The Sheriff's Department in Yreka will serve this function through the Dispatch System (841- 2900) and in cooperation with the Lake Shastina Police Department. It is suggested that both the Sheriff and the local Police Department be contacted when searching for family members.

Site Safety Zones - Know the location of all safety zones in your area. It may save your life or the lives of your loved ones. Plan ahead.

- Either of the two golf courses
- The lake itself or the dry bottom if the lake has been drained.
- Any open ground where there is a lack of ground vegetation.

Planning your Evacuation Route - The direction of your evacuation will be dictated by the location of the fire, in relation to your home, and the direction and speed of the spreading. The following concepts will help you in determining the safest possible travel route:

Primary Travel Routes

- Know the primary travel routes to get to the safety zones.
- Be prepared to be directed by law enforcement or traffic control personnel. You must follow their instructions.

- Drive the routes in advance so that you will be prepared for the confusion of an actual emergency.

During an actual Evacuation

- Do not panic.
- Have a checklist and map ready with all the actions you will need to take prior to and during the evacuation.
- If you become trapped by the fire while evacuating in your car, park in an area clear of vegetation (the lake, the golf course) close all the vehicle windows and vents, cover yourself with a blanket or jacket and lie on the floor.
- Lake Shastina is a community with limited ingress and egress. It is anticipated that all citizens who live in the subdivision may have difficulty in escaping to the outside of the subdivision. If you cannot get out of the subdivision due to traffic or unfamiliarity with a safe route, do not panic. You may go to a designated safe zone. Designated safe zones at Lake Shastina are:
 - Either of the two golf courses
 - The lake itself or the lake bottom if the lake has been drained.
 - Any open area which is free of ground vegetation.
 - If you are trapped by the fire while evacuating on foot, select a similar area as above and stay there until the fire passes.

If you are unable to evacuate when a fire approaches

- Stay inside your house away from outside walls.
- Keep all doors closed but leave them unlocked.
- Keep your entire family together and remain calm. Remember, if it gets hot in the house, it is four to five times hotter and more dangerous outside.

After the Fire Passes

- Check the exterior and roof immediately, extinguish all sparks and embers. If you must climb on the roof, use extreme caution.
- Check the inside of the attic and underneath decks for hidden embers.
- Check yard for burning woodpiles, trees, fence posts or other materials.

Staging Areas

Staging areas will be established in or near the community depending on fire behavior and a variety of factors. These are areas where citizens may gather for information dissemination, food and shelter information, and information on how to check on family members and friends. During the actual evacuation, or just prior to an

evacuation, the citizens will be notified by emergency personnel. The staging areas will be in a safe zone and will be staffed by trained emergency personnel.

How will citizens be notified?

- Fire Personnel.
- Home to home by law enforcement personnel or volunteers.
- Emergency Alert System (EAS) alerting on the radio and/or television.

Local Radio Stations

- KSYC 1490 AM
- KSYC 103.9 FM
- KNTK 102.3 FM
- KWSD 620 AM

When can people come back to their homes?

- The Fire Department or law enforcement personnel will determine when it is safe to return. This will be done as soon as it is feasible.
- It will be announced through the media, as well as at the Command Post through the Public Information Officer, traffic control points and shelter notifications.

Critical and/or special facilities

- It is anticipated that the Siskiyou County OES or the American Red Cross will provide critical and/or special facilities for a major incident at Lake Shastina.
- If you, or a member of your family, has a critical and/or a special need feel free to contact the Lake Shastina Fire or Police Department and alert them in advance.