



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting
 Wednesday, August 15, 2018, 1:00 p.m.
 Administration Building
 16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

MINUTES

CALL TO ORDER AND ROLL CALL: 1:00 p.m.

LSCSD Board Roll Call: Cupp ✓ Lewis ✓ MacIntosh ✓ Mitchell ✓ Thompson ✓

Also present: GM/PC Wilson, FC Pappas, AP/PC DeBon, AA Charvez and District Counsel Margaret Long. There were approximately 15 people in the audience.

PLEDGE OF ALLEGIANCE: FC Pappas led the Pledge of Allegiance.

PUBLIC COMMENTS: Comments received.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting July 18, 2018
- B. Ratification of Disbursements: July 1 through July 31, 2018 (No written report.)
- C. Budget Comparison: YTD 2018/19 (No written report.)
- D. LAIF Quarterly Report (No written report.)

Motion by Dir. Thompson second Dir. MacIntosh to approve Consent Calendar (Item 1A – no reports for Items 1B, C and D).

Ayes: Directors Cupp, Lewis, MacIntosh and Thompson
Noes: None
Absent: None
Abstain: Director Mitchell

DEPARTMENT REPORTS

2. Fire Department Monthly Report: FC Pappas reported. (No written report.)
3. Police Department Monthly Report: GM/PC Wilson reported.
4. Sewer Department Monthly Report: GM Wilson reported.
 - A. Notice of Availability of Draft Initial Study/Mitigated Negative Declaration for proposed facility upgrade for the LSCD Wastewater Improvement Project (Information Only)
5. Water Department Monthly Report: GM Wilson reported.

COMMITTEE REPORTS:

6. APPROVED COMMITTEE MINUTES / REPORTS / VERBAL UPDATES, if applicable:
 - A. Budget / Finance Committee: Nothing to report.
 - B. Fire Department Advisory Committee: Nothing to report.
 - C. Police Department Advisory Committee: Nothing to report.
 - D. Policy Committee: Nothing to report.
 - E. Sewer and Water Systems Oversight Committee: Nothing to report.

DISCUSSION / REPORTS: ACTION ITEMS:

The Board unanimously agreed to hear Item 10 prior to Item 7 (the minutes are presented in the same order as the agenda).

7. Authorization to participate in CAL-Card Program: GM Wilson and AP/PC DeBon reported. The Board discussed. Counsel Long stated she has reviewed the CAL-Card documents and recommends the Board consider a Credit Card Policy which is presented as Item 9.

Motion by Dir. Lewis second Dir. MacIntosh to authorize staff to complete the form to obtain CAL-Cards for each of the Fire and Police vehicles.

Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson
Noes: None
Absent: None

8. Consideration of purchasing two Type 3 Wildland Fire Engines: GM Wilson and FC Pappas reported. The Board discussed.

Motion by Dir. Thompson second Dir. MacIntosh to authorize the Fire Chief to purchase two of the three Type 3 fire engines from the City of Fremont, as listed in report.

Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson

Noes: None

Absent: None

9. Consideration of Credit Card Policy: GM Wilson and AP/PC DeBon reported. The Board discussed. Based on Board discussion, Counsel Long recommended a few changes to the proposed policy: 1) may assign to equipment, 2) may have staff maintain and assign as needed, and 3) to be used only for engine fuel, oil and coolant without approval of the General Manager.

Motion by Dir. Mitchell second Dir. Thompson to approve the Credit Card Policy, as amended.

Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson

Noes: None

Absent: None

10. Consideration of agreement with Mt. Shasta IT Services Inc. to establish managed Cloud System and IT Service: GM Wilson and Kevin Allard, Mt. Shasta IT Services' CEO/Systems Engineer, reported. The Board discussed.

Motion by Dir. Mitchell second Dir. Lewis to authorize the General Manager to enter into a 3-year contract with Mt. Shasta IT Services pending reference check and conducting due diligence to his satisfaction.

Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson

Noes: None

Absent: None

STAFF COMMENTS: None

BOARD MEMBER COMMENTS: Comments received.

PUBLIC COMMENTS ON CLOSED SESSION: None

ADJOURN TO CLOSED SESSION: With no objections by the Board, Pres. Cupp adjourned to Closed Session at 3:41 p.m.

CLOSED SESSION: 3:47 p.m.

Also present: GM Wilson. District Counsel Long and AP/PC DeBon present for Item A

A Conference with Labor Negotiator (Gov. Code § 54957.6), District Negotiator: GM Wilson, Units: LSCSD Police Department

B. Personnel (Gov. Code Section 54957) Consider Public Employee Performance Evaluation: Fire Chief

With no objections by the Board, Pres. Cupp adjourned Closed Session at 4:45 p.m.

RETURN TO OPEN SESSION: 4:46 p.m.

Also present: GM Wilson and AP/PC DeBon. There was one person in the audience.

REPORT ON CLOSED SESSION: Pres. Cupp reported that direction was given.

ADJOURNMENT: With no objections by the Board, Pres. Cupp adjourned the meeting at 4:47 p.m.

The next LSCSD Regular Board Meeting is on Wednesday, September 19, 2018, 1:00 p.m. at the Administration Building.

Approval Date: _____

Rick Thompson, Vice President

ATTEST:

Mike Wilson, Secretary