



# **LAKE SHASTINA COMMUNITY SERVICES DISTRICT**

## **AGENDA**

Regular Meeting

Wednesday, August 17, 2016 – 1:00 p.m.

Administration Building

16320 Everhart Drive ▪ Weed, California 96094 ▪ (530) 938-3281

### **CALL TO ORDER:**

LSCSD Board Roll Call: Directors: French \_\_\_\_\_ Hoke \_\_\_\_\_ Layne \_\_\_\_\_ Mitchell \_\_\_\_\_ Thomsson \_\_\_\_\_

### **PLEDGE OF ALLEGIANCE:**

### **PUBLIC COMMENTS:**

This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. Each individual comment will be limited to three minutes. The public comment portion of the meeting will be limited to thirty minutes (total time). For items that are on this agenda, speakers may request that their comments be heard instead at the time the item appears on the agenda prior to the Board addressing the agenda item. The Board may ask questions, but may not act during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place the item on a future agenda.

**CONSENT CALENDAR:** Items on the Consent Calendar are considered routine, not requiring separate discussion. However, if discussion is wanted, the item may be removed from the Consent Calendar and considered separately. Board members may ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

1. A. Approval of Minutes: Regular Meeting July 20, 2016
- B. Ratification of Disbursements: July 1 through July 31, 2016
- C. Budget Comparison / Variance Report: FY 2015/2016 and FY 2016/2017 YTD
- D. Accounts Receivable Aging Analysis: FY 2015/2016
- E. LAIF Quarterly Report
- F. Approval of transfer of funds from CSD Operating Account to LAIF Account and transfer from LAIF Account to CSD Operating Account

### **DISCUSSION / ACTION ITEMS:**

2. Fire Department Monthly Report (FC Pappas)
3. Police Department Monthly Report (PO Beck)
4. Acceptance of Volunteer Fire Assistance Program Grant Funding – 50% CSD match: Review and Adopt Resolution \*-16 (FC Pappas)
5. Employment agreement with Mike Wilson for Assistant General Manager for Fire and Police (GM Drexel)
6. Status of potential LSFDR Rescue Watercraft (GM Drexel)
7. Review and consideration to repeal Burn Site Ordinance 1-00 (GM Drexel)
8. Status of B-114 Lift Station Retrofit (GM Drexel)
9. Proposed business relationship between LSPOA and LSCSD (GM Drexel)

### **STAFF COMMENTS:**

### **BOARD MEMBER COMMENTS:**

### **PUBLIC COMMENTS ON CLOSED SESSION:**

### **ADJOURN TO CLOSED SESSION:**

### **CLOSED SESSION:**

- A. CONFERENCE WITH LEGAL COUNSEL-PENDING LITIGATION Review of Arbitration proceedings with LSPOA regarding recovery of a portion of termination compensation paid to John McCarthy by District pursuant to paragraph (4) of subdivision (d) of Section 59456.9.

### **REPORT ON CLOSED SESSION:**

**ADJOURNMENT:** The next LSCSD Regular Board Meeting is scheduled to be held on September 21, 2016, 1:00 p.m. at the Administration Building.

Supplementary documents and other materials distributed to the District board after their agenda packets have been distributed to the members may be viewed at the District office and obtained at the meeting.



# LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting  
 Wednesday, July 20, 2016 – 1:00 p.m.  
 Administration Building  
 16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

## **Unapproved MINUTES**

CALL TO ORDER AND ROLL CALL: 1:00 p.m.

LSCSD Board Roll Call: French ☒ Hoke ☒ Layne ☒ Mitchell ☒ Thomsson ☒

Also present: GM Drexel, SAC Nelle, AA Charvez, FC Pappas and District Counsel Winston. There were approximately 18 people in the audience.

PLEDGE OF ALLEGIANCE: Dir. French led the Pledge of Allegiance.

PUBLIC COMMENTS: Three (3) speakers; no follow up action required.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting June 15, 2016 and Special Meeting June 23, 2016
- B. Ratification of Disbursements: April 1 through April 30, 2016, May 1 through May 31, 2016 and June 1 through June 30, 2016
- C. Budget Comparison: FY 2015/2016 YTD

**Motion by Dir. Mitchell second by Dir. Layne to approve Consent Calendar** (Note: Dir. French absent for June 15 meeting, Dir. Hoke absent for June 15 and June 23 meetings and Dir. Mitchell absent for June 23 meeting).

**Ayes: Directors French, Hoke, Layne, Mitchell and Thomsson**

**Noes: None**

**Absent: None**

## PUBLIC HEARING

2. Public Hearing: Delinquent Charges [Government Code §61115(b)] to be sent to 2016 Tax Roll: Public Hearing to hear and consider all objections or protests to CSD's Impending Delinquency Report of taxes, assessment and other charges levied for the fiscal year 2015-2016, being delinquent, shall be declared tax-defaulted pursuant to Government Code §61115(b) and shall direct the General Manager to file with the Siskiyou County Auditor/Tax Collector a copy of the final report, on or before August 10, 2016.

Pres. Thomsson opened the Public Hearing at 1:09 p.m. AR Lang reported on this item. Comments were received from the audience. Pres. Thomsson closed the Public Hearing at 1:13 p.m. The Board discussed.

**Motion by Dir. Mitchell second Dir. French to declare said delinquencies tax-defaulted pursuant to Government Code §61115(b) and direct the General Manager to file the final report with the Siskiyou County Auditor on or before August 10, 2016.**

**Ayes: Directors French, Hoke, Layne, Mitchell and Thomsson**

**Noes: None**

**Absent: None**

## DISCUSSION / ACTION ITEMS:

3. Fire Department Monthly Report: FC Pappas updated the Board.
4. Police Department Monthly Report: Report received and filed.
5. Employment agreement with Mike Wilson for Assistant General Manager for Fire and Police: GM Drexel reported that negotiations are still in progress.
6. Resolution appointing General Manager as District Treasurer/Secretary. Review and Adopt Resolution 6-16: GM Drexel reported on this item.

**Motion by Dir. French second by Dir. Thomsson to adopt Resolution 6-16 appointing General Manager Karl Drexel as the District's Secretary, Treasurer and Controller.**

**Ayes: Directors French, Hoke, Layne, Mitchell and Thomsson**

**Noes: None**

**Absent: None**

7. Union Negotiation – Review and Approve Resolution 7-16 to approve, adopt and sign the MOU: GM Drexel reported on this item.

**Motion by Dir. French second by Dir. Mitchell to adopt Resolution 7-16 approving Memorandum of Understanding between the District and Teamsters Local 137.**

**Ayes: Directors French, Hoke, Layne, Mitchell and Thomsson**  
**Noes: None**  
**Absent: None**

8. Fire Department Command Vehicle: GM Drexel reported on this item.
9. Review and Renew the District Reserve Policy. Review and Adopt Resolution 8-16: GM Drexel reported on this item.

**Motion by Dir. Mitchell second by Dir. French to adopt Resolution 8-16 reviewing and renewing the District Reserve Fund and Investment Policy.**

**Ayes: Directors French, Hoke, Mitchell and Thomsson**  
**Noes: None**  
**Absent: None**  
**Abstain: Director Layne**

10. Verizon Cell Tower Agreement: GM Drexel reported on this item. The Board directed staff to continue researching all agreements, determine site specific issues and continue negotiation with Verizon. The Board authorized staff to contract with a consultant who specializes in negotiations of these types of agreements.
11. Wastewater Improvement Project Grant Application. Review and Adopt Resolution 9-16: GM Drexel reported on this item.

**Motion by Dir. French second by Dir. Layne to adopt Resolution 9-16 authorizing the General Manager to execute a financial assistance agreement with the State Water Resources Control Board regarding Wastewater Improvement Project.**

**Ayes: Directors French, Hoke, Layne, Mitchell and Thomsson**  
**Noes: None**  
**Absent: None**

12. Drinking Water Improvement Project Grant Application. Review and Adopt Resolution 10-16: GM Drexel reported on this item.

**Motion by Dir. French second by Dir. Mitchell to adopt Resolution 10-16 authorizing the General Manager to execute a financial assistance agreement with the State Water Resources Control Board regarding Drinking Water Improvement Project.**

**Ayes: Directors French, Hoke, Layne, Mitchell and Thomsson**  
**Noes: None**  
**Absent: None**

13. Water and wastewater rate study: GM Drexel report that work is in progress for this item which the Board has determined to be a priority project for the District.
14. Rancho Hills Community Association: action to vote Ballot for Election of Directors: The Board discussed.

**Motion by Dir. French second by Dir. Layne to authorize the President to sign the RHCA ballot envelope so that it can count for the quorum requirement and take no action on voting the ballot.**

**Ayes: Directors French, Hoke, Layne, Mitchell and Thomsson**  
**Noes: None**  
**Absent: None**

15. Replacement of Administration Office main copier: GM Drexel reported on this item. The Board discussed.

**Motion by Dir. French second by Dir. Mitchell to authorize the expenditure of up to \$10,000 plus tax for a new CSD Administration Office copier, after research for best price and copier options; funds from the Administration LAIF account.**

**Ayes: Directors French, Hoke, Layne, Mitchell and Thomsson**  
**Noes: None**  
**Absent: None**

STAFF COMMENTS: GM Drexel updated the Board on some of the projects he is working on in addition to those listed on the agenda.

BOARD MEMBER COMMENTS: Two (2) speakers; no follow up action required.

PUBLIC COMMENTS ON CLOSED SESSION: None

ADJOURN TO CLOSED SESSION: With no objections by the Board, Pres. Thomsson adjourned to Closed Session at 2:24 p.m.

CLOSED SESSION: 2:30 p.m.

Also present: GM Drexel and District Counsel Winston

A. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 59456.9: 1 potential case

With no objections by the Board, Pres. Thomsson adjourned Closed Session at 2:55 p.m.

REPORT ON CLOSED SESSION: 2:59 p.m.

Also present: GM Drexel, District Counsel Winston and AA Charvez. There were approximately 2 people in the audience.

Item A: Pres. Thomsson reported that direction was given to Counsel Winston.

ADJOURNMENT:

With no objections by the Board, Pres. Thomsson adjourned the meeting at 2:59 p.m. to the next LSCSD Regular Board Meeting on Wednesday, August 17, 2016, 1:00 p.m. at the Administration Building.

Approval Date: \_\_\_\_\_

\_\_\_\_\_  
Barbara Thomsson, President

ATTEST:

\_\_\_\_\_  
Karl Drexel, Secretary

TREASURER'S REPORT - RATIFICATION OF DISBURSEMENTS  
LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1B

---

Board motion "To ratify the checks for expenses, including payroll and liabilities, issued on behalf of the District for the period of July 1 thru July 31, 2016 for a total of: " \$ 304,666.32

---

Each check has been signed by two directors with documentation attached to each check.

---

Submitted for July 2016	\$ 304,666.32
-------------------------	---------------

Expenses - Regular Checks SVB Account	\$ 253,951.73
Expenses - Payroll & Liability Checks SVB Account	\$ 50,714.59
<u>Subtotal</u>	<u>\$ 304,666.32</u>
<u>Total CSD Expenses</u>	<u>\$ 304,666.32</u>

LAKE SHASTINA COMMUNITY SERVICES DISTRICT  
ACCOUNTS PAYABLE - SCOTT VALLEY BANK

1B

Date	JE or Ck #	Payee	LSPOA Shared Invoices *		Regular Expenses	Payroll Expenses	10	15	20	25	26	30
			Total Expense				General	Sewer	Water	Police	COPS Grant	Fire
7/1/2016	JE #63416	Bank Fees	17.70		17.70		17.70					
7/1/2016	469	Williams Scotman Inc.	294.26		294.26			147.13	147.13			
7/1/2016	21305	Hue & Cry	19.00	*	19.00		19.00					
7/1/2016	21306	Rancho Hills Community Association	250.00		250.00				250.00			
7/1/2016	21308	Special District Risk Management Authority	126,579.48	*	126,579.48		6,639.45	48,111.88	19,663.38	22,313.49	5,397.04	24,454.24
7/1/2016	21309	Siskiyou Daily News	65.00	*	65.00		65.00					
7/7/2016	21303	Payroll Checks (Live Checks)	1,224.93			1,224.93		1,224.93				
7/7/2016	21304	Edward Jones	78.24		78.24					47.35	30.89	
7/7/2016	502511	EDD EFT	927.09		927.09		300.34	192.93		8.68	414.76	10.38
7/7/2016	502512	EFTPS EFT	3,757.54		3,757.54		793.55	777.61		120.74	1,933.92	131.72
7/7/2016	502513	CalPERS EFT	1,905.05		1,905.05		1,027.98	877.07				
7/7/2016	502514	CalPERS 457 EFT	788.62		788.62		530.00	208.62			50.00	
7/7/2016	502515	SVB EFT - Payroll Checks (Direct Deposits)	16,800.07		16,800.07		5,061.31	3,630.25		3,129.70	4,194.05	784.76
7/7/2016	JE #63160	CalPERS calculation correction - new rate	(0.01)		(0.01)			(0.01)				
7/8/2016	21310	Payroll Checks (Live Checks)	1,045.25		1,045.25			1,045.25				
7/8/2016	502516	EDD EFT	29.08		29.08			29.08				
7/8/2016	502517	EFTPS EFT	109.92		109.92			109.92				
7/8/2016	502518	CalPERS EFT	92.55		92.55			92.55				
7/14/2016	470	Verizon Wireless	268.85	*	268.85		53.77			215.08		
7/14/2016	21311	Basic Lab	329.00		329.00				329.00			
7/14/2016	21312	Computer Logistics Inc	48.00	*	48.00		48.00					
7/14/2016	21313	Dennis or Carol Varley	50.00		50.00		50.00					
7/14/2016	21314	Don Erickson Shell	1,648.90	*	1,648.90		247.76	395.20	334.02	198.33		473.59
7/14/2016	21315	Ferguson Enterprises, Inc.	2,741.67		2,741.67			41.84	2,699.83			
7/14/2016	21316	James Elliott	180.00		180.00							180.00
7/14/2016	21317	KD Management	2,615.00		2,615.00		2,615.00					
7/14/2016	21318	LSCSD Utilities	363.97	*	363.97		199.62			73.93		90.42
7/14/2016	21319	LSPOA	73.04		73.04		73.04					
7/14/2016	21320	Miller's Jackets	735.00		735.00							735.00
7/14/2016	21321	Ray Morgan Company	464.68	*	464.68		464.68					
7/14/2016	21322	Shasta Auto Supply	30.69	*	30.69		19.93		10.76			
7/14/2016	21323	Siskiyou Disposal	250.00	*	250.00		85.00	42.50	42.50	40.00		40.00
7/14/2016	21324	Solano's	70.57		70.57			34.33	36.24			
7/14/2016	21325	Talon Baldwin	29.50		29.50							29.50
7/14/2016	21326	US Bank Equipment Finance	116.47		116.47					116.47		
7/14/2016	21327	US Postal Services	1,625.64	*	1,625.64		1,625.64					
7/21/2016	502520	EDD EFT	66.32		66.32					66.32		
7/21/2016	502521	EFTPS EFT	172.38		172.38					172.38		
7/21/2016	502522	SVB EFT - Payroll Checks (Direct Deposits)	698.96		698.96					698.96		

LAKE SHASTINA COMMUNITY SERVICES DISTRICT  
ACCOUNTS PAYABLE - SCOTT VALLEY BANK

1B

Date	JE or Ck #	LSPOA Shared Invoices		Regular Expenses	Payroll Expenses	10	15	20	25	26	30
		Payee	Total Expense			General	Sewer	Water	Police	COPS Grant	Fire
7/21/2016	21328	Payroll Checks (Live Checks)	1,224.93		1,224.93		1,224.93				
7/21/2016	21329	Edward Jones	213.70		213.70				213.70		
7/21/2016	502534	EDD EFT	1,276.41		1,276.41	294.82	172.58		754.95	43.68	10.38
7/21/2016	502535	EFTPS EFT	3,977.75		3,977.75	791.29	707.66		1,909.99	437.09	131.72
7/21/2016	502536	CalPERS EFT	1,760.87		1,760.87	1,018.01	742.86				
7/21/2016	502537	CalPERS 457 EFT	788.62		788.62	530.00	208.62			50.00	
7/21/2016	502538	SVB EFT - Payroll Checks (Direct Deposits)	13,776.32		13,776.32	4,990.25	2,777.44		3,626.79	1,597.08	784.76
7/25/2016	21330	Kendall Chevrolet LLC	28,145.00	28,145.00							28,145.00
7/28/2016	471	FIRST NATL BANK OF OMAHA VISA DN	399.79	399.79		177.62	2.66	2.66	79.00		137.85
7/28/2016	472	FIRST NATL BANK OF OMAHA VISA RM	346.85	346.85			173.43	173.42			
7/28/2016	473	FIRST NATL BANK OF OMAHA VISA SP	150.13	150.13							150.13
7/28/2016	474	Williams Scotsman	294.26	294.26			147.13	147.13			
7/28/2016	475	FIRST NATL BANK OF OMAHA VISA DN	100.00	100.00			50.00	50.00			
7/28/2016	476	FIRST NATL BANK OF OMAHA VISA SP	46.36	46.36							46.36
7/28/2016	21331	AT&T	199.74	199.74				199.74			
7/28/2016	21332	AT&T	81.79	81.79		40.90	20.44	20.45			
7/28/2016	21333	Basic Lab	256.00	256.00				256.00			
7/28/2016	21334	Deepwoods Embroidery & Design	236.58	236.58			118.29	118.29			
7/28/2016	21335	Hue & Cry	38.00	38.00		38.00					
7/28/2016	21336	KD Management	4,331.00	4,331.00		4,331.00					
7/28/2016	21337	Kellie Power	465.00	465.00		400.00			32.50		32.50
7/28/2016	21338	Kirsher, Winston, & Boston	3,024.00	3,024.00		2,464.00			560.00		
7/28/2016	21339	N.C.G.T Security Funds	10,263.00	10,263.00		4,179.00	3,435.00		1,107.00	1,542.00	
7/28/2016	21340	Pacific Power	18,446.05	18,446.05		768.79	4,933.69	12,252.28	239.12		252.17
7/28/2016	21341	Quill Corp	692.86	692.86		692.86					
7/28/2016	21342	Robert Moser	145.50	145.50			72.75	72.75			
7/28/2016	21343	Shasta Valley Tire Service	917.22	917.22			458.61	458.61			
7/28/2016	21344	Siskiyou Daily News	198.93	198.93		119.00	39.97	39.96			
7/28/2016	21345	Siskiyou Laser Products	23.65	23.65		23.65					
7/28/2016	21346	Suburban Propane	175.00	175.00		175.00					
7/28/2016	21347	Talon Baldwin	163.00	163.00							163.00
7/28/2016	21348	Underground Service Alert	161.20	161.20			80.60	80.60			
7/28/2016	21349	Utility Telephone	533.12	533.12		319.87			159.94		53.31
7/28/2016	21350	Wal-Mart	173.28	173.28			86.64	86.64			
7/28/2016	477	CalPERS	45,078.00	45,078.00		26,595.02	18,481.98				
			304,666.32	253,951.73	50,714.59	67,886.85	90,896.36	37,471.39	35,884.42	15,690.51	56,836.79

## Ratification of Disbursements - July 2016

Vendors	Check Date	Total Invoice Amount	LSCSD Check Amount	Amount Paid by POA
Hue & Cry	7/1/2016	38.00	19.00	19.00
SDRMA	7/1/2016	54,261.64	53,477.02	784.62
Siskiyou Daily News	7/1/2016	130.00	65.00	65.00
Verizon	7/14/2016	268.85	268.85	26.89
Computer Logistics	7/14/2016	48.00	48.00	24.00
Don Erickson Oil	7/14/2016	1,648.90	1,648.90	247.76
LSCSD Utilities	7/14/2016	363.97	363.97	99.81
Ray Morgan Comp	7/14/2016	464.68	464.68	232.34
Shasta Auto Supply	7/14/2016	30.69	30.69	19.93
Siskiyou Disposal	7/14/2016	250.00	250.00	85.00
US Postal Services	7/14/2016	1,625.64	1,625.64	709.59
First National Bank - DN	7/28/2016	399.79	399.79	81.60
AT&T	7/28/2016	81.79	81.79	40.90
Hue & Cry	7/28/2016	38.00	38.00	19.00
Kellie Power	7/28/2016	465.00	465.00	200.00
Pacific Power	7/28/2016	18446.05	18446.05	460.85
Quill Corp	7/28/2016	692.86	692.86	619.32
Siskiyou Laser Products	7/28/2016	23.65	23.65	11.83
Suburban Propane	7/28/2016	175.00	175.00	87.50
Utility Telephone	7/28/2016	533.12	533.12	159.93



LAKE SHASTINA COMMUNITY SERVICES DISTRICT									
SCOTT VALLEY BANK ACCOUNT									
July 2016									
Date	JE #	Description	Fund-#	10	15	20	25	26	30
Amount	General	Sewer	Water	Police	Cops Grant	Fire			
7/1/2016		Balance Forward	109,990.06	61,756.37	44,418.03	(2,567.64)	43,791.07	6,638.97	(44,046.74)
		BEGINNING BALANCE							
7/6/2016	JE #63073	Deposit Transfer - from SVB Savings	45,000.00	6,000.00	9,000.00	24,000.00	4,000.00		2,000.00
7/14/2016	JE #63196	Deposit Transfer - Cash Receipts	55,244.60	681.75	15,493.00	13,208.14	11,041.50	10,490.71	4,329.50
7/14/2016	JE #63244	POA Payroll Transfer PPE 6/30/16	5,688.68	4,917.85	770.83				
7/15/2016	JE #63248	POA AP Reimbursement	1,445.31	1,445.31					
7/15/2016	JE #63249	POA Payroll Transfer PPE 7/1/16	483.72	353.48	130.24				
7/15/2016	JE #63249	Water/Sewer PR Transfer			647.90	(647.90)			
7/15/2016	JE #63250	POA Payroll Transfer PPE 7/8/16	396.64		396.64				
7/15/2016	JE #63250	Water/Sewer PR Transfer			148.00	(148.00)			
7/15/2016	JE #63251	Med Clinic/Sewer PR Transfer		(17.76)	17.76				
7/15/2016	JE #63251	Police/Fire/Sewer PR Transfer			23.68		(11.84)		(11.84)
7/27/2016	JE #63347	POA & WS Payroll Transfer PPE 7/15/16	5,404.79	5,404.79	5,233.64	(5,233.64)			
7/26/2016	JE #63380	Deposit Transfer - Cash Receipts	167,852.35	3,249.98	51,591.08	49,964.69	44,532.58		18,514.02
7/31/2016	JE #63417	Interest	5.53	5.53					
		TOTAL Income	281,521.62	22,040.93	83,452.77	81,143.29	59,562.24	10,490.71	24,831.68
Date	JE # or Ck #	Vendor	TOTAL	GENERAL	SEWER	WATER	POLICE	COPS GRANT	FIRE
7/1/2016	JE #63416	Bank Fees	17.70	17.70					
7/1/2016	469	Williams Scotman Inc.	294.26		147.13	147.13			
7/1/2016	21305	Hue & Cry	19.00	19.00					
7/1/2016	21306	Rancho Hills Community Association	250.00			250.00			
7/1/2016	21308	Special District Risk Management Authority	126,579.48	6,639.45	48,111.86	19,663.38	22,313.49	5,397.04	24,454.24
7/1/2016	21309	Siskiyou Daily News	65.00	65.00					
7/7/2016	21303	Payroll Checks (Live Checks)	1,224.93		1,224.93				
7/7/2016	21304	Edward Jones	78.24				47.35	30.89	
7/7/2016	502511	EDD EFT	927.09	300.34	192.93		8.68	414.76	10.38
7/7/2016	502512	EFTPS EFT	3,757.54	793.55	777.61		120.74	1,933.92	131.72
7/7/2016	502513	CalPERS EFT	1,905.05	1,027.98	877.07				
7/7/2016	502514	CalPERS 457 EFT	788.62	530.00	208.62			50.00	
7/7/2016	502515	SVB EFT - Payroll Checks (Direct Deposits)	16,800.07	5,061.31	3,630.25		3,129.70	4,194.05	784.76
7/7/2016	JE #63160	CalPERS calculation correction - new rate	(0.01)		(0.01)				
7/8/2016	21310	Payroll Checks (Live Checks)	1,045.25		1,045.25				
7/8/2016	502516	EDD EFT	29.08		29.08				
7/8/2016	502517	EFTPS EFT	109.92		109.92				
7/8/2016	502518	CalPERS EFT	92.55		92.55				
7/14/2016	470	Verizon Wireless	268.85	53.77			215.08		
7/14/2016	21311	Basic Lab	329.00			329.00			
7/14/2016	21312	Computer Logistics Inc	48.00	48.00					
7/14/2016	21313	Dennis or Carol Varley	50.00	50.00					
7/14/2016	21314	Don Erickson Shell	1,648.90	247.76	395.20	334.02	198.33		473.59
7/14/2016	21315	Ferguson Enterprises, Inc.	2,741.67		41.84	2,699.83			
7/14/2016	21316	James Elliott	180.00						180.00
7/14/2016	21317	KD Management	2,615.00	2,615.00					
7/14/2016	21318	LSCSD Utilities	363.97	199.62			73.93		90.42
7/14/2016	21319	LSPOA	73.04	73.04					
7/14/2016	21320	Miller's Jackets	735.00						735.00
7/14/2016	21321	Ray Morgan Company	464.68	464.68					
7/14/2016	21322	Shasta Auto Supply	30.69	19.93		10.76			
7/14/2016	21323	Siskiyou Disposal	250.00	85.00	42.50	42.50	40.00		40.00
7/14/2016	21324	Solano's	70.57		34.33	36.24			
7/14/2016	21325	Talon Baldwin	29.50						29.50
7/14/2016	21326	US Bank Equipment Finance	116.47				116.47		
7/14/2016	21327	US Postal Services	1,625.64	1,625.64					
7/21/2016	502520	EDD EFT	66.32				66.32		
7/21/2016	502521	EFTPS EFT	172.38				172.38		
7/21/2016	502522	SVB EFT - Payroll Checks (Direct Deposits)	698.96				698.96		
7/21/2016	21328	Payroll Checks (Live Checks)	1,224.93		1,224.93				
7/21/2016	21329	Edward Jones	213.70				213.70		
7/21/2016	502534	EDD EFT	1,276.41	294.82	172.58		754.95	43.68	10.38
7/21/2016	502535	EFTPS EFT	3,977.75	791.29	707.66		1,909.99	437.09	131.72
7/21/2016	502536	CalPERS EFT	1,760.87	1,018.01	742.85				
7/21/2016	502537	CalPERS 457 EFT	788.62	530.00	208.62			50.00	
7/21/2016	502538	SVB EFT - Payroll Checks (Direct Deposits)	13,776.32	4,990.25	2,777.44		3,626.79	1,597.08	784.76
7/25/2016	21330	Kendall Chevrolet LLC	28,145.00						28,145.00
7/28/2016	471	FIRST NATL BANK OF OMAHA VISA DN	399.79	177.62	2.66	2.66	79.00		137.85
7/28/2016	472	FIRST NATL BANK OF OMAHA VISA RM	346.85		173.43	173.42			
7/28/2016	473	FIRST NATL BANK OF OMAHA VISA SP	160.13						150.13
7/28/2016	474	Williams Scotsman	294.26		147.13	147.13			
7/28/2016	475	FIRST NATL BANK OF OMAHA VISA DN	100.00		50.00	50.00			
7/28/2016	476	FIRST NATL BANK OF OMAHA VISA SP	46.36						46.36
7/28/2016	21331	AT&T	199.74			199.74			
7/28/2016	21332	AT&T	81.79	40.90	20.44	20.45			
7/28/2016	21333	Basic Lab	256.00			256.00			
7/28/2016	21334	Deepwoods Embroidery & Design	236.58		118.29	118.29			
7/28/2016	21335	Hue & Cry	38.00	38.00					
7/28/2016	21336	KD Management	4,331.00	4,331.00					
7/28/2016	21337	Kellie Power	465.00	400.00			32.50		32.50
7/28/2016	21338	Kirsher, Winston, & Boston	3,024.00	2,464.00			560.00		
7/28/2016	21339	N.C.G.T Security Funds	10,263.00	4,179.00	3,435.00		1,107.00	1,542.00	
7/28/2016	21340	Pacific Power	18,446.05	768.79	4,933.69	12,252.28	239.12		252.17
7/28/2016	21341	Quill Corp	692.86	692.86					

LAKE SHASTINA COMMUNITY SERVICES DISTRICT									
SCOTT VALLEY BANK ACCOUNT									
July 2016			Fund-#	10	15	20	25	26	30
Date	JE #	Description	AMOUNT	GENERAL	SEWER	WATER	POLICE	COPS GRANT	FIRE
7/28/2016	21342	Robert Moser	145.50		72.75	72.75			-
7/28/2016	21343	Shasta Valley Tire Service	917.22		458.61	458.61			-
7/28/2016	21344	Siskiyou Daily News	198.93	119.00	39.97	39.96			-
7/28/2016	21345	Siskiyou Laser Products	23.65	23.65					-
7/28/2016	21346	Suburban Propane	175.00	175.00					-
7/28/2016	21347	Talon Baldwin	163.00						163.00
7/28/2016	21348	Underground Service Alert	161.20		80.60	80.60			-
7/28/2016	21349	Utility Telephone	533.12	319.87			159.94		53.31
7/28/2016	21350	Wal-Mart	173.28		86.64	86.64			-
7/28/2016	477	CalPERS	45,078.00	26,596.02	18,481.98				-
		TOTAL DISTRIBUTION	304,666.32	67,886.85	90,896.36	37,471.39	35,884.42	15,690.51	56,836.79
7/1/2016		BEGINNING BALANCE	109,990.06	61,756.37	44,418.03	(2,567.64)	43,791.07	6,638.97	(44,046.74)
		DEPOSITS/TRANSFERS	281,521.62	22,040.83	83,452.77	81,143.29	59,562.24	10,490.71	24,831.68
		DISBURSEMENTS	(304,666.32)	(67,886.85)	(90,896.36)	(37,471.39)	(35,884.42)	(15,690.51)	(56,836.79)
7/31/2016		ENDING BALANCE	86,845.36	15,910.45	36,974.44	41,104.26	67,468.89	1,439.17	(76,051.85)
	JE #	Reclassified Items posted							-
		TOTAL	86,845.36	15,910.45	36,974.44	41,104.26	67,468.89	1,439.17	(76,051.85)
7/31/2016	JE #63608	Overhead Allocation - July 2016		65,173.62	(27,372.92)	(27,372.92)	(5,213.89)		(5,213.89)
7/31/2016		FINAL BALANCE	86,845.36	81,084.07	9,601.52	13,731.34	62,255.00	1,439.17	(81,265.74)

## LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1C

## June 2016 Detailed Budget Comparison 2015/2016 YTD

8/12/2016

For the Period: 7/1/2015 to 6/30/2016

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Fund: 10 - LSCSD General Fund</b>						
<b>Revenues</b>						
Dept: 00						
Acct Class: 4055 Operational Income						
4055.000 Misc Operational Income	0.00	0.00	2,158.45	245.00	-2,158.45	0.0
4056.000 Misc-Non Operating Income	0.00	0.00	427.47	-674.90	-427.47	0.0
5050.000 Transfer Fees	3,000.00	3,000.00	4,200.00	700.00	-1,200.00	140.0
Acct Class: 4060 Interest						
5080.000 Interest Earned-OPS	200.00	200.00	135.59	12.17	64.41	67.8
5081.000 Interest Earned-RSV	395.00	395.00	564.64	0.00	-169.64	142.9
Acct Class: 4070 Rents						
4070.000 Antenna Lease Revenue	21,519.26	21,519.26	19,869.78	2,510.45	1,649.48	92.3
Dept: 22 Medical Clinic						
Acct Class: 4070 Rents						
4053.000 Medical Clinic Revenue	60,264.00	60,264.00	60,264.00	5,022.00	0.00	100.0
<b>Revenues</b>	<b>85,378.26</b>	<b>85,378.26</b>	<b>87,619.93</b>	<b>7,814.72</b>	<b>-2,241.67</b>	<b>102.6</b>
<b>Expenditures</b>						
Dept: 01 General Admin						
Acct Class: 5000 General Operating Expense						
7032.000 Filing Fees	250.00	250.00	128.00	0.00	122.00	51.2
7033.000 Licenses, Permits, Fees	2,350.00	2,350.00	3,856.88	172.16	-1,506.88	164.1
7034.000 Dues & Subscriptions	3,650.00	3,650.00	3,807.00	0.00	-157.00	104.3
7062.000 Repair & Maintenance	3,500.00	3,500.00	2,331.09	81.20	1,168.91	66.6
7064.000 Materials/Supplies/Small Tools	250.00	800.00	599.52	85.22	200.48	74.9
7101.000 Property Taxes	150.00	150.00	126.00	0.00	24.00	84.0
7204.000 Events	750.00	750.00	37.71	0.00	712.29	5.0
Acct Class: 5005 Office Expense						
7050.100 Off Exp-Supplies	3,500.00	3,500.00	3,842.01	938.94	-342.01	109.8
7050.200 Off Exp-Postage	4,500.00	4,500.00	3,022.64	154.83	1,477.36	67.2
7050.400 Off Exp-Maint	4,500.00	4,500.00	3,422.86	352.19	1,077.14	76.1
Acct Class: 5010 Payroll						
7501.000 Payroll Expense	337,752.83	256,275.58	221,190.56	20,092.74	35,085.02	86.3
7513.000 Payroll-TAXES	7,929.27	5,891.38	3,758.47	401.08	2,132.91	63.8
7514.000 Payroll-Benefits	108,005.83	73,139.35	46,339.26	-1,155.69	26,800.09	63.4
7516.200 Pension Cost (CalPERS)	47,887.17	44,942.16	42,701.73	3,073.16	2,240.43	95.0
7516.300 CalPERS EPMC	7,350.00	0.00	0.00	0.00	0.00	0.0
7518.000 Workers Comp	3,910.72	4,500.00	4,120.79	0.00	379.21	91.6
7530.100 PR Reimbursement Admin	-217,594.58	-115,537.77	-85,003.41	-19,114.57	-30,534.36	73.6
7530.200 PR Reimbursement CCRCO	-71,171.95	0.00	0.00	0.00	0.00	0.0
Acct Class: 5015 Travel/training/meals						
7550.000 Travel & Training	2,000.00	2,000.00	335.85	2.43	1,664.15	16.8
7551.000 Meals	1,000.00	1,000.00	118.19	52.75	881.81	11.8
Acct Class: 5024 Professional Services						
7035.000 Advertising	250.00	250.00	411.63	122.00	-161.63	164.7
7041.000 Legal	5,500.00	40,000.00	73,749.72	10,269.00	-33,749.72	184.4
Acct Class: 5025 Contractual						
7026.000 Contract Services	5,000.00	17,000.00	25,406.75	7,151.13	-8,406.75	149.5
Acct Class: 5030 Insurance, Liability						
7040.000 Insurance (Liability)	600.00	600.00	409.63	0.00	190.37	68.3
Acct Class: 5055 Utilities						
7105.000 Utilities - CSD	1,000.00	1,000.00	815.49	173.44	184.51	81.5
7105.100 Util-Telephone	2,150.00	2,150.00	2,236.88	373.66	-86.88	104.0
7105.200 Util-Electric	3,500.00	3,500.00	3,764.14	546.50	-264.14	107.5
7105.400 Utilities-Propane	500.00	500.00	87.50	0.00	412.50	17.5
Acct Class: 6000 Admin Overhead Alloc						
7002.000 Admin Overhead Alloc	-244,249.00	-348,441.00	-349,334.11	-72,679.86	893.11	100.3
Dept: 22 Medical Clinic						
Acct Class: 5000 General Operating Expense						
7053.000 Medical Building Contract	42,110.00	42,110.00	41,803.87	0.00	306.13	99.3
7062.000 Repair & Maintenance	5,000.00	12,000.00	11,246.19	0.00	753.81	93.7
7080.000 Interest Expense	1,890.00	1,890.00	2,195.13	0.00	-306.13	116.2
Acct Class: 5010 Payroll						
7530.000 Payroll Reimbursement	0.00	5,000.00	3,284.01	96.05	1,715.99	65.7
Acct Class: 5030 Insurance, Liability						
7040.000 Insurance (Liability)	700.00	700.00	542.99	0.00	157.01	77.6
<b>Expenditures</b>	<b>74,420.29</b>	<b>74,419.70</b>	<b>71,355.97</b>	<b>-48,811.64</b>	<b>3,063.73</b>	<b>95.9</b>

For the Period: 7/1/2015 to 6/30/2016

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

UnencBal

% Bud

**Fund: 15 - LSCSD Sewer Dept**

## Revenues

Acct Class: 4001 Assessments &amp; Revenues

4001.100 Assmt/Revenue-Residential	468,507.60	468,507.60	469,815.25	0.00	-1,307.65	100.3
4001.200 Assmt/Revenue-Standby	66,384.00	66,384.00	66,246.00	0.00	138.00	99.8
4001.300 Assmt/Revenue-Commercial	4,969.20	4,969.20	6,846.84	670.50	-1,877.64	137.8
4003.000 Late Payment Revenue	4,250.00	4,250.00	4,503.91	778.57	-253.91	106.0

Acct Class: 4055 Operational Income

4055.000 Misc Operational Income	1,200.00	1,200.00	2,295.85	230.00	-1,095.85	191.3
5004.000 Sewer Hook Up Fee	14,498.00	14,498.00	28,518.97	0.00	-14,020.97	196.7
5005.000 Sewer Payment Contracts	252.00	252.00	252.00	0.00	0.00	100.0

Acct Class: 4060 Interest

5081.000 Interest Earned-RSV	750.00	750.00	1,414.90	0.00	-664.90	188.7
------------------------------	--------	--------	----------	------	---------	-------

<b>Revenues</b>	<b>560,810.80</b>	<b>560,810.80</b>	<b>579,893.72</b>	<b>1,679.07</b>	<b>-19,082.92</b>	<b>103.4</b>
-----------------	-------------------	-------------------	-------------------	-----------------	-------------------	--------------

## Expenditures

Acct Class: 5000 General Operating Expense

7003.000 Bad Debt	0.00	0.00	15.46	0.00	-15.46	0.0
7004.000 Contingency	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
7033.000 Licenses, Permits, Fees	5,500.00	5,500.00	17,305.59	9,529.98	-11,805.59	314.6
7034.000 Dues & Subscriptions	500.00	500.00	423.32	0.00	76.68	84.7
7062.000 Repair & Maintenance	20,000.00	20,000.00	29,475.77	12,971.04	-9,475.77	147.4
7064.000 Materials/Supplies/Small Tools	5,500.00	5,500.00	4,863.15	520.44	636.85	88.4
7080.000 Interest Expense	27,563.14	27,563.14	27,563.14	0.00	0.00	100.0
7085.000 Municipal Finance Principle	33,462.30	33,462.30	33,462.30	0.00	0.00	100.0
7100.000 Lease/Rent Expense	0.00	1,200.00	1,007.83	147.13	192.17	84.0

Acct Class: 5005 Office Expense

7050.100 Off Exp-Supplies	400.00	400.00	298.25	25.53	101.75	74.6
7050.200 Off Exp-Postage	100.00	100.00	4.85	0.00	95.15	4.9

Acct Class: 5010 Payroll

7501.000 Payroll Expense	259,723.75	259,723.75	228,056.09	19,532.93	31,667.66	87.8
7513.000 Payroll-TAXES	6,369.99	6,369.99	5,577.73	234.02	792.26	87.6
7514.000 Payroll-Benefits	138,989.40	138,989.40	86,600.73	518.88	52,388.67	62.3
7516.200 Pension Cost (CalPERS)	35,722.70	35,722.70	35,025.54	2,628.19	697.16	98.0
7518.000 Workers Comp	21,121.77	21,121.77	19,735.96	0.00	1,385.81	93.4
7530.000 Payroll Reimbursement	-253,733.80	-253,733.88	-235,054.40	-22,940.38	-18,679.48	92.6
7552.000 Employee Physical Exams-Shots	500.00	500.00	0.00	0.00	500.00	0.0
7556.000 Uniforms	1,200.00	1,200.00	427.32	73.98	772.68	35.6

Acct Class: 5015 Travel/training/meals

7550.000 Travel & Training	1,500.00	1,500.00	32.50	0.00	1,467.50	2.2
7551.000 Meals	400.00	400.00	9.72	9.72	390.28	2.4

Acct Class: 5024 Professional Services

7001.000 Accounting Audit/Review	4,900.00	4,900.00	4,025.00	0.00	875.00	82.1
7041.000 Legal	1,000.00	1,000.00	190.00	0.00	810.00	19.0

Acct Class: 5025 Contractual

7026.000 Contract Services	12,000.00	12,000.00	7,451.72	1,970.00	4,548.28	62.1
----------------------------	-----------	-----------	----------	----------	----------	------

Acct Class: 5030 Insurance, Liability

7040.000 Insurance (Liability)	23,000.00	23,000.00	19,365.86	0.00	3,634.14	84.2
--------------------------------	-----------	-----------	-----------	------	----------	------

Acct Class: 5055 Utilities

7105.100 Util-Telephone	325.00	325.00	277.83	20.44	47.17	85.5
7105.200 Util-Electric	49,325.00	49,325.00	41,510.69	8,921.52	7,814.31	84.2
7105.300 Util-Waste	500.00	500.00	511.72	85.00	-11.72	102.3

Acct Class: 5075 Equipment

7061.000 Rental Equipment	500.00	500.00	0.00	0.00	500.00	0.0
7063.000 Fuel	8,000.00	8,000.00	5,738.07	864.64	2,261.93	71.7
7065.000 Vehicle Repair/Maintenance	3,500.00	3,500.00	5,846.65	1,538.83	-2,346.65	167.0

Acct Class: 6000 Admin Overhead Alloc

7002.000 Admin Overhead Alloc	102,584.58	146,345.22	146,720.33	30,525.55	-375.11	100.3
-------------------------------	------------	------------	------------	-----------	---------	-------

Acct Class: 6010 Capital Expenditures

7010.000 Capital Improvement	254,000.00	204,000.00	34,676.03	15,874.20	169,323.97	17.0
Less Reimbursement due from LAIF Savings	-254,000.00	-204,000.00	-34,676.03	-15,874.20	-169,323.97	-17.0

<b>Expenditures</b>	<b>515,453.83</b>	<b>560,414.39</b>	<b>486,468.72</b>	<b>67,177.44</b>	<b>73,945.67</b>	<b>86.8</b>
---------------------	-------------------	-------------------	-------------------	------------------	------------------	-------------

For the Period: 7/1/2015 to 6/30/2016

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

UnencBal

% Bud

**Fund: 20 - LSCSD Water Dept**

## Revenues

Acct Class: 4001 Assessments &amp; Revenues

4001.100 Assmt/Revenue-Residential	344,897.40	344,897.40	325,198.65	0.00	19,698.75	94.3
4001.200 Assmt/Revenue-Standby	104,560.00	104,560.00	104,340.00	0.00	220.00	99.8
4001.300 Assmt/Revenue-Commercial	15,331.11	15,331.11	13,906.76	1,530.33	1,424.35	90.7
4003.000 Late Payment Revenue	9,000.00	9,000.00	8,630.34	1,265.50	369.66	95.9

Acct Class: 4020 Construction-New Home

4075.000 Water Capacity Expansion Fee	640.00	640.00	640.00	0.00	0.00	100.0
5006.000 Water Hook Up Fee	530.00	530.00	530.00	0.00	0.00	100.0

Acct Class: 4060 Interest

5081.000 Interest Earned-RSV	2,550.00	2,550.00	6,101.56	0.00	-3,551.56	239.3
------------------------------	----------	----------	----------	------	-----------	-------

<b>Revenues</b>	<b>477,508.51</b>	<b>477,508.51</b>	<b>459,347.31</b>	<b>2,795.83</b>	<b>18,161.20</b>	<b>96.2</b>
-----------------	-------------------	-------------------	-------------------	-----------------	------------------	-------------

For the Period: 7/1/2015 to 6/30/2016

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

UnencBal

% Bud

**Fund: 20 - LSCSD Water Dept****Expenditures**

Acct Class: 5000 General Operating Expense						
7003.000 Bad Debt	0.00	0.00	28.70	6.38	-28.70	0.0
7005.000 Depreciation	30,000.00	30,000.00	0.00	0.00	30,000.00	0.0
7033.000 Licenses, Permits, Fees	8,000.00	8,000.00	-5,793.69	-9,514.02	13,793.69	-72.4
7034.000 Dues & Subscriptions	1,300.00	1,300.00	1,093.33	0.00	206.67	84.1
7062.000 Repair & Maintenance	27,000.00	27,000.00	24,736.74	4,090.44	2,263.26	91.6
7064.000 Materials/Supplies/Small Tools	5,000.00	5,000.00	2,483.46	520.40	2,516.54	49.7
7100.000 Lease/Rent Expense	0.00	1,200.00	995.48	147.13	204.52	83.0
Acct Class: 5005 Office Expense						
7050.100 Off Exp-Supplies	650.00	650.00	435.09	162.38	214.91	66.9
7050.200 Off Exp-Postage	600.00	600.00	1,221.97	563.59	-421.97	152.7
Acct Class: 5010 Payroll						
7530.000 Payroll Reimbursement	136,730.57	136,730.57	136,957.66	21,263.92	-2,227.09	101.6
7556.000 Uniforms	1,200.00	1,200.00	427.33	73.98	772.67	35.6
Acct Class: 5015 Travel/training/meals						
7550.000 Travel & Training	2,000.00	2,000.00	32.50	0.00	1,967.50	1.6
7551.000 Meals	350.00	350.00	72.53	9.71	277.47	20.7
Acct Class: 5024 Professional Services						
7001.000 Accounting Audit/Review	4,620.00	4,620.00	3,795.00	0.00	825.00	82.1
7041.000 Legal	2,000.00	4,000.00	2,788.80	0.00	1,211.20	69.7
Acct Class: 5025 Contractual						
7026.000 Contract Services	13,000.00	13,000.00	7,380.99	2,629.00	5,619.01	56.8
Acct Class: 5030 Insurance, Liability						
7040.000 Insurance (Liability)	24,000.00	24,000.00	21,056.11	0.00	2,943.89	87.7
Acct Class: 5055 Utilities						
7105.100 Util-Telephone	2,600.00	2,600.00	2,662.44	220.19	-62.44	102.4
7105.200 Util-Electric	97,000.00	97,000.00	81,602.43	16,510.81	15,397.57	84.1
7105.300 Util-Waste	500.00	500.00	511.72	85.00	-11.72	102.3
Acct Class: 5075 Equipment						
7063.000 Fuel	8,000.00	8,000.00	5,809.84	803.46	2,390.16	70.1
7065.000 Vehicle Repair/Maintenance	3,500.00	3,500.00	4,024.13	1,470.26	-524.13	115.0
Acct Class: 6000 Admin Overhead Alloc						
7002.000 Admin Overhead Alloc	102,584.58	146,345.22	146,720.31	30,525.53	-375.09	100.3
Acct Class: 6010 Capital Expenditures						
7010.000 Capital Improvement	498,000.00	448,000.00	30,668.23	2,632.50	417,331.77	6.8
Less Reimbursement due from LAIF Savings	-498,000.00	-448,000.00	-30,668.23	-2,632.50	-417,331.77	-6.8

<b>Expenditures</b>	<b>470,835.15</b>	<b>517,795.79</b>	<b>440,842.87</b>	<b>69,568.16</b>	<b>76,952.92</b>	<b>85.1</b>
---------------------	-------------------	-------------------	-------------------	------------------	------------------	-------------

For the Period: 7/1/2015 to 6/30/2016

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

UnencBal

% Bud

**Fund: 25 - LSCSD Police Department****Revenues**

Acct Class: 4001 Assessments & Revenues						
4001.100 Assmt/Revenue-Residential	80,210.00	80,210.00	80,258.75	0.00	-48.75	100.1
4001.200 Assmt/Revenue-Standby	169,715.00	169,715.00	169,373.75	0.00	341.25	99.8
4001.300 Assmt/Revenue-Commercial	2,015.00	2,015.00	2,015.00	0.00	0.00	100.0
4003.000 Late Payment Revenue	5,200.00	5,200.00	6,112.01	595.09	-912.01	117.5
Acct Class: 4050 Other Operating Revenues						
5054.000 Animal Control Fees - Other	400.00	400.00	300.00	20.00	100.00	75.0
5055.000 Animal License Fee	3,000.00	4,000.00	4,256.66	140.00	-256.66	106.4
5056.000 Warrant	2,900.00	2,900.00	1,588.76	42.31	1,311.24	54.8
5062.000 Event Donations	3,000.00	500.00	1,509.50	0.00	-1,009.50	301.9
Acct Class: 4055 Operational Income						
4056.000 Misc-Non Operating Income	1,000.00	3,200.00	3,351.85	150.00	-151.85	104.7
Acct Class: 4060 Interest						
5081.000 Interest Earned-RSV	550.00	550.00	694.97	0.00	-144.97	126.4

<b>Revenues</b>	<b>267,990.00</b>	<b>268,690.00</b>	<b>269,461.25</b>	<b>947.40</b>	<b>-771.25</b>	<b>100.3</b>
-----------------	-------------------	-------------------	-------------------	---------------	----------------	--------------

**Expenditures****Dept: 01 General Admin****Acct Class: 5000 General Operating Expense**

7003.000 Bad Debt	0.00	0.00	43.42	10.36	-43.42	0.0
7033.000 Licenses, Permits, Fees	750.00	750.00	391.43	214.43	358.57	52.2
7034.000 Dues & Subscriptions	2,600.00	2,600.00	2,410.00	0.00	190.00	92.7
7062.000 Repair & Maintenance	1,300.00	1,300.00	421.97	0.00	878.03	32.5
7064.000 Materials/Supplies/Small Tools	1,500.00	1,500.00	131.67	0.00	1,368.33	8.8
7204.000 Events	500.00	500.00	500.00	0.00	0.00	100.0
Acct Class: 5005 Office Expense						
7050.100 Off Exp-Supplies	1,000.00	1,000.00	720.57	12.86	279.43	72.1
7050.200 Off Exp-Postage	475.00	475.00	309.86	134.43	165.14	65.2
7050.400 Off Exp-Maint	1,850.00	1,850.00	1,709.68	128.90	140.32	92.4

For the Period: 7/1/2015 to 6/30/2016

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

UnencBal

% Bud

**Fund: 25 - LSCSD Police Department**

Acct Class: 5010 Payroll

7501.000 Payroll Expense	110,237.44	111,503.00	90,836.94	4,595.93	20,666.06	81.5
7513.000 Payroll-TAXES	9,444.38	9,723.00	6,376.10	118.16	3,346.90	65.6
7514.000 Payroll-Benefits	33,488.25	26,228.00	25,758.36	155.25	469.64	98.2
7516.100 Pension Cost (EJ)	5,505.37	5,505.37	3,355.99	153.87	2,149.38	61.0
7518.000 Workers Comp	6,519.80	7,050.00	6,196.22	0.00	853.78	87.9
7530.000 Payroll Reimbursement	1,200.00	1,200.00	-223.32	57.54	1,423.32	-18.6
7552.000 Employee Physical Exams-Shots	250.00	250.00	400.00	0.00	-150.00	160.0
7556.000 Uniforms	1,500.00	1,500.00	819.27	282.35	680.73	54.6

Acct Class: 5015 Travel/training/meals

7550.000 Travel & Training	2,300.00	2,300.00	235.99	55.00	2,054.01	10.3
7551.000 Meals	150.00	150.00	0.00	0.00	150.00	0.0

Acct Class: 5024 Professional Services

7001.000 Accounting Audit/Review	3,500.00	3,500.00	2,875.00	0.00	625.00	82.1
7035.000 Advertising	200.00	200.00	122.76	0.00	77.24	61.4
7041.000 Legal	500.00	1,000.00	1,260.00	560.00	-260.00	126.0

Acct Class: 5025 Contractual

7026.000 Contract Services	3,000.00	3,000.00	3,087.47	106.00	-87.47	102.9
----------------------------	----------	----------	----------	--------	--------	-------

Acct Class: 5030 Insurance, Liability

7040.000 Insurance (Liability)	11,000.00	11,000.00	8,805.11	0.00	2,194.89	80.0
--------------------------------	-----------	-----------	----------	------	----------	------

Acct Class: 5055 Utilities

7105.000 Utilities - CSD	600.00	600.00	706.91	150.45	-106.91	117.8
7105.100 Util-Telephone	5,000.00	5,000.00	4,578.89	769.74	421.11	91.6
7105.200 Util-Electric	2,600.00	2,600.00	2,630.56	416.07	-30.56	101.2
7105.300 Util-Waste	450.00	450.00	450.00	80.00	0.00	100.0
7105.400 Utilities-Propane	1,000.00	1,000.00	816.12	5.00	183.88	81.6

Acct Class: 5075 Equipment

7063.000 Fuel	10,000.00	10,000.00	5,884.50	445.45	4,115.50	58.8
7065.000 Vehicle Repair/Maintenance	4,500.00	4,500.00	4,353.17	132.27	146.83	96.7

Acct Class: 6000 Admin Overhead Alloc

7002.000 Admin Overhead Alloc	19,539.92	27,875.28	27,946.73	5,814.39	-71.45	100.3
-------------------------------	-----------	-----------	-----------	----------	--------	-------

Acct Class: 6010 Capital Expenditures

7010.000 Capital Improvement	4,000.00	4,000.00	0.00	0.00	4,000.00	0.0
Less Reimbursement due from LAIF Savings	-4,000.00	-4,000.00	0.00	0.00	-4,000.00	0.0

Dept: 40 Animal Control

Acct Class: 5000 General Operating Expense

7062.000 Repair & Maintenance	200.00	200.00	0.00	0.00	200.00	0.0
7064.000 Materials/Supplies/Small Tools	200.00	200.00	0.00	0.00	200.00	0.0

Acct Class: 5005 Office Expense

7050.100 Off Exp-Supplies	50.00	50.00	0.00	0.00	50.00	0.0
---------------------------	-------	-------	------	------	-------	-----

Acct Class: 5010 Payroll

7530.000 Payroll Reimbursement	0.00	0.00	527.00	0.00	-527.00	0.0
--------------------------------	------	------	--------	------	---------	-----

Acct Class: 5015 Travel/training/meals

7550.000 Travel & Training	0.00	0.00	90.00	0.00	-90.00	0.0
----------------------------	------	------	-------	------	--------	-----

Acct Class: 5024 Professional Services

7035.000 Advertising	150.00	150.00	0.00	0.00	150.00	0.0
----------------------	--------	--------	------	------	--------	-----

Acct Class: 5025 Contractual

7026.000 Contract Services	0.00	0.00	144.90	0.00	-144.90	0.0
----------------------------	------	------	--------	------	---------	-----

Dept: 99 Explorer Program

Acct Class: 5000 General Operating Expense

7064.000 Materials/Supplies/Small Tools	50.00	50.00	0.00	0.00	50.00	0.0
---	-------	-------	------	------	-------	-----

Acct Class: 5010 Payroll

7556.000 Uniforms	150.00	150.00	0.00	0.00	150.00	0.0
-------------------	--------	--------	------	------	--------	-----

<b>Expenditures</b>	<b>243,260.16</b>	<b>246,909.65</b>	<b>204,673.27</b>	<b>14,398.46</b>	<b>42,236.38</b>	<b>82.9</b>
---------------------	-------------------	-------------------	-------------------	------------------	------------------	-------------

For the Period: 7/1/2015 to 6/30/2016

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

UnencBal

% Bud

**Fund: 26 - COPS Grant**

Revenues

Acct Class: 4001 Assessments &amp; Revenues

5075.000 Grant Income	100,000.00	100,000.00	100,000.04	22,680.74	-0.04	100.0
-----------------------	------------	------------	------------	-----------	-------	-------

<b>Revenues</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>100,000.04</b>	<b>22,680.74</b>	<b>-0.04</b>	<b>100.0</b>
-----------------	-------------------	-------------------	-------------------	------------------	--------------	--------------

Expenditures

Acct Class: 5010 Payroll

7501.000 Payroll Expense	59,418.20	65,119.00	80,564.57	14,345.04	-15,445.57	123.7
7513.000 Payroll-TAXES	4,922.71	5,560.00	6,273.16	773.39	-713.16	112.8
7514.000 Payroll-Benefits	25,179.13	25,179.13	23,869.92	155.25	1,309.21	94.8
7516.100 Pension Cost (EJ)	2,569.63	2,900.00	2,693.19	208.78	206.81	92.9
7518.000 Workers Comp	3,452.22	3,783.00	3,459.87	0.00	323.13	91.5

Acct Class: 5015 Travel/training/meals

7550.000 Travel & Training	4,500.00	4,000.00	2,997.12	0.00	1,002.88	74.9
7551.000 Meals	0.00	500.00	516.00	0.00	-16.00	103.2

<b>Expenditures</b>	<b>100,041.89</b>	<b>107,041.13</b>	<b>120,373.83</b>	<b>15,482.46</b>	<b>-13,332.70</b>	<b>112.5</b>
---------------------	-------------------	-------------------	-------------------	------------------	-------------------	--------------

For the Period: 7/1/2015 to 6/30/2016

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

UnencBal

% Bud

**Fund: 30 - LSCSD Fire Department**

## Revenues

## Acct Class: 4001 Assessments &amp; Revenues

4001.100 Assmt/Revenue-Residential	49,225.00	49,225.00	49,390.00	0.00	-165.00	100.3
4001.200 Assmt/Revenue-Standby	65,575.00	65,575.00	65,140.00	0.00	435.00	99.3
4001.300 Assmt/Revenue-Commercial	1,085.00	1,085.00	1,060.00	0.00	25.00	97.7
4003.000 Late Payment Revenue	2,500.00	2,500.00	2,599.83	264.70	-99.83	104.0
5075.000 Grant Income	12,000.00	7,589.00	7,368.17	7,368.17	220.83	97.1

## Acct Class: 4050 Other Operating Revenues

4076.000 Fire Suppression Expansion Fee	316.00	316.00	316.00	0.00	0.00	100.0
5056.000 Warrant	5,000.00	5,000.00	5,377.30	12.90	-377.30	107.5
5062.000 Event Donations	0.00	5,700.00	5,684.50	0.00	15.50	99.7

## Acct Class: 4055 Operational Income

4056.000 Misc-Non Operating Income	48,000.00	161,864.71	163,280.52	1,385.70	-1,415.81	100.9
------------------------------------	-----------	------------	------------	----------	-----------	-------

## Acct Class: 4060 Interest

5081.000 Interest Earned-RSV	300.00	300.00	492.51	0.00	-192.51	164.2
------------------------------	--------	--------	--------	------	---------	-------

<b>Revenues</b>	<b>184,001.00</b>	<b>299,154.71</b>	<b>300,708.83</b>	<b>9,031.47</b>	<b>-1,554.12</b>	<b>100.5</b>
-----------------	-------------------	-------------------	-------------------	-----------------	------------------	--------------

## Expenditures

## Acct Class: 5000 General Operating Expense

7003.000 Bad Debt	0.00	0.00	19.88	3.98	-19.88	0.0
7033.000 Licenses, Permits, Fees	300.00	300.00	243.18	18.00	56.82	81.1
7034.000 Dues & Subscriptions	925.00	925.00	755.00	0.00	170.00	81.6
7051.000 Public Safety Supplies	6,000.00	6,000.00	1,942.07	95.95	4,057.93	32.4
7051.100 Mandatory Safety Equipment	10,000.00	10,000.00	5,347.60	0.00	4,652.40	53.5
7062.000 Repair & Maintenance	2,250.00	6,000.00	5,338.58	131.85	661.42	89.0
7064.000 Materials/Supplies/Small Tools	1,500.00	3,500.00	3,599.07	351.68	-99.07	102.8
7204.000 Events	500.00	500.00	65.04	0.00	434.96	13.0

## Acct Class: 5005 Office Expense

7050.100 Off Exp-Supplies	450.00	450.00	536.94	23.64	-86.94	119.3
7050.200 Off Exp-Postage	100.00	100.00	46.50	18.49	53.50	46.5

## Acct Class: 5010 Payroll

7501.000 Payroll Expense	89,071.44	159,734.46	158,208.36	7,270.74	1,526.10	99.0
7513.000 Payroll-TAXES	7,538.75	15,127.47	15,504.43	796.02	-376.96	102.5
7514.000 Payroll-Benefits	16,870.02	3,834.09	3,834.09	0.00	0.00	100.0
7516.100 Pension Cost (EJ)	2,547.09	1,200.00	1,160.34	0.00	39.66	96.7
7518.000 Workers Comp	7,707.08	7,707.08	10,584.50	0.00	-2,877.42	137.3
7530.000 Payroll Reimbursement	-27,125.00	-38,832.79	-38,212.01	57.54	-620.78	98.4
7552.000 Employee Physical Exams-Shots	750.00	1,200.00	1,134.00	0.00	66.00	94.5
7556.000 Uniforms	4,000.00	4,000.00	3,485.12	884.75	514.88	87.1

## Acct Class: 5015 Travel/Training/meals

7549.000 Volunteer FF Stipend	13,000.00	13,000.00	15,828.00	8,940.00	-2,828.00	121.8
7550.000 Travel & Training	7,000.00	7,000.00	5,509.76	565.00	1,490.24	78.7
7551.000 Meals	1,500.00	1,500.00	1,449.30	118.89	50.70	96.6

## Acct Class: 5024 Professional Services

7001.000 Accounting Audit/Review	980.00	980.00	905.00	0.00	175.00	82.1
7041.000 Legal	0.00	1,000.00	365.00	0.00	635.00	36.5

## Acct Class: 5025 Contractual

7026.000 Contract Services	2,000.00	2,000.00	1,793.63	411.00	206.37	89.7
----------------------------	----------	----------	----------	--------	--------	------

## Acct Class: 5030 Insurance, Liability

7040.000 Insurance (Liability)	7,000.00	7,000.00	6,883.76	0.00	116.24	98.3
--------------------------------	----------	----------	----------	------	--------	------

## Acct Class: 5055 Utilities

7105.000 Utilities - CSD	800.00	800.00	921.39	183.44	-121.39	115.2
7105.100 Util-Telephone	1,150.00	1,150.00	638.57	106.63	511.43	55.5
7105.200 Util-Electric	3,300.00	3,300.00	4,545.03	542.07	-1,245.03	137.7
7105.300 Util-Waste	450.00	450.00	450.00	80.00	0.00	100.0
7105.400 Utilities-Propane	1,000.00	1,000.00	816.16	5.00	183.84	81.6

## Acct Class: 5075 Equipment

7063.000 Fuel	7,500.00	7,500.00	6,496.70	758.20	1,003.30	86.6
7065.000 Vehicle Repair/Maintenance	7,500.00	32,000.00	35,640.76	9,065.75	-3,640.76	111.4
7075.000 VFA Grant Equipment	0.00	15,177.18	14,736.33	6,909.62	440.85	97.1

## Acct Class: 6000 Admin Overhead Alloc

7002.000 Admin Overhead Alloc	19,539.92	27,875.28	27,946.74	5,814.39	-71.46	100.3
-------------------------------	-----------	-----------	-----------	----------	--------	-------

## Acct Class: 6010 Capital Expenditures

7010.000 Capital Improvement	99,000.00	99,000.00	70,645.00	0.00	28,355.00	71.4
Less Reimbursement due from LAIF Savings	-99,000.00	-99,000.00	-70,645.00	0.00	-28,355.00	-71.4

<b>Expenditures</b>	<b>196,104.30</b>	<b>303,477.77</b>	<b>298,418.82</b>	<b>43,152.63</b>	<b>33,000.97</b>	<b>98.3</b>
---------------------	-------------------	-------------------	-------------------	------------------	------------------	-------------

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	
<b>Grand Total Net Effect:</b>	<b>75,572.95</b>	<b>-17,516.15</b>	<b>158,633.64</b>	<b>-116,018.28</b>	<b>-176,149.79</b>	

**Lake Shastina Community Services District**

Updated for period ending 6/30/16

**Variance Report - Explanations for line items over budget \*****Fiscal Year 2015/2016****Budget Amended 3/16/2016**

\* Expenses within 105% of budget not included in this report

**Fund 10 - LSCSD General Fund****Account Class Code: 5000 General Operating Expense**

<u>Licenses, Permits, Fees</u>	YTD Budget	\$2,350.00
	YTD Spending	\$3,856.88

Explanation: CalPERS GASB 68 report fees required for annual LSCSD audit (invoiced for prior and current FY during 15/16) and Parcel Quest annual fees over anticipated amounts.

**Account Class Code: 5005 Office Expense**

<u>Supplies</u>	YTD Budget	\$3,500.00
	YTD Spending	\$3,842.01

Explanation: This expense was slightly underbudgeted for the year and may need to be adjusted for next year.

**Account Class Code: 5024 Professional Services**

<u>Advertising</u>	YTD Budget	\$250.00
	YTD Spending	\$411.63

Explanation: Advertising for new General Manager slightly over budget amount.

<u>Legal</u>	YTD Budget	\$40,000.00
	YTD Spending	\$73,749.72

Explanation: Additional Legal fees for litigation, Board meeting attendance, contract preparations and labor negotiations meeting attendance at the request of the Board.

**Account Class Code: 5025 Contractual**

<u>Contract Services</u>	YTD Budget	\$5,000.00
	YTD Spending	\$17,000.00

Explanation: Unanticipated expense for use of Temporary Services to fill vacant positions and new GM hired as contract consultant not as an employee as part of payroll budget.

<u>Util-Electric</u>	YTD Budget	\$3,500.00
	YTD Spending	\$3,764.14

Explanation: This expense was slightly over the budget for the year and has been adjusted for next year.

**Account Class Code: 5000 General Operating Expense**

Dept. 22 Medical Clinic

<u>Interest Expense</u>	YTD Budget	\$1,890.00
	YTD Spending	\$2,196.13

Explanation: Interest rate on the LAIF account has been increasing each quarter, which is used for this expense calculation. Amount has been adjusted for next year and may need further adjustments as LAIF rate changes.

**Fund 15 - LSCSD Sewer Fund****Account Class Code: 5000 General Operating Expense**

<u>Licenses, Permits, Fees</u>	YTD Budget	\$5,500.00
	YTD Spending	\$17,305.59

Explanation: Fees for Stormwater and Wastewater permit to the State Water Resource Control Board from prior years were incorrectly charged to Water Department. This was corrected and posted from prior years effecting current fiscal year for a total of \$9522. Other fees slightly over current budget have been adjusted for next year and may need additional adjustment for this permit.



**Lake Shastina Community Services District**

Updated for period ending 6/30/16

**Variance Report - Explanations for line items over budget \*****Fiscal Year 2015/2016****Budget Amended 3/16/2016**

\* Expenses within 105% of budget not included in this report

**Fund 15 - LSCSD Sewer Fund**

<u>Repair &amp; Maintenance</u>	YTD Budget	\$20,000.00
	YTD Spending	\$29,475.77

Explanation: Emergency repairs to pump station B-103 for over \$12,000 put expenditures over budget for the year.

**Account Class Code: 5075 Equipment**

<u>Vehicle Repair/Maintenance</u>	YTD Budget	\$3,500.00
	YTD Spending	\$5,846.65

Explanation: Unforeseen repairs to truck #16 and trash pump #90 exceeding normal maintenance costs during the year.

**Fund 20 - LSCSD Water Fund****Account Class Code: 5005 Office Expense**

<u>Office Expense-Postage</u>	YTD Budget	\$800.00
	YTD Spending	\$1,221.97

Explanation: Additional state required mailing to residents during the year exceeded budgeted amounts.

**Account Class Code: 5075 Equipment**

<u>Vehicle Repair/Maintenance</u>	YTD Budget	\$3,500.00
	YTD Spending	\$4,024.13

Explanation: Unforeseen repairs to truck #16 exceeding normal maintenance costs during the year.

**Fund 25- LSCSD Police Department****Account Class Code: 5010 Payroll**

<u>Employee Physical Exams-Shots</u>	YTD Budget	\$250.00
	YTD Spending	\$400.00

Explanation: Unanticipated costs for pre-employment psych evaluations and physical exams during the year. Increased for next year as additional staffing needs still exist and may need to adjust further.

**Account Class Code: 5024 Professional Services**

<u>Legal</u>	YTD Budget	\$1,000.00
	YTD Spending	\$1,260.00

Explanation: Unanticipated legal costs for contract preparation for Chief position during the year.

**Account Class Code: 5055 Utilities Expense**

<u>Utilities-CSD</u>	YTD Budget	\$600.00
	YTD Spending	\$706.91

Explanation: Slightly underbudgeted for the year and should be adjusted for the next year.

**Fund 26- LSCSD COPS Grant Fund****Account Class Code: 5010 Payroll**

<u>Payroll Expense</u>	YTD Budget	\$65,119.00
	YTD Spending	\$80,564.57

Explanation: Unanticipated additional hours required by officer to provide coverage due to short staffing in department.

<u>Payroll Taxes Expense</u>	YTD Budget	\$5,560.00
	YTD Spending	\$6,273.16

Explanation: Additional payroll expense above also has affect on payroll taxes.

**Lake Shastina Community Services District**

Updated for period ending 6/30/16

**Variance Report - Explanations for line items over budget \***

Fiscal Year 2015/2016

Budget Amended 3/16/2016

\* Expenses within 105% of budget not included in this report

**Fund 30- LSCSD Fire Department****Account Class Code: 5005 Office Expense**

<u>Office Supplies</u>	YTD Budget	\$450.00
	YTD Spending	\$536.94

Explanation: Slightly under budget, less than \$100, which was adjusted for the next year.

**Account Class Code: 5010 Payroll**

<u>Workers Comp</u>	YTD Budget	\$7,707.08
	YTD Spending	\$10,584.50

Explanation: Payroll increase from mutual aid fires resulted in increase to Workers Comp costs for payroll. This was not adjusted with March Amended Budget. There will be additional adjustments from WC reconciliation to be received in September 2016.

**Account Class Code: 5015 Travel/Training/Meals**

<u>Volunteer FF Stipend</u>	YTD Budget	\$13,000.00
	YTD Spending	\$15,828.00

Explanation: Additional training and call outs in the year including more dedicated volunteer firefighters with the department.

**Account Class Code: 5055 Utilities**

<u>Utilities-CSD</u>	YTD Budget	\$800.00
	YTD Spending	\$921.39

Explanation: Slightly under budget for the year and was adjusted for the next year, but made need further adjustment.

<u>Utility - Electric</u>	YTD Budget	\$3,300.00
	YTD Spending	\$4,545.03

Explanation: Storage of fire engine at boat shed required heater for engine block during the colder winter months, increasing the monthly electric bill.

**Account Class Code: 5075 Equipment**

<u>Vehicle Repair/Maintenance</u>	YTD Budget	\$32,000.00
	YTD Spending	\$65,640.76

Explanation: Unforeseen required repairs to Engines #3113, #3110 and new Engine #3112 exceeding normal maintenance costs anticipated during the year.

## LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1C

## July 2016 Detailed Budget Comparison 2016/2017 YTD

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	8/12/2016 % Bud
<b>Fund: 10 - LSCSD General Fund</b>						
<b>Revenues</b>						
Dept: 00						
Acct Class: 4055 Operational Income						
4055.000 Misc Operational Income	0.00	0.00	7.66	7.66	-7.66	0.0
5050.000 Transfer Fees	3,000.00	3,000.00	500.00	500.00	2,500.00	16.7
Acct Class: 4060 Interest						
5080.000 Interest Earned-OPS	200.00	200.00	95.97	95.97	104.03	48.0
5081.000 Interest Earned-RSV	395.00	395.00	209.09	209.09	185.91	52.9
Acct Class: 4070 Rents						
4070.000 Antenna Lease Revenue	22,067.00	22,067.00	434.09	434.09	21,632.91	2.0
Dept: 22 Medical Clinic						
Acct Class: 4070 Rents						
4053.000 Medical Clinic Revenue	60,264.00	60,264.00	5,022.00	5,022.00	55,242.00	8.3
<b>Revenues</b>	<b>85,926.00</b>	<b>85,926.00</b>	<b>6,268.81</b>	<b>6,268.81</b>	<b>79,657.19</b>	<b>7.3</b>
<b>Expenditures</b>						
Dept: 01 General Admin						
Acct Class: 5000 General Operating Expense						
7032.000 Filing Fees	250.00	250.00	0.00	0.00	250.00	0.0
7033.000 Licenses, Permits, Fees	3,000.00	3,000.00	98.99	98.99	2,901.01	3.3
7034.000 Dues & Subscriptions	4,000.00	4,000.00	65.00	65.00	3,935.00	1.6
7062.000 Repair & Maintenance	3,500.00	3,500.00	0.00	0.00	3,500.00	0.0
7064.000 Materials/Supplies/Small Tools	500.00	500.00	0.00	0.00	500.00	0.0
7101.000 Property Taxes	150.00	150.00	0.00	0.00	150.00	0.0
7204.000 Events	750.00	750.00	0.00	0.00	750.00	0.0
7245.000 Election	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
Acct Class: 5005 Office Expense						
7050.100 Off Exp-Supplies	3,500.00	3,500.00	85.36	85.36	3,414.64	2.4
7050.200 Off Exp-Postage	4,000.00	4,000.00	916.05	916.05	3,083.95	22.9
7050.400 Off Exp-Maint	3,500.00	3,500.00	1,720.75	1,720.75	1,779.25	49.2
Acct Class: 5010 Payroll						
7501.000 Payroll Expense	280,749.62	280,749.62	13,828.96	13,828.96	266,920.66	4.9
7513.000 Payroll-TAXES	6,674.87	6,674.87	412.43	412.43	6,262.44	6.2
7514.000 Payroll-Benefits	74,485.80	74,485.80	9,704.85	9,704.85	64,780.95	13.0
7516.200 Pension Cost (CalPERS)	41,927.14	41,927.14	27,692.18	27,692.18	14,234.96	66.0
7518.000 Workers Comp	5,182.81	5,182.81	5,338.88	5,338.88	-156.07	103.0
7530.100 PR Reimbursement Admin	-140,669.09	-140,669.09	-5,758.27	-5,758.27	-134,910.82	4.1
Acct Class: 5015 Travel/Training/meals						
7550.000 Travel & Training	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
7551.000 Meals	750.00	750.00	0.00	0.00	750.00	0.0
Acct Class: 5024 Professional Services						
7035.000 Advertising	500.00	500.00	119.00	119.00	381.00	23.8
7041.000 Legal	60,000.00	60,000.00	390.00	390.00	59,610.00	0.7
Acct Class: 5025 Contractual						
7026.000 Contract Services	6,000.00	6,000.00	8,125.06	8,125.06	-2,125.06	135.4
Acct Class: 5030 Insurance, Liability						
7040.000 Insurance (Liability)	600.00	600.00	936.94	936.94	-336.94	156.2
Acct Class: 5055 Utilities						
7105.000 Utilities - CSD	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7105.100 Util-Telephone	2,200.00	2,200.00	159.94	159.94	2,040.06	7.3
7105.200 Util-Electric	4,000.00	4,000.00	307.94	307.94	3,692.06	7.7
7105.400 Utilities-Propane	500.00	500.00	87.50	87.50	412.50	17.5
Acct Class: 6000 Admin Overhead Alloc						
7002.000 Admin Overhead Alloc	-339,370.00	-339,370.00	-70,335.84	-70,335.84	-66,942.14	20.7
Dept: 22 Medical Clinic						
Acct Class: 5000 General Operating Expense						
7053.000 Medical Building Contract	41,804.00	41,804.00	10,284.07	10,284.07	31,519.93	24.6
7062.000 Repair & Maintenance	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
7080.000 Interest Expense	2,196.00	2,196.00	715.93	715.93	1,480.07	32.6
Acct Class: 5010 Payroll						
7530.000 Payroll Reimbursement	4,250.00	4,250.00	17.76	17.76	4,232.24	0.4
Acct Class: 5030 Insurance, Liability						
7040.000 Insurance (Liability)	600.00	600.00	0.00	0.00	600.00	0.0
<b>Expenditures</b>	<b>85,531.15</b>	<b>85,531.15</b>	<b>4,913.48</b>	<b>4,913.48</b>	<b>282,709.69</b>	<b>5.7</b>

For the Period: 7/1/2016 to 7/31/2016

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

UnencBal

% Bud

**Fund: 15 - LSCSD Sewer Dept**

## Revenues

Acct Class: 4001 Assessments &amp; Revenues

4001.100 Assmt/Revenue-Residential	470,207.00	470,207.00	117,571.40	117,671.40	352,535.60	25.0
4001.200 Assmt/Revenue-Standby	66,204.00	66,204.00	33,084.00	33,084.00	33,120.00	50.0
4001.300 Assmt/Revenue-Commercial	4,909.00	4,909.00	800.10	800.10	4,108.90	16.3
4003.000 Late Payment Revenue	4,250.00	4,250.00	13.16	13.16	4,236.84	0.3

Acct Class: 4055 Operational Income

4055.000 Misc Operational Income	2,000.00	2,000.00	136.75	136.75	1,863.25	6.8
5004.000 Sewer Hook Up Fee	14,498.00	14,498.00	0.00	0.00	14,498.00	0.0
5005.000 Sewer Payment Contracts	252.00	252.00	0.00	0.00	252.00	0.0

Acct Class: 4060 Interest

5081.000 Interest Earned-RSV	1,500.00	1,500.00	596.19	596.19	903.81	39.7
------------------------------	----------	----------	--------	--------	--------	------

**Revenues**

<b>563,820.00</b>	<b>563,820.00</b>	<b>152,301.60</b>	<b>152,301.60</b>	<b>411,518.40</b>	<b>27.0</b>
-------------------	-------------------	-------------------	-------------------	-------------------	-------------

## Expenditures

Acct Class: 5000 General Operating Expense

7033.000 Licenses, Permits, Fees	7,500.00	7,500.00	89.97	89.97	7,410.03	1.2
7034.000 Dues & Subscriptions	500.00	500.00	80.60	80.60	419.40	16.1
7062.000 Repair & Maintenance	20,000.00	20,000.00	0.00	0.00	20,000.00	0.0
7064.000 Materials/Supplies/Small Tools	5,000.00	5,000.00	86.64	86.64	4,913.36	1.7
7080.000 Interest Expense	25,542.52	25,542.52	0.00	0.00	25,542.52	0.0
7085.000 Municipal Finance Principle	35,482.92	35,482.92	0.00	0.00	35,482.92	0.0
7100.000 Lease/Rent Expense	1,800.00	1,800.00	294.26	294.26	1,505.74	16.3

Acct Class: 5005 Office Expense

7050.100 Off Exp-Supplies	400.00	400.00	0.00	0.00	400.00	0.0
7050.200 Off Exp-Postage	100.00	100.00	0.00	0.00	100.00	0.0

Acct Class: 5010 Payroll

7501.000 Payroll Expense	262,956.33	262,956.33	12,913.58	12,913.58	250,042.75	4.9
7513.000 Payroll-TAXES	6,416.87	6,416.87	187.25	187.25	6,229.62	2.9
7514.000 Payroll-Benefits	89,359.20	89,359.20	9,455.25	9,455.25	79,903.95	10.6
7516.200 Pension Cost (CalPERS)	35,820.54	35,820.54	19,403.45	19,403.45	16,417.09	54.2
7518.000 Workers Comp	32,060.28	32,060.28	29,693.71	29,693.71	2,366.57	92.6
7530.000 Payroll Reimbursement	-187,095.30	-187,095.30	-6,597.86	-6,597.86	-180,497.44	3.5
7552.000 Employee Physical Exams-Shots	500.00	500.00	0.00	0.00	500.00	0.0
7556.000 Uniforms	1,200.00	1,200.00	191.04	191.04	1,008.96	15.9

Acct Class: 5015 Travel/training/meals

7550.000 Travel & Training	1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
7551.000 Meals	400.00	400.00	0.00	0.00	400.00	0.0

Acct Class: 5024 Professional Services

7001.000 Accounting Audit/Review	4,200.00	4,200.00	0.00	0.00	4,200.00	0.0
7041.000 Legal	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0

Acct Class: 5025 Contractual

7026.000 Contract Services	10,000.00	10,000.00	0.00	0.00	10,000.00	0.0
----------------------------	-----------	-----------	------	------	-----------	-----

Acct Class: 5030 Insurance, Liability

7040.000 Insurance (Liability)	21,000.00	21,000.00	18,000.78	18,000.78	2,999.22	85.7
--------------------------------	-----------	-----------	-----------	-----------	----------	------

Acct Class: 5055 Utilities

7105.100 Util-Telephone	250.00	250.00	20.44	20.44	229.56	8.2
7105.200 Util-Electric	49,325.00	49,325.00	4,689.82	4,689.82	44,635.18	9.5
7105.300 Util-Waste	510.00	510.00	0.00	0.00	510.00	0.0

Acct Class: 5075 Equipment

7061.000 Rental Equipment	500.00	500.00	0.00	0.00	500.00	0.0
7063.000 Fuel	6,500.00	6,500.00	0.00	0.00	6,500.00	0.0
7065.000 Vehicle Repair/Maintenance	3,500.00	3,500.00	0.00	0.00	3,500.00	0.0

Acct Class: 6000 Admin Overhead Alloc

7002.000 Admin Overhead Alloc	142,535.40	142,535.40	29,541.05	29,541.05	112,994.35	20.7
-------------------------------	------------	------------	-----------	-----------	------------	------

Acct Class: 6010 Capital Expenditures

7010.000 Capital Improvement	277,000.00	277,000.00	243.87	243.87	276,756.13	0.1
Less Reimbursement due from LAIF Savings	-277,000.00	-277,000.00	-243.87	-243.87	-276,756.13	-0.1

**Expenditures**

<b>578,763.76</b>	<b>578,763.76</b>	<b>118,049.98</b>	<b>118,049.98</b>	<b>460,663.78</b>	<b>20.4</b>
-------------------	-------------------	-------------------	-------------------	-------------------	-------------

For the Period: 7/1/2016 to 7/31/2016

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

UnencBal

% Bud

**Fund: 20 - LSCSD Water Dept**

## Revenues

Acct Class: 4001 Assessments &amp; Revenues

4001.100 Assmt/Revenue-Residential	325,220.30	325,220.30	82,092.10	82,092.10	243,128.20	25.2
4001.200 Assmt/Revenue-Standby	104,320.00	104,320.00	52,120.00	52,120.00	52,200.00	50.0
4001.300 Assmt/Revenue-Commercial	14,260.95	14,260.95	1,634.84	1,634.84	12,626.11	11.5
4003.000 Late Payment Revenue	8,700.00	8,700.00	70.16	70.16	8,629.84	0.8

Acct Class: 4020 Construction-New Home

4075.000 Water Capacity Expansion Fee	640.00	640.00	0.00	0.00	640.00	0.0
5006.000 Water Hook Up Fee	530.00	530.00	0.00	0.00	530.00	0.0

Acct Class: 4050 Other Operating Revenues

5040.000 Gain on Sale of Equipment	750.00	750.00	0.00	0.00	750.00	0.0
------------------------------------	--------	--------	------	------	--------	-----

Acct Class: 4055 Operational Income

4056.000 Misc-Non Operating Income	0.00	0.00	86.00	86.00	-86.00	0.0
------------------------------------	------	------	-------	-------	--------	-----

Acct Class: 4060 Interest

5081.000 Interest Earned-RSV	5,800.00	5,800.00	2,227.15	2,227.15	3,572.85	38.4
------------------------------	----------	----------	----------	----------	----------	------

**Revenues**

<b>460,221.25</b>	<b>460,221.25</b>	<b>138,230.25</b>	<b>138,230.25</b>	<b>321,991.00</b>	<b>30.0</b>
-------------------	-------------------	-------------------	-------------------	-------------------	-------------

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Fund: 20 - LSCSD Water Dept</b>						
<b>Expenditures</b>						
Acct Class: 5000 General Operating Expense						
7033.000 Licenses, Permits, Fees	6,000.00	6,000.00	89.96	89.96	5,910.04	1.5
7034.000 Dues & Subscriptions	1,300.00	1,300.00	330.60	330.60	969.40	25.4
7062.000 Repair & Maintenance	25,000.00	25,000.00	0.00	0.00	25,000.00	0.0
7064.000 Materials/Supplies/Small Tools	4,000.00	4,000.00	86.64	86.64	3,913.36	2.2
7100.000 Lease/Rent Expense	1,800.00	1,800.00	294.26	294.26	1,505.74	16.3
Acct Class: 5005 Office Expense						
7050.100 Off Exp-Supplies	650.00	650.00	0.00	0.00	650.00	0.0
7050.200 Off Exp-Postage	800.00	800.00	0.00	0.00	800.00	0.0
Acct Class: 5010 Payroll						
7530.000 Payroll Reimbursement	140,509.14	140,509.14	6,029.54	6,029.54	134,479.60	4.3
7556.000 Uniforms	1,200.00	1,200.00	191.04	191.04	1,008.96	15.9
Acct Class: 5015 Travel/training/meals						
7550.000 Travel & Training	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
7551.000 Meals	350.00	350.00	0.00	0.00	350.00	0.0
Acct Class: 5024 Professional Services						
7001.000 Accounting Audit/Review	3,960.00	3,960.00	0.00	0.00	3,960.00	0.0
7041.000 Legal	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
Acct Class: 5025 Contractual						
7026.000 Contract Services	12,000.00	12,000.00	256.00	256.00	11,744.00	2.1
Acct Class: 5030 Insurance, Liability						
7040.000 Insurance (Liability)	23,000.00	23,000.00	19,663.38	19,663.38	3,336.62	85.5
Acct Class: 5055 Utilities						
7105.100 Util-Telephone	2,650.00	2,650.00	220.19	220.19	2,429.81	8.3
7105.200 Util-Electric	97,000.00	97,000.00	12,252.28	12,252.28	84,747.72	12.6
7105.300 Util-Waste	510.00	510.00	0.00	0.00	510.00	0.0
Acct Class: 5075 Equipment						
7063.000 Fuel	6,500.00	6,500.00	0.00	0.00	6,500.00	0.0
7065.000 Vehicle Repair/Maintenance	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
Acct Class: 6000 Admin Overhead Alloc						
7002.000 Admin Overhead Alloc	142,535.40	142,535.40	29,541.05	29,541.05	112,994.35	20.7
Acct Class: 6010 Capital Expenditures						
7010.000 Capital Improvement	310,000.00	310,000.00	0.00	0.00	310,000.00	0.0
Less Reimbursement due from LAIF Savings	-310,000.00	-310,000.00	0.00	0.00	-310,000.00	0.0
<b>Expenditures</b>	<b>479,764.54</b>	<b>479,764.54</b>	<b>68,954.94</b>	<b>68,954.94</b>	<b>410,809.60</b>	<b>13.9</b>

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Fund: 25 - LSCSD Police Department</b>						
<b>Revenues</b>						
Acct Class: 4001 Assessments & Revenues						
4001.100 Assmt/Revenue-Residential	80,210.00	80,210.00	20,085.00	20,085.00	60,125.00	25.0
4001.200 Assmt/Revenue-Standby	169,390.00	169,390.00	84,597.50	84,597.50	84,792.50	49.9
4001.300 Assmt/Revenue-Commercial	2,015.00	2,015.00	1,007.50	1,007.50	1,007.50	50.0
4003.000 Late Payment Revenue	5,700.00	5,700.00	5.61	5.61	5,694.39	0.1
Acct Class: 4050 Other Operating Revenues						
5040.000 Gain on Sale of Equipment	1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
5054.000 Animal Control Fees - Other	300.00	300.00	0.00	0.00	300.00	0.0
5055.000 Animal License Fee	4,000.00	4,000.00	30.00	30.00	3,970.00	0.8
5056.000 Warrant	2,500.00	2,500.00	79.34	79.34	2,420.66	3.2
5062.000 Event Donations	500.00	500.00	75.00	75.00	425.00	15.0
Acct Class: 4055 Operational Income						
4056.000 Misc-Non Operating Income	3,200.00	3,200.00	0.00	0.00	3,200.00	0.0
Acct Class: 4060 Interest						
5081.000 Interest Earned-RSV	625.00	625.00	258.80	258.80	366.20	41.4
<b>Revenues</b>	<b>269,940.00</b>	<b>269,940.00</b>	<b>106,138.75</b>	<b>106,138.75</b>	<b>163,801.25</b>	<b>39.3</b>

<b>Expenditures</b>						
Acct Class: 5000 General Operating Expense						
7033.000 Licenses, Permits, Fees	1,600.00	1,600.00	0.00	0.00	1,600.00	0.0
7034.000 Dues & Subscriptions	2,600.00	2,600.00	0.00	0.00	2,600.00	0.0
7062.000 Repair & Maintenance	1,300.00	1,300.00	0.00	0.00	1,300.00	0.0
7064.000 Materials/Supplies/Small Tools	1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
7204.000 Events	500.00	500.00	0.00	0.00	500.00	0.0
Acct Class: 5005 Office Expense						
7050.100 Off Exp-Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7050.200 Off Exp-Postage	400.00	400.00	0.00	0.00	400.00	0.0
7050.400 Off Exp-Maint	1,850.00	1,850.00	116.47	116.47	1,733.53	6.3

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Fund: 25 - LSCSD Police Department</b>						
Acct Class: 5010 Payroll						
7501.000 Payroll Expense	112,325.78	112,325.78	9,066.20	9,066.20	103,259.58	8.1
7513.000 Payroll-TAXES	9,604.14	9,604.14	917.42	917.42	8,686.72	9.6
7514.000 Payroll-Benefits	14,666.64	14,666.64	3,177.81	3,177.81	11,488.83	21.7
7516.100 Pension Cost (EJ)	5,344.81	5,344.81	261.05	261.05	5,083.76	4.9
7518.000 Workers Comp	10,708.94	10,708.94	14,068.93	14,068.93	-3,359.99	131.4
7530.000 Payroll Reimbursement	1,200.00	1,200.00	11.84	11.84	1,188.16	1.0
7552.000 Employee Physical Exams-Shots	500.00	500.00	0.00	0.00	500.00	0.0
7556.000 Uniforms	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
Acct Class: 5015 Travel/training/meals						
7550.000 Travel & Training	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
7551.000 Meals	500.00	500.00	0.00	0.00	500.00	0.0
Acct Class: 5024 Professional Services						
7001.000 Accounting Audit/Review	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
7035.000 Advertising	500.00	500.00	0.00	0.00	500.00	0.0
7041.000 Legal	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
Acct Class: 5025 Contractual						
7026.000 Contract Services	3,000.00	3,000.00	32.50	32.50	2,967.50	1.1
Acct Class: 5030 Insurance, Liability						
7040.000 Insurance (Liability)	10,000.00	10,000.00	8,089.31	8,089.31	1,910.69	80.9
Acct Class: 5055 Utilities						
7105.000 Utilities - CSD	600.00	600.00	0.00	0.00	600.00	0.0
7105.100 Util-Telephone	5,000.00	5,000.00	159.94	159.94	4,840.06	3.2
7105.200 Util-Electric	2,860.00	2,860.00	239.12	239.12	2,620.88	8.4
7105.300 Util-Waste	480.00	480.00	0.00	0.00	480.00	0.0
7105.400 Utilities-Propane	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
Acct Class: 5075 Equipment						
7063.000 Fuel	10,000.00	10,000.00	0.00	0.00	10,000.00	0.0
7065.000 Vehicle Repair/Maintenance	4,500.00	4,500.00	0.00	0.00	4,500.00	0.0
Acct Class: 6000 Admin Overhead Alloc						
7002.000 Admin Overhead Alloc	27,149.60	27,149.60	5,626.87	5,626.87	21,522.73	20.7
Acct Class: 6010 Capital Expenditures						
7010.000 Capital Improvement	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
Less Reimbursement due from LAIF Savings	-3,000.00	-3,000.00	0.00	0.00	-3,000.00	0.0
<b>Expenditures</b>	<b>239,689.91</b>	<b>239,689.91</b>	<b>41,767.46</b>	<b>41,767.46</b>	<b>197,922.45</b>	<b>17.4</b>

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Fund: 26 - COPS Grant</b>						
Revenues						
Acct Class: 4001 Assessments & Revenues						
5075.000 Grant Income	115,000.00	115,000.00	0.00	0.00	115,000.00	0.0
<b>Revenues</b>	<b>115,000.00</b>	<b>115,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>115,000.00</b>	<b>0.0</b>
Expenditures						
Acct Class: 5010 Payroll						
7501.000 Payroll Expense	60,641.58	60,641.58	8,100.87	8,100.87	52,540.71	13.4
7513.000 Payroll-TAXES	5,012.64	5,012.64	619.71	619.71	4,392.93	12.4
7514.000 Payroll-Benefits	19,429.20	19,429.20	3,612.81	3,612.81	15,816.39	18.6
7516.100 Pension Cost (EJ)	2,569.63	2,569.63	30.89	30.89	2,538.74	1.2
7518.000 Workers Comp	5,287.95	5,287.95	5,241.79	5,241.79	46.16	99.1
7552.000 Employee Physical Exams-Shots	300.00	300.00	0.00	0.00	300.00	0.0
7556.000 Uniforms	500.00	500.00	0.00	0.00	500.00	0.0
Acct Class: 5015 Travel/training/meals						
7550.000 Travel & Training	4,000.00	4,000.00	0.00	0.00	4,000.00	0.0
7551.000 Meals	500.00	500.00	0.00	0.00	500.00	0.0
<b>Expenditures</b>	<b>98,241.00</b>	<b>98,241.00</b>	<b>15,690.51</b>	<b>15,690.51</b>	<b>82,550.49</b>	<b>16.0</b>

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Fund: 30 - LSCSD Fire Department</b>						
<b>Revenues</b>						
Acct Class: 4001 Assessments & Revenues						
4001.100 Assmt/Revenue-Residential	49,360.00	49,360.00	12,360.00	12,360.00	37,000.00	25.0
4001.200 Assmt/Revenue-Standby	65,150.00	65,150.00	32,537.50	32,537.50	32,612.50	49.9
4001.300 Assmt/Revenue-Commercial	1,060.00	1,060.00	530.00	530.00	530.00	50.0
4003.000 Late Payment Revenue	2,500.00	2,500.00	12.87	12.87	2,487.13	0.5
5075.000 Grant Income	7,500.00	7,500.00	0.00	0.00	7,500.00	0.0
Acct Class: 4050 Other Operating Revenues						
4076.000 Fire Suppression Expansion Fee	316.00	316.00	0.00	0.00	316.00	0.0
5040.000 Gain on Sale of Equipment	38,000.00	38,000.00	0.00	0.00	38,000.00	0.0
5056.000 Warrant	5,000.00	5,000.00	262.01	262.01	4,737.99	5.2
5062.000 Event Donations	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
Acct Class: 4055 Operational Income						
4056.000 Misc-Non Operating Income	90,000.00	90,000.00	0.00	0.00	90,000.00	0.0
Acct Class: 4060 Interest						
5081.000 Interest Earned-RSV	400.00	400.00	210.56	210.56	189.44	52.6
<b>Revenues</b>	<b>260,286.00</b>	<b>260,286.00</b>	<b>45,912.94</b>	<b>45,912.94</b>	<b>214,373.06</b>	<b>17.6</b>
<b>Expenditures</b>						
Acct Class: 5000 General Operating Expense						
7033.000 Licenses, Permits, Fees	350.00	350.00	3.00	3.00	347.00	0.9
7034.000 Dues & Subscriptions	925.00	925.00	75.00	75.00	850.00	8.1
7051.000 Public Safety Supplies	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
7051.100 Mandatory Safety Equipment	10,000.00	10,000.00	0.00	0.00	10,000.00	0.0
7062.000 Repair & Maintenance	6,000.00	6,000.00	0.00	0.00	6,000.00	0.0
7064.000 Materials/Supplies/Small Tools	3,500.00	3,500.00	0.00	0.00	3,500.00	0.0
7204.000 Events	500.00	500.00	0.00	0.00	500.00	0.0
Acct Class: 5005 Office Expense						
7050.100 Off Exp-Supplies	650.00	650.00	0.00	0.00	650.00	0.0
7050.200 Off Exp-Postage	100.00	100.00	0.00	0.00	100.00	0.0
Acct Class: 5010 Payroll						
7501.000 Payroll Expense	100,705.60	100,705.60	1,722.00	1,722.00	98,983.60	1.7
7513.000 Payroll-TAXES	8,862.76	8,862.76	131.72	131.72	8,731.04	1.5
7518.000 Workers Comp	18,817.49	18,817.49	17,667.63	17,667.63	1,149.86	93.9
7530.000 Payroll Reimbursement	-33,107.21	-33,107.21	11.84	11.84	-33,119.05	0.0
7552.000 Employee Physical Exams-Shots	1,200.00	1,200.00	0.00	0.00	1,200.00	0.0
7556.000 Uniforms	4,000.00	4,000.00	0.00	0.00	4,000.00	0.0
Acct Class: 5015 Travel/training/meals						
7549.000 Volunteer FF Stipend	14,000.00	14,000.00	0.00	0.00	14,000.00	0.0
7550.000 Travel & Training	7,000.00	7,000.00	160.00	160.00	6,840.00	2.3
7551.000 Meals	1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
Acct Class: 5024 Professional Services						
7001.000 Accounting Audit/Review	840.00	840.00	0.00	0.00	840.00	0.0
7041.000 Legal	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
Acct Class: 5025 Contractual						
7026.000 Contract Services	2,000.00	2,000.00	32.50	32.50	1,967.50	1.6
Acct Class: 5030 Insurance, Liability						
7040.000 Insurance (Liability)	7,500.00	7,500.00	6,786.61	6,786.61	713.39	90.5
Acct Class: 5055 Utilities						
7105.000 Utilities - CSD	850.00	850.00	0.00	0.00	850.00	0.0
7105.100 Util-Telephone	650.00	650.00	53.31	53.31	596.69	8.2
7105.200 Util-Electric	4,400.00	4,400.00	252.17	252.17	4,147.83	5.7
7105.300 Util-Waste	480.00	480.00	0.00	0.00	480.00	0.0
7105.400 Utilities-Propane	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
Acct Class: 5075 Equipment						
7063.000 Fuel	8,000.00	8,000.00	0.00	0.00	8,000.00	0.0
7065.000 Vehicle Repair/Maintenance	15,000.00	15,000.00	0.00	0.00	15,000.00	0.0
7075.000 VFA Grant Equipment	15,000.00	15,000.00	0.00	0.00	15,000.00	0.0
Acct Class: 6000 Admin Overhead Alloc						
7002.000 Admin Overhead Alloc	27,149.60	27,149.60	5,626.87	5,626.87	21,522.73	20.7
Acct Class: 6010 Capital Expenditures						
7010.000 Capital Improvement	113,000.00	113,000.00	28,145.00	28,145.00	84,855.00	24.9
Less Reimbursement due from LAIF Savings	-113,000.00	-113,000.00	-28,145.00	-28,145.00	-84,855.00	-24.9
<b>Expenditures</b>	<b>233,873.24</b>	<b>233,873.24</b>	<b>32,522.65</b>	<b>32,522.65</b>	<b>201,350.59</b>	<b>13.9</b>

<b>Grand Total Net Effect:</b>	<b>39,329.65</b>	<b>39,329.65</b>	<b>166,953.33</b>	<b>166,953.33</b>	<b>-127,623.68</b>
--------------------------------	------------------	------------------	-------------------	-------------------	--------------------



## Lake Shastina Community Services District

### Quarterly

Accounts Receivable Analysis 2015/2016 YTD

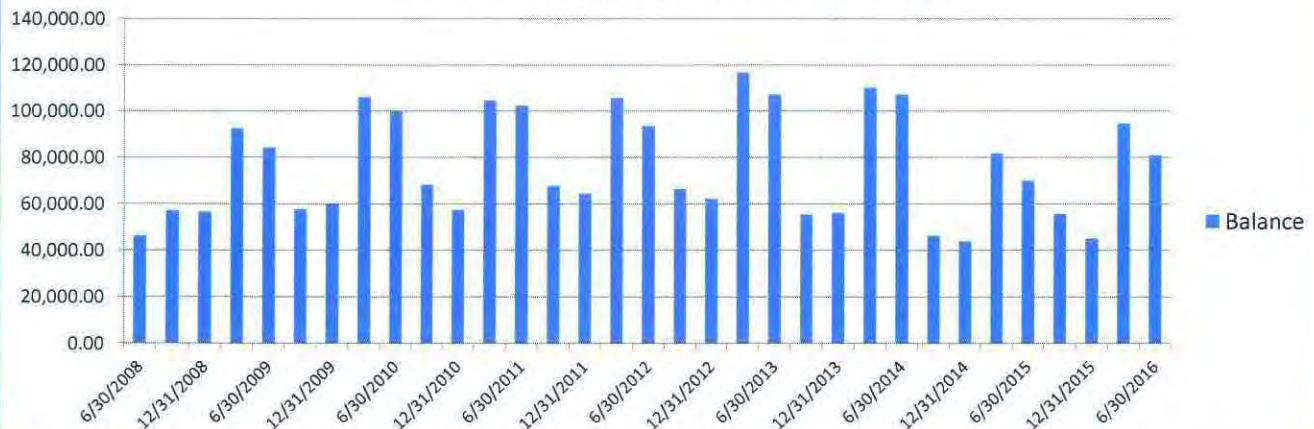
June 30, 2008 to June 30, 2016

Date	<30 Days	30-60 Days	60-90 Days	>90 Days	Balance	Balance of Tax Rolls Receivable	Total Tax Rolls & A/R
6/30/2008	3,149.76	84.00	50.04	42,954.10	46,237.90		
9/30/2008	8,594.92	255.06	477.30	47,727.94	57,055.22	52,844.78	109,900.00
12/31/2008	2,938.40	341.14	22,977.43	30,241.30	56,498.27		
3/31/2009	8,789.82	436.46	44,780.36	38,423.20	92,429.84		
6/30/2009	3,852.09	281.53	246.74	79,862.68	84,243.04		
9/30/2009	7,787.88	437.01	214.87	49,144.03	57,581.79	81,479.81	139,061.60
12/31/2009	4,218.45	760.59	163.37	54,604.52	59,746.93		
3/31/2010	9,075.41	510.49	54,483.83	42,010.18	106,079.91		
6/30/2010	3,818.24	572.82	444.31	95,336.02	100,171.39		
9/30/2010	7,627.17	589.19	172.63	59,775.28	68,164.27	122,414.84	190,579.11
12/31/2010	2,511.51	1,166.60	243.00	53,366.06	57,287.17		
3/31/2011	1,451.65	8,707.07	49,643.23	44,717.88	104,519.83		
6/30/2011	3,742.66	2,543.75	155.42	95,950.10	102,391.93		
9/30/2011	8717.23	164.48	128.73	58,775.90	67,786.34	175,202.41	242,988.75
12/31/2011	1,544.52	3,041.72	333.00	59,626.85	64,546.09		
3/31/2012	7,516.60	1,118.76	62.89	97,012.76	105,711.01		
6/30/2012	2,148.52	321.90	160.10	90,977.93	93,608.45		
9/30/2012	7,203.09	288.50	16.50	58,859.23	66,367.32	196,649.49	263,016.81
12/31/2012	2,236.28	148.34	111.26	59,728.50	62,224.38		
3/31/2013	8,240.48	282.06	53,663.99	54,515.14	116,701.67		
6/30/2013	3,047.85	56.00	521.55	103,570.95	107,196.35		
9/30/2013	6,493.34	20.00	31.50	48,871.39	55,416.23	248,515.30	303,931.53
12/31/2013	2,653.17	92.58	33.30	53,340.80	56,119.85		
3/31/2014	8,360.90	65.99	52,413.07	49,243.31	110,083.27		
6/30/2014	3,156.77	30.00	317.76	103,631.03	107,135.56		
9/30/2014	5,475.68	1,131.57	0.77	39,772.05	46,380.07	245,334.21	291,714.28
12/31/2014	854.19	1,010.20	50.00	41,956.34	43,870.73		
3/31/2015	6,457.83	841.30	40,425.31	34,158.64	81,883.08		
6/30/2015	2,036.06	50.00	632.03	67,320.96	70,039.05		
9/30/2015	7,481.65	15.00	163.00	48,095.75	55,755.40	249,946.12	305,701.52
12/31/2015	928.60	1,504.10	429.37	42,257.93	45,120.00		
3/31/2016	419.41	7,981.59	103.78	86,213.68	94,718.46		
6/30/2016	2,371.53	67.41	237.21	78,228.48	80,904.63		

Note: 1) This report does not consider accounts that have been prepaid 2) Police, Fire, Sewer and Water have been combined

Analysis: Past Due / Outstanding accounts have increased 15.5% since the same period last year 6/30/15.  
(This does not include past due assessments sent to tax rolls)

### Lake Shastina Community Services District Accounts Receivable Analysis





QUARTERLY REPORT TO THE BOARD

Prepared 8/9/16

May 2016 - July 2016

**LAIF ACCOUNT**

Fund Balance Acct # 0015

Interest Effective 7/15/2016	Interest total 2,785.86	Current Rate 0.588%
---------------------------------	----------------------------	------------------------

	Balance at 7/15/16 (after transaction activity)	Calculation of Interest (% of total)	Interest on 7/15/16	Ending Balance at 7/31/16
10 General	155,932.19	7.505%	209.09	156,141.28
15 Sewer	444,617.92	21.401%	596.19	445,214.11
20 Water	1,127,007.03	54.246%	1,511.22	1,128,518.25
25 Police	192,999.26	9.290%	258.80	193,258.06
30 Fire	157,026.32	7.558%	210.56	157,236.88
26 COPS	-	0.000%	-	-
	2,077,582.72	100.000%	2,785.86	2,080,368.58

Transaction activity: May 2016

Board approved transfer of funds on 4/20/16 for \$85,000 to LAIF from SVB CSD checking account transferred on 5/3/16. Amounts and ending balance shown below:

	Beginning Balance at 5/1/16	Transfer to LAIF posted on 5/3/16	Balance after transfer on 5/31/16	% of total
10 General	155,932.19	11,000.00	166,932.19	8.035%
15 Sewer	444,617.92	-	444,617.92	21.401%
20 Water	1,116,007.03	-	1,116,007.03	53.717%
25 Police	192,999.26	-	192,999.26	9.290%
30 Fire	83,026.32	74,000.00	157,026.32	7.558%
26 COPS	-	-	-	0.000%
	1,992,582.72	85,000.00	2,077,582.72	100.000%

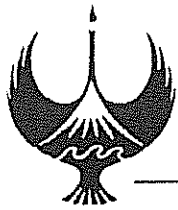
Transaction activity: June 2016

No Activity

Transaction activity: July 2016

Per Board Resolution 3-15 on 4/15/2015 for \$500,000 owed to Water Fund from General Fund payment of \$11,000 including interest each quarter, ending balance shown below for July 2016 payment posted 7/15/2016:

	Beginning Balance at 7/1/16	Interfund LAIF transfer posted on 7/15/16	Balance after transfer on 7/15/16	% of total
10 General	166,932.19	(11,000.00)	155,932.19	7.505%
15 Sewer	444,617.92	-	444,617.92	21.401%
20 Water	1,116,007.03	11,000.00	1,127,007.03	54.246%
25 Police	192,999.26	-	192,999.26	9.290%
30 Fire	157,026.32	-	157,026.32	7.558%
26 COPS	-	-	-	0.000%
	2,077,582.72	-	2,077,582.72	100.000%



## LAKE SHASTINA COMMUNITY SERVICES DISTRICT

---

1F

### MEMORANDUM

TO: LSCSD Board of Directors

FROM: Debbie Nelle, Senior Accounting Clerk

DATE: August 12, 2016

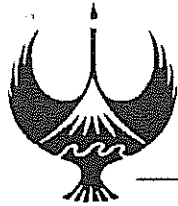
RE: Transfer of CSD Operating funds to LAIF Savings

---

This is a request to transfer funds from LSCSD Operating bank account at Scott Valley Bank to LSCSD LAIF Savings account. This transfer will move the funds for the payment to the Water Department from the General Fund and to place the annual amount reserved from excess lease funds for future repairs of the Medical Clinic. This is also recommending the transfer of funds for the Police Department, which have built up due to being short staffed.

Recommend to transfer from Scott Valley Bank Operating account to LAIF savings account **\$26,000** from the General Fund and **\$40,000** from the Police Fund. This would be a total transfer amount of **\$66,000** to the LSCSD LAIF account.

<u>Operating funds for transfer to LAIF:</u>		
	<u>General</u>	<u>Police</u>
General Funds	26,000.00	
Police Department		40,000.00
Total transfer per fund:	26,000.00	40,000.00



## LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1F

### MEMORANDUM

TO: LSCSD Board of Directors

FROM: Debbie Nelle, Senior Accounting Clerk

DATE: August 12, 2016

RE: Transfer of LAIF funds to CSD Operating account

This is a request to transfer funds from LSCSD Reserves in LAIF to the CSD Operating bank account at Scott Valley Bank. This is for funds already spent on budgeted and unanticipated expenditure items. These items have already been paid from the Operating fund checking account and this will replenish those funds.

The unanticipated expenditures have been for the emergency repairs to Sewer Lift Station B-115, major repairs to the Fire Department Engine #3112 and Mutual Aid Strike Team payroll costs. Budgeted items include the Sewer pond power install contract, the new Public Works office building installation and New Well development on Well #5 location and proposed Lake Shore parcel location.

Recommend to transfer from LAIF to Scott Valley Bank Operating account **\$21,853.97** out of the Sewer Fund, **\$7,181.64** out of the Water Fund and **\$40,000** out of the Fire Fund. This will be a total withdrawal of **\$69,035.61**. LAIF requires withdrawal transactions to be in \$1,000 increments only, so the requested transfer will be for **\$69,000.00**.

Reserve Items approved by the board to transfer from LAIF:

	<u>Sewer</u>	<u>Water</u>	<u>Fire</u>
Power Install Contract at Ponds, Public Works Office Bldg, Lift Station B-115 Repairs	21,853.97		
Public Works Office Bldg, CEQA for Well #5 and Well development on Lake Shore		7,181.64	
Fire Engine #3112 repairs and Strike Team payroll			40,000.00
Costs per fund:	21,853.97	7,181.64	40,000.00

## Item 2

### **Fire Department Monthly Report (FC Pappas)**

There was no document available for packet delivery.

If document is received prior to the meeting, it will be forwarded to the Board.

# Lake Shastina Police Department

## Inter-Office Memo

Lake Shastina C.S.D. Board Report

July 2016

The Lake Shastina Police Department continues to provide full Law Enforcement and Public Service to the community. The LSPD covers 152 hours per week. The remaining 16 hours per week are covered by the Siskiyou County Sheriff's Dept.

The majority of our criminal calls continue to be disturbance calls. These calls range from "Shot's Fired and Domestic Disputes" to the occasional "Loud Music or Barking Dogs". The difficulty is when the disturbance call is received; rarely does an officer know how serious a dispute might be until he arrives on scene.

I covered fourteen days in July and was surprised by the number of "Disturbance" calls which involved a deadly weapon. Fortunately, these calls were resolved without use of that weapon; however, one call did involve the hold of a subject for a mental evaluation. It's unfortunate, but when drugs and people are involved, sometimes the drugs win and the people lose.

Speaking of drugs, LSPD has been notified of several significant Marijuana Grows. Grows inside residences here are not uncommon. The number of outside grows are increasing. We are working closely with the County Marijuana Eradication Team to resolve these crimes. The County continues to struggle with the enforcement of the new civil laws passed in the last election.

There were two theft calls in the month of July. While this is not necessarily a large number, I also learned that during my absence, the number of burglary calls continues to increase. Several burglaries involved thousands of dollars in loss, while one was simply a forced entry with little or no loss. It is my belief that with the increase in marijuana cultivation, we are experiencing an increase in property crimes as well. Residents are growing marijuana in Lake Shastina. However, associated with these grows are many people who are processing, transporting, buying, selling and using drugs. Even the smallest marijuana grow can significantly drain a department of resources and time.

# Lake Shastina Police Department

## Inter-Office Memo

The LSPD responded to two felony crimes that involve children. Due to the serious nature of these calls, I will not go into further details. Both crimes are under investigation and the children are currently safe.

Finally, our officers continue to make traffic stops, respond to medical calls and assist other agencies. In July, we responded to approximately 100 calls for service, which range from minor to very serious. Compared to last year, there has not been a large increase in the actual number of calls; however, there is a significant increase in the number of felony calls and calls including a weapon.

Now, to discuss training: The State of California, P.O.S.T. requires two types of training. First is "Continuing Professional Training". An officer is required to complete a total of 24 hours each two year period to comply with the standards. LSPD officers have completed this training.

Second is "Perishable Skills Training". These perishable skills include driver training/awareness, arrest and control techniques, tactical firearms and communications. P.O.S.T. requires each officer to complete the minimum training during a two year period which ends December 31, 2016. Our officers are not out of compliance; however we will be scheduling the training in the next few months to fill this mandate.

Background investigations were slowed due to reduced hours; however, progress has resumed in the past week.

Thanks,

A handwritten signature in cursive script, appearing to read "S. Beck", followed by a long horizontal flourish line.

Officer Stan Beck



---

*LAKE SHASTINA COMMUNITY SERVICES DISTRICT*

---

**TO:** LSCSD BOARD OF DIRECTORS

**MEETING DATE:** AUGUST 17, 2016

**FROM:** STEVEN PAPPAS, FIRE CHIEF

**SUBJECT:** Acceptance of Volunteer Fire Assistance Program Grant Funding

---

**Adopt Resolution approving agreement with Cal Fire under the Volunteer Fire Assistance Program**

**BACKGROUND:**

The Volunteer Fire Assistance (VFA) Program is a Federally-funded grant program that allows California to provide local and rural fire departments with minor firefighting, training, communications and safety equipment for their volunteer firefighters. The VFA Program is not intended for major equipment (fire engines, vehicles, etc.) or Capital repairs. The VFA Program has a 50/50 match requirement which means that the applying department must be able to meet the intended grant award, dollar for dollar.

The District has received this grant funding over the past several years.

**RECOMMENDATION:**

Staff recommends the Board of Directors approve and adopt Resolution \*-16 approving the Department of Forestry and Fire Protection 2016 Volunteer Fire Assistance Agreement #7FG16060 (grant funds: \$5,732.50, CSD matching funds: \$5,732.50).



## DEPARTMENT OF FORESTRY AND FIRE PROTECTION

P.O. Box 944246  
SACRAMENTO, CA 94244-2460  
Website: [www.fire.ca.gov](http://www.fire.ca.gov)  
(916) 653-7772



July 13, 2016

Lake Shastina Fire Department  
16309 Everhart Drive  
Weed, CA 96094  
ATTN: Steven Pappas

Dear Fire Chief Steven Pappas,

Congratulations! Lake Shastina Fire Department's 2016 Volunteer Fire Assistance (VFA) application has been selected for funding in the amount of \$5,732.50. Please be aware that due to the number of applications CAL FIRE received this year, we may have reduced your funding so that we could use the federal funds to the fullest.

Enclosed is your VFA Agreement 7FG16060 package to be completed and **returned to me no later than December 1, 2016** or the award will be forfeited. The package includes Instructions/Checklist, your department's VFA Agreement to be completed, your approved VFA award application, a copy of the CAL FIRE Board of Resolution template (if needed), the STD. 204 form with sample and the AD 1048 forms with sample. It is important that you read and follow the instructions carefully.

**DO NOT** purchase any items and or do any work until you receive a fully executed agreement signed by CAL FIRE with a letter advising you that you may purchase the items and /or begin work. Any items purchased and/or work done prior to the *last* CAL FIRE signature date will not be reimbursable.

If your governing body chooses not to accept the award, or your department cannot use any portion of the award, please notify me as soon as possible. This will enable us to allocate the funds to another fire department.

**Utilize the 2016 VFA Procedural Guide for important dates and instructions.**

If you have any questions you may call me at (916) 653-3649 or email at [Megan.Esfandiary@fire.ca.gov](mailto:Megan.Esfandiary@fire.ca.gov).

Sincerely,

Megan Esfandiary  
Grant Analyst  
Grants Management Unit





# LAKE SHASTINA COMMUNITY SERVICES DISTRICT

DRAFT

BEFORE THE BOARD OF DIRECTORS OF THE  
LAKE SHASTINA COMMUNITY SERVICES DISTRICT  
COUNTY OF SISKIYOU, STATE OF CALIFORNIA

IN THE MATTER OF:

Resolution Number: \*-16

Approving the Department of Forestry and Fire Protection Agreement #7FG16060 for services from the date of last signatory on page 6 of the Agreement to June 30, 2017 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

**BE IT RESOLVED** by the Board of Directors of the Lake Shastina Community Services District, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 6 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2016-17 up to and no more than the amount of \$5,732.50.

**BE IT FURTHER RESOLVED** that Karl Drexel, General Manager/Secretary of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Lake Shastina Community Service District Fire Department.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Lake Shastina Community Services District, at a regular meeting thereof, held on the 17th day of August, 2016, by the following vote:

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
Signature, Board of Directors Member

Barbara Thomsson, President  
Printed Name and Title

\_\_\_\_\_  
Signature, Board of Directors Member

Roxanna Layne, Vice President  
Printed Name and Title

-----CERTIFICATION OF RESOLUTION-----

ATTEST:

I Karl Drexel, Clerk of the Lake Shastina Community Services District, County of Siskiyou California do hereby certify that this is a true and correct copy of the original Resolution Number \*-16.

WITNESS MY HAND OR THE SEAL OF THE LAKE SHASTINA COMMUNITY SERVICES DISTRICT, on this 17th day of August, 2016.

OFFICIAL SEAL  
OR NOTARY CERTIFICATON

\_\_\_\_\_  
Signature

Karl Drexel, General Manager/Secretary  
Lake Shastina Community Services District  
Title and Name of Local Agency

16320 Everhart Drive, Weed, CA 96094 (530) 938-3281 Fax: (530) 938-4739

**VOLUNTEER FIRE ASSISTANCE PROGRAM  
AGREEMENT  
PAGE 1 OF 6**

**DEPARTMENT OF FORESTRY AND FIRE PROTECTION**

**STATE OF CALIFORNIA  
Natural Resources Agency**

**Agreement for the Volunteer Fire Assistance Program of the  
Cooperative Forestry Assistance Act of 1978**

THIS AGREEMENT, made and entered into **ON THE LAST SIGNATORY DATE ON PAGE 6**, by and between the STATE of California, acting through the Director of the Department of Forestry and Fire Protection hereinafter called "STATE", and the Lake Shastina Community Services District Fire Department hereinafter called "LOCAL AGENCY", covenants as follows:

**RECITALS:**

1. STATE has been approved as an agent of the United States Department of Agriculture, (USDA), Forest Service for the purpose of administering the Cooperative Forestry Assistance Act (CFAA) of 1978 (PL 95-313, United States Code, Title 16, Chapter 41, Section 2010 et seq., Volunteer Fire Assistance Program), hereinafter referred to as "VFA", and
2. The VFA has made funds available to STATE for redistribution, under certain terms and conditions, to LOCAL AGENCY to assist LOCAL AGENCY to upgrade its fire protection capability, and
3. LOCAL AGENCY desires to participate in said VFA.

NOW THEREFORE, it is mutually agreed between the parties as follows:

4. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. LOCAL AGENCY may not commence performance until such approval has been obtained.
5. **TIMELINESS:** Time is of the essence in this Agreement.
6. **FORFEITURE OF AWARD:** LOCAL AGENCY must return this Agreement and required resolution properly signed and executed to STATE at the address specified in paragraph 11, with a postmark no later than December 1, 2016 or LOCAL AGENCY will forfeit the funds.
7. **GRANT AND BUDGET CONTINGENCY CLAUSE:** It is mutually understood between the parties that this **Agreement** may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the **Agreement** were executed after that determination was made.

This **Agreement** is valid and enforceable only if sufficient funds are made available to the STATE by the United States Government for the State Fiscal Year 2016 for the purpose of this program. In addition, this **Agreement** is subject to any additional restrictions, limitations, or

**VOLUNTEER FIRE ASSISTANCE PROGRAM  
AGREEMENT  
PAGE 2 OF 6**

conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this **Agreement** in any manner.

The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this **Agreement** shall be amended to reflect any reduction in funds.

The STATE has the option to invalidate the **Agreement** under the 30-day cancellation clause or to amend the **Agreement** to reflect any reduction in funds.

8. **REIMBURSEMENT:** STATE will reimburse LOCAL AGENCY, from funds made available to STATE by the Federal Government, an amount not to exceed \$5,732.50 on a 50/50 matching funds basis, for the performance of specific projects and/or purchase of specific items identified in Exhibit(s) A, Application for Funding, attached hereto. **Reimbursement will be only for those projects accomplished and/or items purchased between THE LAST SIGNATORY DATE ON PAGE 6 and JUNE 30, 2017.** This sum is the sole and maximum payment that STATE will make pursuant to this Agreement. **LOCAL AGENCY must bill STATE at the address specified in paragraph 11, with a postmark no later than September 1, 2017 in order to receive the funds.** The bill submitted by LOCAL AGENCY must clearly delineate the projects performed and/or items purchased. A vendor's invoice or proof of payment to vendor(s) must be included for items purchased.
  
9. **LIMITATIONS:** Expenditure of the funds distributed by STATE herein is subject to the same limitations as placed by the VFA, upon expenditure of United States Government Funds. Pursuant to Title 7 of the Code of Federal Regulations, Section 3016.32 subject to the obligations and conditions set forth in that section; title to any equipment and supplies acquired under this **Agreement** vests with the LOCAL AGENCY. For any equipment items over \$5,000, the federal government may retain a vested interest in accordance with paragraph 16 below.
  
10. **MATCHING FUNDS:** Any and all funds paid to LOCAL AGENCY under the terms of this **Agreement**, hereinafter referred to as "VFA Funds", shall be matched by LOCAL AGENCY on a dollar-for-dollar basis, for each project listed on attachment(s) hereto identified as "Exhibit(s) A". No amount of unpaid "contributed" or "volunteer" labor or services shall be used or consigned in calculating the matching amount "actually spent" by LOCAL AGENCY. LOCAL AGENCY shall not use VFA Funds as matching funds for other federal grants, including Department of Interior (USDI) Rural Fire Assistance grants, nor use funds from other federal grants, including USDI Rural Fire Assistance grants, as matching funds for VFA Funds.  
**ADDRESSES:** The mailing addresses of the parties hereto, for all notices, billings, payments, repayments, or any other activity under the terms of the Agreement, are:

**VOLUNTEER FIRE ASSISTANCE PROGRAM  
AGREEMENT  
PAGE 3 OF 6**

**LOCAL AGENCY:** Lake Shastina Community Services District Fire Department  
16309 Everhart Drive  
Weed CA 96094  
Attention: Fire Chief Steven Pappas  
Telephone Number(s): 530-938-3161  
FAX Number: 530-938-3179  
E-mail: firechief@lakeshastina.com

**STATE:** **Department of Forestry and Fire Protection**  
**Grants Management Unit, Attn: Megan Esfandiary**  
**P. O. Box 944246**  
**Sacramento, California 94244-2460**  
**PHONE: (916) 653-3649**  
**FAX (916) 653-8957**

12. PURPOSE: Any project to be funded hereunder must be intended to specifically assist LOCAL AGENCY to organize, train, and/or equip local firefighting forces in the aforementioned rural area and community to prevent or suppress fires which threaten life, resources, and/or improvements within the area of operation of LOCAL AGENCY.
13. COMBINING: In the event funds are paid for two or more separate, but closely related projects, the 50/50 cost-sharing formula will be applied to the total cost of such combined projects.
14. OVERRUNS: In the event that the total cost of a funded project exceeds the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request additional funds to cover the **Agreement** share of the amount exceeded. However, there is no assurance that any such funds are, or may be, available for reimbursement. Any increase in funding will require an amendment.
15. UNDERRUNS: In the event that the total cost of a funded project is less than the estimate of costs upon which this **Agreement** is made, LOCAL AGENCY may request that additional eligible projects/items be approved by STATE for **Agreement** funding. However, there is no assurance that any such approval will be funded. Approval of additional projects/items, not listed on the Exhibit A application, made by STATE, will be in writing and will require an amendment.
16. FEDERAL INTEREST IN EQUIPMENT: The Federal Government has a vested interest in any item purchased with VFA funding in excess of \$5,000 regardless of the length of this **Agreement**, until such time as the fair market value is less than \$5,000. The VFA percentage used to purchase the equipment will be applied to the sale price and recovered for the Government during the sale. This percentage will remain the same even following depreciation. The Federal Government may not have to be reimbursed if the disposal sale amounts to a fair market value of less than \$5,000. LOCAL AGENCY will notify STATE of the disposal of such items.
17. EQUIPMENT INVENTORY: Any single item purchased in excess of \$5,000 will be assigned a VFA Property Number by the STATE. LOCAL AGENCY shall forward a copy of the purchase documents listing the item, brand, model, serial number, any LOCAL AGENCY property number assigned, and a LOCAL AGENCY contact and return address to STATE at the address specified

**VOLUNTEER FIRE ASSISTANCE PROGRAM**  
**AGREEMENT**  
**PAGE 4 OF 6**

in paragraph 11. The STATE will advise the LOCAL AGENCY contact of the VFA Property Number assigned.

18. **AUDIT:** LOCAL AGENCY agrees that the STATE, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. LOCAL AGENCY agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. LOCAL AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, LOCAL AGENCY agrees to include a similar right of the State of California to audit records and interview staff in any subcontract related to performance of this **Agreement**. (GC 8546.7, PCC 10115 et seq., CCR Title 2, Section 1896).
19. **DISPUTES:** In the event of any dispute over qualifying matching expenditures of LOCAL AGENCY, the dispute will be decided by STATE and its decision shall be final and binding.
20. **INDEMNIFICATION:** LOCAL AGENCY agrees to indemnify, defend, and save harmless, the STATE, its officers, agents, and employees, from any and all claims and losses, accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this **Agreement**, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by LOCAL AGENCY in the performance of this **Agreement**.
21. **DRUG-FREE WORKPLACE REQUIREMENTS:** LOCAL AGENCY will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
  - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
  - b. Establish a Drug-Free Awareness Program to inform employees about:
    - 1) the dangers of drug abuse in the workplace;
    - 2) the person's or organization's policy of maintaining a drug-free workplace;
    - 3) any available counseling, rehabilitation and employee assistance programs; and,

**VOLUNTEER FIRE ASSISTANCE PROGRAM  
AGREEMENT  
PAGE 5 OF 6**

- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed **Agreement** will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the **Agreement**.

Failure to comply with these requirements may result in suspension of payments under the **Agreement** or termination of the **Agreement** or both and LOCAL AGENCY may be ineligible for funding of any future State **Agreement** if the department determines that any of the following has occurred: (1) the LOCAL AGENCY has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

22. **TERM:** The term of the Agreement SHALL COMMENCE ON THE LAST SIGNATORY DATE ON PAGE 6 and continue through June 30, 2017.
23. **TERMINATION:** This **Agreement** may be terminated by either party giving 30 days written notice to the other party or provisions herein amended upon mutual consent of the parties hereto.
24. **AMENDMENTS:** No amendment or variation of the terms of this **Agreement** shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or **Agreement** not incorporated in the **Agreement** is binding on any of the parties.
25. **INDEPENDENT CONTRACTOR:** LOCAL AGENCY, and the agents and employees of LOCAL AGENCY, in the performance of this **Agreement**, shall act in an independent capacity and not as officers or employees or agents of the STATE or the Federal Government.

**VOLUNTEER FIRE ASSISTANCE PROGRAM  
AGREEMENT  
PAGE 6 OF 6**

IN WITNESS WHEREOF, the parties have executed this **Agreement** as of the last signatory date below.

STATE OF CALIFORNIA  
DEPARTMENT OF FORESTRY  
AND FIRE PROTECTION

LOCAL AGENCY:  
LAKE SHASTINA COMMUNITY SERVICES  
DISTRICT FIRE DEPARTMENT

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
\*Signature

\_\_\_\_\_  
Dan Sendek  
Printed Name

\_\_\_\_\_  
Karl Drexel  
Printed Name

\_\_\_\_\_  
Staff Chief  
Title  
Cooperative Fire Programs

\_\_\_\_\_  
General Manager/Secretary  
\*\*Title  
Lake Shastina Community Services District

\_\_\_\_\_  
Last Signatory Date

\_\_\_\_\_  
\*\*\*Date

\*Ensure that the officer signing here for LOCAL AGENCY IS THE SAME Officer authorized in the Resolution to execute this **Agreement**.

\*\*Ensure that the title entered here IS THE SAME title used in the Resolution for the Officer who is executing this **Agreement**.

\*\*\*Ensure that the date LOCAL AGENCY signs IS THE SAME DATE as the Resolution date OR LATER.

**FOR STATE USE ONLY**

AMOUNT ENCUMBERED BY THIS DOCUMENT	PROGRAM/CATEGORY (CODE AND TITLE) Support				FUND TITLE Federal	<i>Department of General Services Use Only</i>   DGS APPROVAL NOT REQUIRED PER SAM 1215
\$5,732.50	(OPTIONAL USE) Vendor #					
PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT \$0	ITEM 3540-001-0001	CHAPTER 23	STATUTE 2016	FISCAL YEAR 16/17		
TOTAL AMOUNT ENCUMBERED TO DATE \$5,732.50	OBJECT OF EXPENDITURE (CODE AND TITLE) 16-9214-418.99-92691					
<i>I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.</i>						
SIGNATURE OF CDF ACCOUNTING OFFICER X					T.B.A. NO.	B.R. NO.
DATE						

☐ CONTRACTOR

☐ STATE AGENCY

☐ DEPT. OF GEN. SER.

☐ CONTROLLER

☐



CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
APPLICATION FOR FUNDING  
COOPERATIVE FORESTRY ASSISTANCE ACT OF 1978  
VOLUNTEER FIRE ASSISTANCE (VFA) PROGRAM  
Agreement #7FG 16060



**A. DEPARTMENT/ORGANIZATION:**

Organization Name : Lake Shastina Fire Department

Contact's First Name : Steven

Contact's Last Name : Pappas

Street Address : 16309 Everhart Drive

Mailing Address : same

City : Weed

County :

Siskiyou

Zip Code : 96094

State : California

CAL FIRE Unit : SKU - Siskiyou Unit

Phone Number : (530) 938-3577

Email Address : firechief@lakeshastina.com

DUNS Number : 784378254

To check to see what your DUNS number is, or to apply for one, please go to:  
<https://iupdate.dnb.com/iUpdate/companylookup.htm>

**B. AREA TO BE SERVED BY AWARD (Include areas covered by contract or written mutual aid agreements).**

Number of Communities : 1

Area : 72 sq. miles

Congressional District # : CA-##

Population : 2,836

Annual Budget : 183,701

Latitude N 41 ° 31 ' 696 "

Longitude W 122 ° 21 ' 813 "

Latitude must be between 32 and 42 degrees. Longitude must be between 114 and 125 degrees. Latitude and Longitude minutes and seconds must be between 0 and 60. Use a central point in the Applicant's service area for the general area covered by the project.

All projects must have a project area.

**C. ACTIVITY : Annual number of emergency incidents.**

Fire : 72 + EMS : 127 + Other : 24 = TOTAL : 223

**D. INDIAN TRIBAL COMMUNITY (If project includes an Indian Tribal Community, please provide):**

Population : Size (acres) : # of structures : Distance to nearest fire station (miles) :

**CAL FIRE USE ONLY (Formula-driven)**

Project Total Cost \$15,402.00

TOTAL APPLICATION REQUEST (up to 50% \$500 minimum,  
\$20,000 maximum)

\$7,701.00

AMOUNT FUNDED FOR THIS AGREEMENT

5,732.50

MAY - 6 2016

GRANTS MANAGEMENT UNIT

Organization Name : Lake Shastina Fire Department



**E. Proposed Project (List individual items for funding. Please put in funding priority order) :**

	Type	Item	Quantity	Unit Cost	Item Total
1.	Equipment - Wildland	Nomex Wildland Pants	10	\$229.00	\$2,290.00
2.	Equipment - Wildland	Nomex Wildland Jacket	10	\$209.00	\$2,090.00
3.	Equipment - Wildland	Vibram Sole Wildland Boot	5	\$239.00	\$1,195.00
4.	<del>Equipment - Structural</del>	<del>Smooth Bore Tip Nozzle</del>	<del>4</del>	<del>\$200.00</del>	<del>\$800.00</del>
5.	Equipment - Structural	Traditional style Structure Helmet	5	\$300.00	\$1,500.00
6.	<del>Equipment - Structural</del>	<del>100' of 2.5" Structure Hose</del>	<del>4</del>	<del>\$400.00</del>	<del>\$1,600.00</del>
7.	<del>Safety - Structural</del>	<del>Streamlite Helmet mounted light</del>	<del>10</del>	<del>\$109.00</del>	<del>\$1,090.00</del>
8.	<del>Equipment - Wildland</del>	<del>Forcible Entry Flat Head Axe</del>	<del>2</del>	<del>\$169.00</del>	<del>\$338.00</del>
9.	<del>Equipment - Wildland</del>	<del>Pick and Shovel combi tool</del>	<del>1</del>	<del>\$109.00</del>	<del>\$109.00</del>
10.	Equipment - Structural	Halligan tool	2	\$195.00	\$390.00
11.	Communications	Bendix King Handheld Radio	2	\$2,000.00	\$4,000.00
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					
21.					
22.					

**F. CAL FIRE USE ONLY (Formula-Driven) PROJECT TOTAL COST**

**\$15,402.00**

**G. ADDITIONAL INFORMATION (Briefly describe the area to be served: fire protection system, water system, equipment, facilities, staffing, hazards, etc. Briefly explain purpose of the proposed project) : Limited to space below.**

The 72 square miles protected by the Lake Shastina Fire Department is very rural. The area surrounding the subdivision is predominantly sagebrush, buck brush and bitter brush. There are mixed conifer forestlands adjacent to the southern portion of the subdivision. The local forestland conifer is currently suffering drought and bark beetle related death at a significant rate.

The area in which the subdivision is located is prone to high winds during all times of the year due to the natural channeling effect of the airflow between the Cascade Range (Mount Shasta) on the east and the Coast Range (Mount Eddy) on the west. The Weed/Lake Shastina area classified as a "High Fire Hazard Severity Zone" and is listed in the federal Registry as a community, "at risk" in California.

In the last 14 years there have been eight significant fires within eight miles of the subdivision, two of them that were stopped just short of our primary roadways. Two years ago the Boles Fire which destroyed 152 structures in Weed, was heading our way and put us in a path of significant destruction had the volume of fire suppression resources not been in place due to the demobilization of other major fires in our county the day it occurred. Each of the eight fires were fast moving fires pushed by strong gusty south winds which created long range firebrand spotting and low smoke columns in front of the lines. Two of the other significant fires, the Hotlum and Hoy Fires, burned over 4000 acres next to the Lake Shastina Subdivision near several structures. The Lake Shastina Fire department protects 1234 homes in its district and several more (2500 plus) in the surrounding unincorporated area including Weed, Mayten and Mount Shasta Vista.

Our Department runs with an average of 20 volunteers, 2 seasonal paid firefighters, 2 sleeper volunteers and a paid Chief. The District provides superior water system with fire hydrants approximately every 500 feet within the district. The department has one station housing one Type 1 Structural Engine, 3 type 3 wildland engine and 1 medium rescue. Our department complies with NFPA and OSHA Guidelines and standards in our operation.

Obtaining VFA funding, will assist the department in the continued operation and to ensure continued compliance with NFPA 1977 standards. In addition the funding for equipment will allow volunteers assigned to the Lake Shastina Fire Department to safely conduct wildland fire suppression activities in our community and those communities in which personnel are assigned as a resource.

In addition to the original request(s), Applicants may list alternative projects for excess or unused funds, which the State will review during the initial application process. The State will determine which of the Applicant's projects are eligible for funding if excess or unused funds become available. Upon advanced written approval by the State, the applicant may use additional/excess funding up to the contract maximum amount to purchase State approved items in listed order of priority on their application.

Deviations from the original application are considered an amendment and require prior approval before the amended expenditures can be made.

**The funds will be only for those projects accomplished and/or items purchased between Agreement Approval Date and June 30, 2017. The Recipient agrees to provide CAL FIRE with itemized documentation of the Agreement project expenditures and bill CAL FIRE as soon as the project is complete, but no later than September 1, 2017.**

The Recipient gives CAL FIRE or any authorized representative access to examine all records, books, papers, or documents relating to the Agreement. The Recipient shall hold harmless CAL FIRE and its employees for any liability or injury suffered through the use of property or equipment acquired under this Agreement. The applicant certifies that to the best of applicant's knowledge and belief, the data in this application is true.

I certify that the above and attached information is true and correct:

  
Original Signature Required: Grantee's Authorized Representative

5-5-2016  
Date Signed

Printed Name Steven Pappas

Title Fire Chief

Executed on: May 5, 2016

Date

at Weed

City

Organization Name : Lake Shastina Fire Department

**Grant Assurances  
for  
Cooperative Forestry Assistance Act of 1978  
Volunteer Fire Assistance (VFA)**

Organization Name : Lake Shastina Fire Department

Contact's First Name : Steven

Contact's Last Name : Pappas

Street Address : 16309 Everhart Drive

Mailing Address : same

City : Weed

County : Siskiyou

Zip Code : 96094

State : California

CAL FIRE Unit : SKU - Siskiyou Unit

Phone Number : 5309383577

Email Address : firechief@lakeshastina.com

DUNS Number : 784378254

To check to see what your DUNS number is, or to apply for one, please go to:  
<https://iupdate.dnb.com/iUpdate/companylookup.htm>

As the duly authorized representative of the applicant, I certify that the applicant named above:

1. Has the legal authority to apply for the Volunteer Fire Assistance grant, of the Cooperative Forestry Assistance Act of 1978 and has the institutional, managerial and financial capability to ensure proper planning, management and completion of the grant.
2. Will assure that grant funds are used only for items requested and approved in the application.
3. Assures that all wildland fire response employees (full-time, part-time or volunteer) are fully equipped with appropriate wildland fire response personal protective equipment that meets NFPA 1977, *Standard on Protective Clothing and Equipment for Wildland Fire Fighting*, and are trained to a proficient level in the use of the personal protective equipment. Wildland fire suppression safety clothing and equipment includes :
  - Safety helmet
  - Goggles
  - Ear Protection
  - Fire-resistant (i.e. Nomex) hood, shroud, or equivalent face and neck protection
  - Fire-resistant (i.e. Nomex) shirt and pants
  - Gloves
  - Safety work boots
  - Wildland fire shelter
  - Communications Equipment
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain for themselves or others, particularly those with whom they have a family, business or other ties.
6. Will comply with all applicable requirements of all other Federal laws, Executive orders, regulations, Program and Administrative requirements , policies and other requirements governing this program.
7. Will comply with USDA Forest Service Civil Rights requirements. See Forest Service Civil Rights literature [here](#).
8. Understands that failure to comply with any of the above assurances may result in suspension, termination or reduction of grant funds.

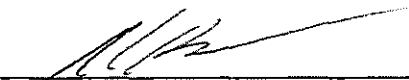
Organization Name : Lake Shastina Fire Department

☒ In compliance with NFPA 1977 and trained in the use of Wildland PPE.

☐ Not in compliance with NFPA 1977 but are applying for grant funding to purchase PPE and/or provide required training.

The undersigned represents that he/she is authorized by the above named applicant to enter into this agreement for and on behalf of the said applicant.

Printed Name of Authorized Agent : Steven Pappas

Signature of Authorized Agent : 

Title of Authorized Agent : Fire Chief

Date : May 5, 2016

Item 5

# Verbal Report

Employment agreement with Mike Wilson for Assistant General Manager for Fire and Police (GM Drexel)



## *LAKE SHASTINA COMMUNITY SERVICES DISTRICT*

---

**TO:** LSCSD BOARD OF DIRECTORS  
**MEETING DATE:** AUGUST 17, 2016  
**FROM:** KARL DREXEL, GENERAL MANAGER  
**SUBJECT:** RESCUE WATERCRAFT FOR LSFD

---

### **Update Board on status of Rescue Water Craft for LSFD**

#### **BACKGROUND:**

The LSFD AutoAid Agreement with CalFire in the State Responsibility Area (SRA) is not just inside of the housing community. We are a first due out engine on all Fire, Rescues, Traffic collisions and Hazmat situations from Solus Drive on HWY 97 up to Grass Lake. We also cover all the way north to Hart Rd in the Mayten area. The AutoAid agreement was set up with CalFire about 20 years ago to be sure that our Housing Community was always covered with backup from CalFire and the very rural areas outside of the Housing Community would be provided with a quicker response by having Shastina's resources dispatched. The Lake itself is within this area. For any water rescues the command center would immediately dispatch Shastina and CalFire. The Fire Department, however, currently has no means of responding to a water rescue on the lake.

LSFD used to have a rescue boat. Unfortunately the Chief at the time did not winterize it and ended up destroying the engine. Years later a jet ski was donated to LSFD and the same issue occurred. I have also heard of a situation where the Chief allowed firefighters to take the jet skis out to McCloud reservoir where they played around on them while consuming alcohol.

It has been a few years since the lake has had any water in it because of the drought. When the lake was last full in 2012 and 2013 we had 26 rescues on the lake. We did have rescue request very early this year but unfortunately we had to tell dispatch that we did not have any rescue equipment to help the stranded boater. We had a drowning in 2007 and another in 2011. The one in 2011 was in January and there were 2 victims. Fortunately we had a rescue boat and were able to pull one of the guys off of an island on the lake at about 10 pm. He was hypothermic but survived. The 2nd guy was found 2 days later at the bottom of the lake. If we would not have had a rescue boat the man that was saved would not have survived the night.

#### **RECOMMENDATION:**

Our main concern is protecting the community. The lake is part of our community even though it is owned by the Montague Water District. The Future Heroes of Siskiyou County, a separate 501(c)3, is taking it upon themselves to fundraise for a watercraft that would be used by trained staff of the FD solely for water rescues. No action necessary at this time.





## *LAKE SHASTINA COMMUNITY SERVICES DISTRICT*

---

**TO: LSCSD BOARD OF DIRECTORS**  
**MEETING DATE: AUGUST 17, 2016**  
**FROM: KARL DREXEL, GENERAL MANAGER**  
**SUBJECT: GREEN WASTE DROP OFF AND BURN SITE**

---

### **Update Board on status of Green Waste Drop Off and Burn Site**

#### **BACKGROUND:**

The LSCSD instituted Ordinance 1-00 in April 2000 to codify the use of the sewer pond site for a green waste site for the community to dispose of green waste and for the purpose of Fire Department and Public Works staff wildland fire training. In the last sixteen years, a lot has transpired with Air Quality Regulations, CalFire Regulations, and the use of the site. The size of the waste pile has been increasing in size exponentially over the last several years and has become cumbersome for staff to regulate and oversee. Additionally, the Siskiyou County Air Pollution District has occasionally been reluctant to issue burn permits in the winter due to the draught, size of the site and the 8-10 hour time requirement of a prescribed burn. In addition to the regular Saturday drop off, we have received requests for commercial disposal. Having looked into it, I have determined that non-burnable green waste has been disposed of in violation of the Ordinance and our burn permit, volunteers are harder and harder to come by, people are entering the sewer pond area without permission, and other unwanted behavior not originally considered when the Ordinance was adopted.

I am in conversation with CSD staff, the Air Pollution District staff, and CalFire in order to establish a long term determination, regulations and proper procedures for the future use of the Green Waste Site. In the meantime, I have temporarily closed the Green Waste site to eliminate any additional accumulation of waste until such time as a resolution is found for the future use of the site.

#### **RECOMMENDATION:**

Although I am sure this is a valuable community function, I would recommend the Board consider letting the individual property owners associations and community associations assume responsibility for the burning of green waste for the Lake Shastina community and to continue keeping the burn site closed until we can negotiate a long term resolution with burn permits and establish regulations and procedures to minimize liability and safety, or until another entity takes over. I would also recommend the Board consider repealing Ordinance 1-00 and remove the pond site as a burn site permanently.



## *LAKE SHASTINA COMMUNITY SERVICES DISTRICT*

---

**TO: LSCSD BOARD OF DIRECTORS**  
**MEETING DATE: AUGUST 17, 2016**  
**FROM: KARL DREXEL, GENERAL MANAGER**  
**SUBJECT: B-114 LIFT STATION RETROFIT**

---

### **Update Board on status of B-114 Lift Station Retrofit**

#### **BACKGROUND:**

The LSCSD B-114 Lift Station is an older station and in need of a lot of work. The Board has previously instructed staff to get proposals to have bid documents drawn up and determine the need and requirements and costs to retrofit the station. Previous staffs have received engineer proposals from SHN and Schlumpberger for the design and specifications and bid documents to put this project out to bid. We received bids from SHN Consulting Engineers for a proposed bid of \$89,175. We received a bid from Schlumpberger Consulting Engineers for an estimated amount of \$35,400. Schlumpberger proposes to work with custom designer of wastewater pump stations and control equipment for a package deal. As far as I know, no agreement with either of them has been entered into. Schlumpberger and consultants with Romtec Utilities conducted a site visit with staff and Romtec presented the attached scope of work. We have collected the required data for them and are waiting to hear what they might propose for the design and construction of the lift station.

#### **RECOMMENDATION:**

Staff recommends the Board of Directors direct staff to review Romtec's proposal when it comes in and determine site specific issues and continue negotiating with Schlumpberger and others for plans and specifications for the B-114 Lift Station Retrofit, if that is the Board's desire.





August 1, 2016

Karl Drexel  
Lake Shastina Community Service District

**RE: B-114 Lift Station Retrofit  
Summary of the 7-27-16 Site Meeting**

Dear Karl:

On 7-27-16 I met with Chuck Schlumpberger of Schlumpberger Consulting Engineers and Robert Moser of Lake Shastina Community Service District (LSCSD) regarding the repair/retrofit of the B-114 wastewater lift station. B-114 is an older station that is in need of work

The following is the overview of the condition of the existing lift station and what Robert Moser with LSCSD would like done:

**1. B-114 Main Wet Well**

The Problems:

- The existing steel wet well is severely corroded.



- The existing 7.5 HP Myers grinder pumps are undersized and not designed for this application.

Note: Per LSCSD field service technician it takes several hours with both pumps running to pump out the wet well. In addition, the flow out of the force main at the upstream gravity manhole is only a trickle.

- The existing discharge piping is undersized for the correct size pumps and expected peak inflow
- The existing wet well access hatch does not line up with the existing pumps and does not have any fall protection
- There are several pipes in the wet well that do not connect to anything and are not needed

What LSCSD Would Like:

- Remove all of the existing equipment from the wet well, including all of the unnecessary pipes, fittings, etc.
- Install a new fiberglass "liner" in the existing steel wet well with flowable concrete fill between the "liner" and the existing wet well
- Install new correctly sized discharge piping
- Install new correctly sized pumps with associated guide rails and discharge elbows
- Install a new top cover and hatch that will work with the new submersible pumps
- Install four new floats for level control

## **2. B-114 Existing Main Valve Vault**

The Problems:

- The existing valve vault structure is built of CMU blocks and does not have a floor
- The existing valves are half buried in dirt



- At least one of the existing check valves is broke



What LSCSD Would Like:

- Remove the existing valve structure and valves
- Replace it with a prefabricated precast vault structure with check valves and operational valves preinstalled



### 3. B-114 Existing Main Control Panel

The Problems:

- Door to existing panel will not shut correctly and is being held shut with wire
- All wiring in the panel is outed and not up to current electrical codes
- Current level controller is no longer manufactured



What LSCSD Would Like:

- All new control panel with variable frequency drives for pump operation and provisions of a future SCADA system. This panel will have a logic relay device to control the lift station operation

Note: This panel will also have provisions to control the pumps and the level sensing in the adjacent Overflow Station.

#### 4. B-114 Overflow Station

The Problems:

- The existing above grade end pumps are designed for clean water applications and are currently not working
- All existing piping is undersized for a wastewater application
- The existing panel is outdated and currently inoperable



What LSCSD Would Like:

- Remove all of the existing pumps and piping
- Install new prefabricated above grade pumping skid with self-priming pumps, valves, and piping
- Install new in-well level sensing
- Remove the existing control panel and use the new provisions in the B-114 main panel





## CONCLUSION

For Romtec Utilities to create preliminary designs and budgetary prices for the B-114 systems Romtec Utilities' needs the following:

- LSCSD to approve Romtec Utilities preliminary scope of work described above
- Basic information on the existing force main (length and elevation change)
- Approximate expected peak inflow rate (if we have a lot count we can figure this out)
- Any specific equipment LSCSD would like Romtec Utilities to use (brand of pumps, lift station controller, type of SCADA)

Romtec Utilities is very interested in working with LSCSD on this project. Romtec Utilities has helped several small municipalities retrofit/repair their existing, aging lift stations. We are uniquely positioned to help LSCSD on this project as we handle both the engineer and the equipment supply.

I will give you a call to discuss.

Thank you,  
Romtec Utilities

Ryan Palmer  
Sales Engineer

CC: Tom Riley, Sales Operations, Romtec Utilities, Inc.  
Ben Cooper, Sales Manager, Romtec Utilities, Inc.

## Item 9

### **Proposed business relationship between LSPOA and LSCSD (GM Drexel)**

There was no document available for packet delivery.

If document is received prior to the meeting, it will be forwarded to the Board.