



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

AGENDA SPECIAL MEETING

Wednesday, September 1, 2021

Open Session: 11:00 a.m.

Administration Building

16320 Everhart Drive, Weed, California 96094 • (530) 938-3281

CALL TO ORDER:

LSCSD Board Roll Call: Directors: Beck _____ Cupp _____ MacIntosh _____ Mitchell _____ Thompson _____

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

Those who wish to speak on a matter that does not appear on the agenda, may do so during this Public Comment period. Each individual comment will be limited to three minutes. The Public Comment portion of the meeting will be limited to thirty minutes (total time). If needed, time limits may be extended with concurrence of the Board. No person may speak twice to the same item. The Board may ask questions but may not act during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place the item on a future agenda.

DISCUSSION / REPORTS: ACTION ITEMS:

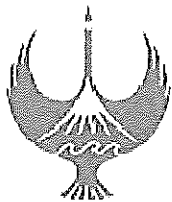
1. Network One Bid Proposal

STAFF COMMENTS:

BOARD MEMBER COMMENTS:

ADJOURNMENT: The next LSCSD Regular Meeting is scheduled to be held on September 22, 2021 1:00 p.m. at the Administration Building.

Supplementary documents and other materials distributed to the District board after their agenda packets have been distributed to the members may be viewed at the District office and obtained at the meeting.



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

TO: LSCSD BOARD OF DIRECTORS
MEETING DATE: September 1, 2021
FROM: Robert Moser, General Manager
SUBJECT: Network One Bid Proposal

BACKGROUND:

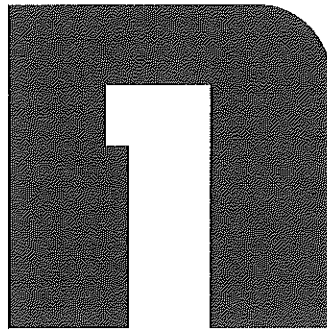
For the past three years we have had Mt Shasta IT services for all our IT work. Their contract expires October 1st and our Amazon cloud service needs renewing mid-September. We tried to obtain bids from Mt Shasta IT with no success. Network One has placed a competitive bid for all our IT needs as well as our phone service. This service also covers the required secure line and equipment for the PD and will meet DOJ requirements.

Network one has turned in a competitive bid saving us money on our current IT and phone service. Network One will be at the meeting to answer any questions that the Board may have.

RECOMMENDATION:

The decision before the board today would be to either:

- A. Direct the General Manager to enter into contract with Network One.**
- B. Continue with our current IT services.**



network one

Review and Recommendations

Lake Shastina Community Services District

16320 Everhart Dr
Weed, CA 96094
530-938-3281

Siskiyou Technology Consultants, Inc.
dba Network One

1512 S. Oregon Street
Yreka, CA 96097

Contact: **Jesse Austin**
jesse@networkone.com
877.256.2006

August 11, 2021

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STATEMENT OF QUALIFICATIONS

Network One is pleased to present the Lake Shastina Community Services District with a review and recommendations for IT services at:

Lake Shastina Community Services District
16320 Everhart Dr
Weed, CA 96094
530-938-3281

Network One is a licensed limited energy contractor in Oregon (OR CCB 194982) and low-voltage cabling contractor in California (CA CSLB 837371) specializing in IT infrastructure design, installation, and support. Network One's CEO, Cael Weston, works as a consultant with the California State Contractor's Board.

A Network One-installed network will:

- Insure stability
- Reduce downtime
- Multiply the effectiveness of shared IT assets
- Allow for the expansion of the network to include other IP-based systems, including voice, video surveillance, and intercom systems.

About Network One

There are some key elements we want Lake Shastina Community Services District to know about Network One when considering us for this important project:

- Our **experience** helping businesses facing similar challenges – we have the right people, processes, and technology to design, install, and support your technology project.
- Our **scale** – Network One has offices in California and Oregon to support our customers.
- Our **support** – Network One warranties all cabling (parts and labor) for twenty-five years.
- Our **financial stability** – Network One is an s-corp founded in 2004 with annual revenues in excess of \$2 million in 2020.
- Our **expertise** – Network One employs limited-energy, audio visual, network and telecommunications engineers and technicians who stay abreast of the latest innovations in technology.



Who Works with Network One?

- Businesses
- Government Agencies
- Hospitals
- Schools
- Non-profits

Our Business Value

In addressing Lake Shastina Community Services District's near-term and long-term business objectives, we believe the following recent projects make Network One uniquely qualified to offer the best value to Lake Shastina Community Services District:

- Recent projects include:
 - **Lithia Dodge, Medford, Oregon**
 - Structured Cabling
 - Video Surveillance
 - Wireless Infrastructure
 - **City of Ashland, Oregon**
 - Structured Cabling
 - Video Surveillance
 - Fiber terminations
 - **Weed Recreation and Parks District, Weed**
 - Structured Cabling
 - Video Surveillance
 - Networking
 - Audio Visual
 - **Glendale School District, Glendale, Oregon**
 - Structured Cabling
 - **Douglas Education Service District, Medford, Oregon**
 - Structured Cabling
 - **St. Mary's School, Medford, Oregon**
 - Network Design
 - Video Surveillance
 - Structured Cabling
 - Fiber
 - **San Francisco Golden Gate Bridge Authority, San Francisco, California**
 - Network Upgrade
 - Cisco ASA 5506 Installation and configuration

Industry Leadership

As innovative IP-based products have changed the market for audio visual, data, voice, surveillance, and wireless internet distribution, Network One has used its structured cabling expertise to connect schools, non-profits, municipalities, and businesses to the Internet.

Network One is widely recognized as one of the most influential technology and internet distribution service providers in Southern Oregon and Northern California. By working closely with manufacturers of enterprise-grade equipment, Network One can recommend and support the best of breed in each category.

In Closing

Network One's proposal takes a high-level approach to Lake Shastina Community Services District network needs.

The Network One team feels that our capabilities and experience offer Lake Shastina Community Services District a significant opportunity to improve upon network reliability. We look forward to further discussing how Network One can assist in meeting those goals.

Best Regards,

Jesse Austin

jesse@networkone.com

877.256.2006

TECHNICAL APPROACH

Site Survey

Our recommendations are based (1) on the site survey performed by Jesse Austin, (2) on information provided by staff from the CSD and PD, (3) on Network One's experience providing similar services to similar clients since 2004, (4) and on the California Electrical Code.

Findings

The CSD maintains IT assets/services at three separate sites. Internet and phone are provided at the CSD, Fire Department/Police, and Public Works.

Internet

Current

- CSD
 - DSL Internet provided by Cal-Ore
 - 20/20Mbps
- FD/PD
 - Shared internet from CSD
 - Building connected with dark fiber maintained by Cal-Ore
- PW
 - DSL Internet provided by Cal-Ore
 - 10/10Mbps

Recommendation

- CSD
 - CSD has signed 36mo contract for fiber internet provided by Cal-Ore
 - 100/35Mbps
- FD/PD
 - Shared internet from CSD
 - Building connected with dark fiber maintained by Cal-Ore
 - New Layer 2 fiber circuit between the PD and the Siskiyou County Sheriff Office for access to the DOJ network
 - Access to DOJ network required for PD dispatching, background checks, etc
 - Quote from Cal-Ore for required circuit provided with this proposal
- PW
 - Check viability of shared internet connection using wireless bridge connected to CSD
 - Would allow for cost savings and increased performance by canceling DSL circuit

Network

Current

- CSD
 - Firewall
 - (1) Juniper SRX320
 - Switch
 - (1) Juniper EX2300-48p
 - Wireless Access Point
 - (3) Ubnt Access Point

- FD/PD
 - Switch
 - (1) Juniper EX2300-48p
 - Wireless Access Point
 - (1) Ubnt Access Point
- Public Woks
 - Firewall
 - (1) Juniper SRX320
 - Wireless Access Point
 - (1) Ubnt Access Point

Recommendation

- Network One provided contract includes all hardware under the terms of service
- Network One to buyback all existing networking hardware based off the following depreciation scale and the original purchase price
 - Purchased 0-1yr: 100%
 - Purchased 1-2yr: 75%
 - Purchased 2-3yr: 50%
 - Purchased 3-4yr: 25%
 - Purchased +5yr: 0%

Servers/Production Software

Current

- CSD
 - (1) Server
 - Microsoft Server 2016
 - 8 CPU core, 32GB RAM
 - Cloud hosted on AWS platform
 - Shared with approx 8 employees
- PD/FD
 - (1) Server
 - Microsoft Server 2016
 - 2 CPU core, 8GB RAM
 - Cloud hosted on AWS platform
 - Shared with approx 4 employees
- (20) Microsoft 365
 - Service provides email account access for employees
 - Service is not configured for file storage
 - Not all employees use correct version of the Office Desktop applications

Recommendation

- Server
 - Replace shared desktop environment with individually cloud hosted Workstations for (9) users operating Thin Clients
 - No shared hardware resources will increase performance for all users
 - Individual workstation specs can be scaled based on user requirements
 - Migrate file storage to Microsoft 365
 - Allows for additional storage, share, access control, auditing, and backup options
 - Provide hosting for PD server based on DOJ/State/Fed policies and requirements
- Microsoft 365
 - License all employee/council that require access to resources for user account control and auditing

- Configure litigation policies on the Microsoft 365 platform to meet FOIA and Fed/State requirements
- Configure a backup solution for the Microsoft 365 platform
- Configure file storage, local file sync, and security policies
- Train users on Information Security and provide an Infosec policy

Phone

Current/Recommendation

- Replace (17) current lines with VoIP phone system
 - Full VoIP phone system features
- Network One provided contract includes all hardware under the terms of service
- Softphone software included

Cost/Service Comparison

The comparison chart pricing shown below is based off existing costs and recommended changes listed in this proposal.

All Network One provided services also include hardware under the support cost. No setup fees or capital expenditures required with proposed services.

IT Services	Current Monthly	New Monthly
Cloud Hosting	\$500	\$355
Microsoft 365	\$400	\$400
Phone	\$660	\$425*
Internet	\$433	\$200
DOJ Network	\$0	\$250
MSP	\$2,200	\$1,970*
Total Monthly	\$4,193	\$3,600

*Network One provided service

Selection of Materials

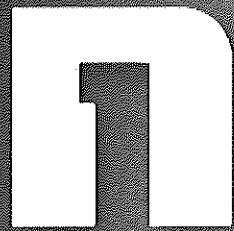
Network One engineers select material and hardware that represents industry standard that are designed to perform as expected over an extended period of time.

Network One purchases commercial-grade material and equipment from manufacturers' registered agents and distributors. All material and equipment include a manufacturer's 12-month warranty or better. Distributors include:

- Platt Electric
- Graybar
- Scansource
- CDW
- Dell.com
- Streakwave
- PCMG
- Media Center
- Microsoft

Installation

All material and hardware are configured and installed according to the National Electrical Code, state and local ordinances, the manufacturers' specifications, and industry standards. Materials and hardware are shipped to Network One's Medford office where it is inspected, tested, configured, and labeled. Once the site is ready, the material and hardware are driven to the site by a Network One technician and installed in a manner consistent with the manufacturer's instruction and with the NEC 2017.



network one

Rethinking IT.

We have prepared a quote for you

3357 - Managed Services

Quote # 000439

Version 1

Prepared for:

Lake Shastina Community Services District

Robert Moser

generalmanager@lakeshastina.com

Managed Services - Infrastructure

Item Description	Qty	Recurring Price	Recurring Total	Price	Ext. Price
Managed Software - Anti-virus	17	\$3.00	\$51.00	\$0.00	\$0.00
Managed Software - RMM	17	\$16.00	\$272.00	\$0.00	\$0.00
Managed Router - HaaS - Support	1	\$70.00	\$70.00	\$0.00	\$0.00
Managed 8 Port Switch - HaaS - Support	1	\$46.00	\$46.00	\$0.00	\$0.00
Managed 16 Port Switch - HaaS - Support	1	\$51.00	\$51.00	\$0.00	\$0.00
Managed 24 Port Switch - HaaS - Support	1	\$54.00	\$54.00	\$0.00	\$0.00
Managed Wireless AP - HaaS - Support	5	\$22.00	\$110.00	\$0.00	\$0.00
Managed Network Wireless Bridge - HaaS - Support	1	\$48.00	\$48.00	\$0.00	\$0.00
Managed Workstation Support - Remote Support	14	\$25.00	\$350.00	\$0.00	\$0.00
Managed Workstation Support - Onsite Support	14	\$27.00	\$378.00	\$0.00	\$0.00
Managed Server - Support	1	\$220.00	\$220.00	\$0.00	\$0.00
Managed Battery Backup 650 - HaaS	1	\$6.00	\$6.00	\$0.00	\$0.00

Managed Services - Infrastructure

Item Description	Qty	Recurring Price	Recurring Total	Price	Ext. Price
Managed Battery Backup 1000 - HaaS	2	\$27.00	\$54.00	\$0.00	\$0.00
Managed Office 365 - Support Per User	20	\$10.00	\$200.00	\$0.00	\$0.00
Managed Office 365 Backup - Per User	20	\$3.00	\$60.00	\$0.00	\$0.00

Monthly Subtotal: **\$1,970.00**

Managed Services - Phones

Item Description	Qty	Recurring Price	Recurring Total	Price	Ext. Price
Managed Phone System - up to 20 Users	1	\$85.00	\$85.00	\$0.00	\$0.00
Managed Standard Phone - HaaS - Support	14	\$20.00	\$280.00	\$0.00	\$0.00
Managed Phone Minutes	2000	\$0.03	\$60.00	\$0.00	\$0.00

Monthly Subtotal: **\$425.00**



1512 S. Oregon Street
Yreka, CA 96067
networkone.com
877.256.2006

3357 - Managed Services

Prepared by:
Network One
Jesse Austin
jesse@networkone.com

Prepared for:
Lake Shastina Community Services District
16320 Everhart Drive
Weed, CA 96094
Robert Moser
(530) 938-3281
generalmanager@lakeshastina.com

Quote Information:
Quote #: 000439
Version: 1
Delivery Date: 08/12/2021
Expiration Date: 09/03/2021

Monthly Expenses Summary

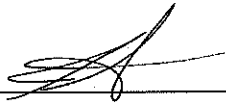
Description	Amount
Managed Services - Infrastructure	\$1,970.00
Managed Services - Phones	\$425.00
Monthly Total:	\$2,395.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

See attached Professional Services Agreement for additional Terms

Network One

Lake Shastina Community Services District

Signature: 
Name: Jesse Austin
Title: _____
Date: 08/12/2021

Signature: _____
Name: _____
Date: _____



network one
Rethinking IT.

1512 S. Oregon Street
Yreka, CA 96097
phone 877.256.2006
fax 866.327.0395

Professional Services Agreement

This Fixed-Price Agreement (AGREEMENT) shall define the terms under which Siskiyou Technology Consultants DBA NETWORK ONE (NETWORK ONE) of Yreka, California, shall provide information technology services to the Lake Shastina Community Services District (CLIENT).

MONTHLY RECURRING COST

SEE ATTACHED QUOTE 3357 - *Managed Services* - #439

ONBOARDING FEE - DUE AT SIGNING

SEE ATTACHED QUOTE 3357 - *Managed Services* - #439

1. SCOPE

SEE ATTACHED QUOTE 3357 - *Managed Services* - #439

2. TERM

NETWORK ONE shall monitor, manage, and support the CLIENT's network with the above scope for sixty months beginning September 1, 2021. Services include remote and onsite support for the IT assets described in attached quote.

3. SERVICES INCLUDE

SEE ATTACHED QUOTE 3357 - *Managed Services* - #439

NETWORK ONE shall provide twenty-four hour, seven-day-per-week electronic monitoring of systems covered under the scope of this AGREEMENT, and shall be notified when any of the following occur:

- Major nodes are unreachable or offline
- Critical software components are out of date
- Virus Infections

4. AFTERHOURS SUPPORT

Afterhours support shall be provided for business-critical systems, such as routers, firewalls, and phones.

5. ENHANCEMENTS

The parties agree that all upgrades, including equipment replacement, configuration, setup or installation of new systems not covered under this AGREEMENT shall be performed at a mutually agreed upon price. This service will be billed separately to CLIENT, as part of a change order and will be payable upon terms mutually agreed upon.

In addition to enhancements, the following are outside the scope of this contract and shall be performed at NETWORK ONE's standard hourly rates, unless specifically stated under Scope above:

- Non-NETWORK ONE-owned equipment
- Mobile Devices maintenance, support, and troubleshooting
- Printer maintenance, including ink replacements
- Misuse of system

- New, server-based application installation
- Application development
- Application modification
- Personal data recovery
- Cabling
- Software licensing
- Software training
- Software development
- After hours support for non-business-critical systems
- Any other systems not mentioned in this AGREEMENT

6. EQUIPMENT RENTAL

NETWORK ONE shall, as the owner of network infrastructure, including firewalls, routers, PBXs, phones, and wireless access points, replace such equipment as necessary to ensure the proper functioning of the network. Under this AGREEMENT, NETWORK ONE shall replace all existing routing hardware with NETWORK ONE-owned network equipment, and shall keep such equipment, which CLIENT shall rent from NETWORK ONE under the terms described in this AGREEMENT, in good working order to ensure proper functioning of the network.

7. CLIENT'S EQUIPMENT

All CLIENT-owned equipment to be used to support, or in conjunction with, NETWORK ONE equipment provided pursuant to this Agreement shall be covered by an active manufacturer's warranty. If any such CLIENT-owned equipment ceases to be warranted, NETWORK ONE may, upon prior notice to CLIENT, increase the Total Price for its services under this Agreement unless and until such CLIENT-owned equipment is replaced.

8. NETWORK EXTENSIONS

If, pursuant to this Agreement, NETWORK ONE extends fiber, copper, or wireless data services to CLIENT's premises, NETWORK ONE reserves the right to further extend that data service to other locations outside of CLIENT's premises, and to continue, access, and maintain the same notwithstanding the subsequent expiration or termination of this Agreement.

9. TAXES AND FEES

CLIENT shall indemnify NETWORK ONE from, be solely responsible for, and promptly pay, any sales, use, business, and property taxes, assessments, or fees imposed by any governmental authority or property owner association as a result of, or arising out of, this Agreement or NETWORK ONE's performance under it, except that NETWORK ONE shall indemnify CLIENT from, be solely responsible for, and promptly pay any income and employment tax liability imposed upon it.

10. ANALOG/FAX LINES

An additional management fee equal to Fifty Percent (50%) of the cost of third-party analog and fax lines shall be imposed, after prior notice to CLIENT, for any analog phone or fax lines of CLIENT not included in the AGREEMENT.

11. LIMITATIONS ON LIABILITY

CLIENT agrees that in the event of a system or equipment failure, NETWORK ONE's liability to CLIENT for such failure shall not exceed the Monthly Recurring Cost under this Agreement and in no event shall NETWORK ONE be liable to CLIENT for business interruption losses or other consequential damages.

CLIENT's agreement to this limitation on liability is a material factor in NETWORK ONE's decision to enter into this Agreement for the compensation provided by this Agreement.

12. NON-SOLICITATION OF EMPLOYEES

CLIENT agrees that without expressed written consent, at all times while CLIENT is employing the services of NETWORK ONE and for twenty-four (24) months after contract period terminates, CLIENT will not, directly or indirectly whether individually or as an officer, director, employee, consultant, partner, stockholder, individual proprietor, joint venture, investor, lender, consultant or any other capacity whatsoever: solicit, divert hiring, retain (including as a consultant) or encourage to leave the employment or contract period of NETWORK ONE and any employee or contractor of NETWORK ONE, or hire or retain (including as a consultant) any former employee of NETWORK ONE who has left the employment or contract period of NETWORK ONE within twenty-four (24) months prior to such hiring or retention.

13. SERVICE GUARANTEE

To assure that our arrangement remains responsive to your needs, as well as fair to both parties, we will meet throughout the contract period and, if necessary, revise or adjust the scope of the services to be provided and the prices to be charged in light of mutual experience.

14. SERVICE DELIVERY

NETWORK ONE's goal is to resolve issues as quickly as possible and to guarantee as little disruption to our clients as possible. To that end, we guaranteed average response and resolution times for tickets entered during business hours and tickets for business-critical systems after hours are as follows:

- Response time 4 hours
- Resolution Plan 12 hours
- Resolution 48 hours

Response and resolution times for non-business-critical tickets entered after hours shall begin at 8 a.m. the next business day.

15. TERMINATION

Either party may terminate this AGREEMENT with cause:

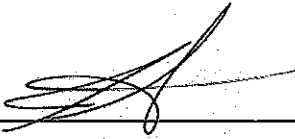
If one party commits a material breach of any provision of this AGREEMENT (the breaching party) and such party fails to cure the same within sixty (60) days after receiving written notice specifying such breach. If such breach cannot reasonably be cured within 60 days, the breaching party may request a longer period of time as may be reasonably necessary to effect such cure by furnishing to the non-breaching party within such 60-day period a feasible plan demonstrating that it is capable of curing the breach and diligently proceeds to implement such plan to completion. Such extension is permitted solely at the express agreement of the non-breaching party.

In the event the other party (a) becomes insolvent, is dissolved or liquidated; (b) files or has filed against it a petition in bankruptcy and, in the case of an involuntary petition, such petition is not dismissed within 30 days; (c) makes a general assignment for the benefit of its creditors; or (d) ceases conducting business in the ordinary course.

Upon any termination of this Agreement, NETWORK ONE:

Will cooperate with CLIENT in effecting an orderly transition; and

Shall be paid (and if applicable shall be entitled to recover payment) for all Products and Services rendered through the date of termination) and shall be entitled to any termination costs it incurs as a result of CLIENT'S termination of this Agreement if, and only if, CLIENT's termination violates the terms of this Agreement.

By:  _____ Date: _____
Network One

Agreed to and Accepted:

By: _____ Date: _____
Lake Shastina Community Services District