



# LAKE SHASTINA COMMUNITY SERVICES DISTRICT

## AGENDA

Wednesday, October 16, 2024

Closed Session: 12:30 p.m. / Open Session: 1:00 p.m.

Administration Building

16320 Everhart Drive, Weed, California 96094 • (530) 938-3281

### CALL TO ORDER:

LSCSD Roll Call: Directors: Chandler \_\_\_\_ Cupp \_\_\_\_ MacIntosh \_\_\_\_ Mitchell \_\_\_\_ Uttech \_\_\_\_

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

### ADJOURN TO CLOSED SESSION:

### CLOSED SESSION:

A. Conference with Legal Counsel – Anticipated Litigation -Chertkov (Gov. Code Section 54956.9(b)).

### RETURN TO OPEN SESSION:

LSCSD Roll Call: Directors: Chandler \_\_\_\_ Cupp \_\_\_\_ MacIntosh \_\_\_\_ Mitchell \_\_\_\_ Uttech \_\_\_\_

### PLEDGE OF ALLEGIANCE:

### REPORT ON CLOSED SESSION:

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

*Those who wish to speak on a matter that does not appear on the agenda, may do so during this Public Comment period. State your name and address your comments to the Board. Each individual will be limited to three minutes. The Public Comment portion of the meeting will be limited to thirty minutes (total time). If needed, time limits may be extended with concurrence of the Board. No person may speak twice to the same item. The Board may ask questions but may not act during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place the item on a future agenda.*

### 1. CONSENT ITEMS:

- A. Approval of Minutes: Special Meeting September 4, 2024, Regular Meeting September 18, 2024
- B. Ratification of Disbursements: September 1 through 30, 2024
- C. Budget Comparison: FY 2024/25
- D. COPS 2024-2025 Proposed Amended Budget
- E. Accounts Receivable Aging Report
- F. Department Written Reports
  1. Fire Department
  2. Police Department
  3. Sewer Department
  4. Water Department

### DISCUSSION / REPORTS: ACTION ITEMS:

2. Public Hearing Resolution 3-24: Water System Preliminary Engineering Report – Acceptance of Final Mitigated Negative Declaration (GM, Bruce Grove, SHN)
3. Mill Fire Legislation Discussion – (Bruce Ross, District Director Senator Dahle)
4. Resolution 4-24: Mill Fire Victims, Sewer Water Connection Fee Transfers (GM)
5. General Manager Report (GM)
6. Consideration of renewing Shasta Vista Contract (FC)
7. Sale of Fire Apparatus (FC)

### STAFF COMMENTS:

### BOARD MEMBER COMMENTS:

ADJOURNMENT: The next LSCSD Regular Meeting is scheduled to be held on November 20, 2024 1:00 p.m. at the Administration Building.

Supplementary documents and other materials distributed to the District board after their agenda packets have been distributed to the members may be viewed at the District office and obtained at the meeting.



# LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Special Meeting  
Wednesday, September 4, 2024  
Open Session  
**UNAPPROVED MINUTES**

CALL TO ORDER AND ROLL CALL: 2:00 PM

LSCSD Board Roll Call: Chandler  Cupp  MacIntosh  Mitchell  Uttech

Also present: GM Thompson SAC DeBon and AA Phonepaseuth. There were approximately 1 people in the audience.

PLEDGE OF ALLEGIANCE: Carried out.

PUBLIC COMMENTS: None received.

ACTION ITEMS:

- Final LSCSD FY 2024-2025 Operating and Capital Budget
  - Open public hearing: 2:09pm
  - No public comments
  - Close public hearing: 2:10pm

**Motion by Dir. Mitchell, second by Dir. MacIntosh, to approve Operating and Capital budget as presented.**

**Ayes: Directors Chandler, Cupp, MacIntosh, Mitchell, Uttech**  
**Noes: None**  
**Absent: None**

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.

ADJOURNMENT: With no objections by the Board, Pres. Cupp adjourned the meeting at 2:22 PM. The next LSCSD Regular Board Meeting to be held on October 16, 2024 1:00 p.m. at the Administration Building.

Approval Date: October 16, 2024

\_\_\_\_\_  
Carol Cupp, President

ATTEST:

\_\_\_\_\_  
Richard Thompson, General Manager/Secretary



# LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting  
Wednesday, September 18, 2024  
Closed Session 12:30pm/Open Session 1:00pm  
**UNAPPROVED MINUTES**

CALL TO ORDER: 12:30pm  
LSCSD Roll Call: Directors: Chandler  Cupp  MacIntosh  Mitchell  Uttech

PUBLIC COMMENTS: None

CLOSED SESSION:

- A. Conference with Labor Negotiators Gov. Code §54957.6  
District Representatives: President Cupp, GM Thompson, Unrepresented Employee: Fire Chief
- B. Conference with Real Property Negotiators Gov. Code §54956.8  
Property: 16377 Everhart Dr. Weed, CA  
District Negotiators: Carol Cupp, Rick Thompson, Margaret Long
- C. Conference with Real Property Negotiators Gov. Code §54956.8  
Property: 15440 Juniper Peak Rd. Weed, CA  
District Negotiators: President Cupp, GM Thompson

ADJOURN TO CLOSED SESSION: 12:52pm

RETURN TO OPEN SESSION: 1:00pm  
LSCSD Board Roll Call: Chandler  Cupp  MacIntosh  Mitchell  Uttech   
Also present: GM Thompson, SAC DeBon, SGT Erickson, FC Pappas, AA Phonepaseuth. There were approximately 4 people in the audience.

PLEDGE OF ALLEGIANCE: Carried out.

PUBLIC COMMENTS:

Larry Green: Houses nearby be should notified first  
Larry Green: Has the CPA always come in under the amount

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

- 1. A. Approval of Minutes: Regular Meeting August 21, 2024 and Special Meeting September 4, 2024
- B. Ratification of Disbursements: August 1 through 31, 2024
- C. Budget Comparison: FY 2024/2025
- D. Department Written Reports
  - 1. Fire Department
  - 2. Police Department
  - 3. Sewer Department
  - 4. Water Department

**Motion by Dir. MacIntosh, second by Dir. Chandler, to approve Consent Calendar.**

**Ayes: Directors Chandler, Cupp, MacIntosh, Mitchell, Uttech**  
**Noes: None**  
**Absent: None**

DISCUSSION / REPORTS / ACTION ITEMS:

- 2. Verizon Presentation- **Discussed.** Vice President Mitchell volunteered to be on the Committee for the Proposed Verizon Lease Agreement with GM Thompson
- 3. General Manager Report -**Discussed.**

4. Resolution 2-24 – Approval of Agreement with CalFire; Volunteer Fire Capacity (VFC) Program Grant  
**Motion by Dir. Cupp, second by Dir. MacIntosh, to approve Resolution 2-24 approving the Department of Forestry and Fire Protection Agreement #7GF24053.**

**Ayes: Directors Chandler, Cupp, MacIntosh, Mitchell, Uttech**  
**Noes: None**  
**Absent: None**

5. CPA Accounting Support Contract -Drew Consulting  
**Motion by Dir. Chandler, second by Dir. Uttech, to approve 3-year contract with Drew Consulting.**

**Ayes: Directors Chandler, Cupp, MacIntosh, Mitchell, Uttech**  
**Noes: None**  
**Absent: None**

6. Amendment to Fire and Police Chief Contracts  
**Motion by Dir. Mitchell, second by Dir. Cupp, to approve amendments to Fire and Police Chief Contract with the addition of including the language “at a board meeting” in front of “before initiating termination.”**

**Ayes: Directors Chandler, Cupp, MacIntosh, Mitchell, Uttech**  
**Noes: None**  
**Absent: None**

7. Amendment to Fire Chief Contract - Compensation  
**Motion by Dir. Uttech, second by Dir. MacIntosh, to approve amendment to Fire Chief Contract to increase compensation from 67,000 to 72,000.**

**Ayes: Directors Chandler, Cupp, MacIntosh, Mitchell, Uttech**  
**Noes: None**  
**Absent: None**

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.

ADJOURNMENT: With no objections by the Board, Vice Pres. Mitchell adjourned the meeting at 2:59pm. The next LSCSD Regular Board Meeting to be held on October 16, 2024 1:00 pm. at the Administration Building.

Approval Date: October 16, 2024

\_\_\_\_\_  
Carol Cupp, President

ATTEST:

\_\_\_\_\_  
Richard Thompson, General Manager/Secretary

TREASURER'S REPORT - RATIFICATION OF DISBURSEMENTS  
LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1B

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Board motion "To ratify the checks for expenses, including payroll and liabilities, issued on behalf of the District for the period of September 1-30,2024 for a total of: " \$ 175,713.68

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Each check has been signed by two directors with documentation attached to each check.

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Submitted for September 2024	\$ 175,713.68
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Expenses - Regular Checks Mechanics Bank Account	\$ 53,093.36
Expenses - Payroll & Liability Checks Mechanics Bank Account	\$ 122,620.32
<u>Subtotal</u>	<u>\$ 175,713.68</u>
<u>Total CSD Expenses</u>	<u>\$ 175,713.68</u>

LAKE SHASTINA COMMUNITY SERVICES DISTRICT  
ACCOUNTS PAYABLE - MECHANICS BANK

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10 General	15 Sewer	20 Water	25 Police	26 COPS Grant	27 Wellness	30 Fire	31 SAFER
						881.91	4,339.81	15,560.62	167.91			503.72	
9/3/2024	1852	PACIFIC POWER	21,453.97	21,453.97									
9/5/2024	1853	FIRST NATIONAL BANK OMAHA	1,602.94	1,602.94			919.88	683.06					
	1854	FIRST NATIONAL BANK OMAHA	696.58	696.58		696.58							
	1855	FIRST NATIONAL BANK OMAHA	275	275			275.00						
	1856	FIRST NATIONAL BANK OMAHA	738.51	738.51						406.06	332.45		
	1857	FIRST NATIONAL BANK OMAHA	922.03	922.03								922.03	
	1858	QUILL CORP	315.87	315.87		160.39			155.48				
	1860	CALPERS FINANCIAL & ACCT SVC	1,400.00	1,400.00		204.15	247.93	247.92	233.33	116.67		350.00	
	1863	Xpress Bill Pay	118	118		118.00							
	26620	CAL ORE Communications	456.01	456.01		192.21	78.50	78.51	85.43			21.36	
	26621	CASELLE, INC	2,187.00	2,187.00		2,187.00							
	26622	DEEPWOODS EMBROIDERY & DESIGN	152.34	152.34			76.17	76.17					
	26623	DOOLEY ENTERPRISES INC.	543.6	543.6						543.60			
	26624	ED STEINHOFF REPAIR	221.35	221.35			110.68	110.67					
	26625	FERGUSON WATERWORKS	685.58	685.58			226.60	458.98					
	26626	HUE & CRY	44.42	44.42		44.42							
	26627	JJS TECHNICAL SERVICES	438	438			438.00						
	26628	KELLIE POWER	400	400		400.00							
	26629	MATTHEW T. SADLER	314.6	314.6						314.60			
	26630	OFFICE TECHNOLOGIES, INC.	58.61	58.61					58.61			40.00	
	26631	SHASTA VALLEY TIRE SERVICE	40	40								78.75	
	26632	SISKIYOU DISPOSAL	355	355		125.00	62.50	62.50	26.25				
	26633	SISKIYOU TECHNOLOGY CONSULTANT	2,647.20	2,647.20		2,647.20						12.64	
	26634	SOLANO'S INC.	62	62				49.36				4,534.79	6,613.81
	26635	THE SIGN DUDE	11,148.60	11,148.60									
	26636	USA BLUE BOOK	294.87	294.87			147.44	147.43					
	26637	Wiwini Sunarto	200	200					200.00				
	26638	Payroll Checks (Live Checks)	2,024.66		2,024.66		1,111.41	913.25				697.97	505.35
	240901014	CalPERS	8,994.89		8,994.89	2,019.00	1,302.82	1,461.78	2,287.56	720.41		55.53	37.29
	240901015	EDD EFT	1,297.40		1,297.40	337.01	144.89	291.43	254.43	176.82		189.21	143.74
	240901016	EFTPS EFT	3,546.76		3,546.76	1,005.05	719.65	733.96	603.43	151.72			
	92201	MB EFT - Payroll Checks (Direct Deposits)	26,185.60		26,185.60	6,298.90	2,344.04	4,056.33	7,266.96	2,682.98		2,017.39	1,519.00

LAKE SHASTINA COMMUNITY SERVICES DISTRICT  
 ACCOUNTS PAYABLE - MECHANICS BANK

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10	15	20	25	26	27	30	31
						General	Sewer	Water	Police	COPS Grant	Wellness	Fire	SAFER
9/19/2024	26639	Payroll Checks (Live Checks)	2,187.92		2,187.92		1,212.99	974.93					
	26640	N.C.G.T. Security Fund	20,820.00		20,820.00	3,655.11	1,848.77	4,991.71	5,407.41	1,785.00		1,785.00	1,347.00
	26641	UNION DUES	728.72		728.72	220.60	119.17	177.79	135.92	75.24			
	240915018	Aflac	150.72		150.72		13.45	10.87	126.40				
	240915019	CalPERS	9,010.10		9,010.10	2,004.23	1,265.23	1,514.12	2,302.79	720.41		697.97	505.35
	240915020	EDD EFT	2,418.82		2,418.82	379.03	136.70	217.21	298.41	219.46		1,130.72	37.29
	240915021	EFTPS EFT	6,063.30		6,063.30	1,066.81	642.66	817.54	705.48	207.80		2,479.26	143.75
	92202	MB EFT - Payroll Checks (Direct Deposits)	39,191.43		39,191.43	6,582.55	2,095.99	4,241.03	7,846.69	2,966.02		13,940.15	1,519.00
	1861	NAPA AUTO PARTS	649.48	649.48			48.22	265.20	28.50	307.56			
	1862	US CELLULAR	389.72	389.72		39.64	19.81	19.82		310.45			
	26642	American Crane Certification	565	565			282.50	282.50					
	26643	CAL ORE Communications	30.76	30.76					30.76				
	26644	Gannett California LocalIQ	43	43		43.00						312.03	
	26645	NORCO INC.	312.03	312.03									
	26646	PARCELQUEST	2,999.00	2,999.00		2,999.00							
	26647	PRENTICE LONG, PC	192.5	192.5		192.5							
	26648	WESTERN BUSINESS PRODUCTS	139.79	139.79		139.79							
			175,713.68	53,093.36	122,620.32	34,639.08	19,955.81	38,719.69	28,221.75	11,704.80	332.45	29,768.52	12,371.58



# LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1C

## September 2024 Detailed Budget Comparison 2024/2025 YTD

10/9/2024

**REVENUE/EXPENDITURE REPORT**  
For the Period: 7/1/2024 to 9/30/2024

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud	
<b>Fund: 10 - LSCSD General Fund</b>							
<b>Revenues</b>							
10-00-4055.000	Misc Operational Income	500.00	500.00	480.00	280.00	20.00	96%
10-00-4070.000	Antenna Lease Revenue	15,000.00	15,000.00	6,690.10	2,256.34	8,309.90	45%
10-00-5050.000	Transfer Fees	4000.00	4000.00	680.00	160.00	3320.00	17%
10-00-5080.000	Interest Earned-OPS	30.00	30.00	0.00	0.00	30.00	0%
10-00-5081.000	Interest Earned-RSV	2,000.00	2,000.00	0.00	0.00	2,000.00	0%
<b>Dept: 22 Medical Clinic</b>							
10-22-4053.000	Medical Clinic Revenue	60,264.00	60,264.00	15,066.00	0.00	45,198.00	25%
<b>Dept: 23 Green Waste Site</b>							
10-23-4055.000	Misc Operational Income	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
		<b>82,794.00</b>	<b>82,794.00</b>	<b>22,916.10</b>	<b>2,696.34</b>	<b>59,877.90</b>	<b>28%</b>
<b>Revenues</b>							
<b>Expenditures</b>							
<b>Dept: 01 General Admin</b>							
10-01-7002.000	Admin Overhead Alloc	-330,243.000	-330,243.000	-105,137.77	-42,012.92	-225,105.23	32%
10-01-7010.000	Capital Improvement	44,000.00	44,000.00	0.00	0.00	44,000.00	0%
10-01-7010.000	Capital Improvement	-44,000.00	-44,000.00	0.00	0.00	-44,000.00	0%
<b>Less Reimbursement due from LAIF Savings</b>							
10-01-7026.000	Contract Services	70,000.00	70,000.00	36,600.52	28,668.17	33,399.48	52%
10-01-7033.000	Licenses, Permits, Fees	5,200.00	5,200.00	1,285.15	506.00	3,914.85	25%
10-01-7034.000	Dues & Subscriptions	9,000.00	9,000.00	3,018.99	3,018.99	5,981.01	34%
10-01-7035.000	Advertising	300.00	300.00	281.00	0.00	19.00	94%
10-01-7041.000	Legal	10,000.00	10,000.00	692.50	0.00	9,307.50	7%
10-01-7050.100	Off Exp-Supplies	5,000.00	5,000.00	435.08	81.79	4,564.92	9%
10-01-7050.200	Off Exp-Postage	10,000.00	10,000.00	4.64	0.00	9,995.36	0%
10-01-7050.400	Off Exp-Maint	1,000.00	1,000.00	16.29	4.02	983.71	2%
10-01-7062.000	Repair & Maintenance	300.00	300.00	0.00	0.00	300.00	0%
10-01-7063.000	Fuel	100.00	100.00	0.00	0.00	100.00	0%
10-01-7064.000	Materials/Supplies/Small Tools	5,000.00	5,000.00	1,799.66	0.00	3,200.34	36%
10-01-7065.000	Vehicle Repair/Maintenance	300.00	300.00	0.00	0.00	300.00	0%
10-01-7101.000	Property Taxes	126.00	126.00	0.00	0.00	126.00	0%
10-01-7105.100	Util-Telephone	0.00	0.00	39.64	0.00	-39.64	#DIV/0!
10-01-7105.200	Util-Electric	4,000.00	4,000.00	833.71	346.93	3,166.29	21%
10-01-7105.400	Utilities-Propane	200.00	200.00	87.50	0.00	112.50	44%
10-01-7105.600	Utility - Internet	1,600.00	1,600.00	384.42	128.14	1,215.58	24%
10-01-7204.000	Events	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
10-01-7501.000	Payroll Expense	246,067.00	246,067.00	56,047.03	18,088.01	190,019.97	23%
10-01-7513.000	Payroll-TAXES	5,192.00	5,192.00	814.31	263.90	4,377.69	16%
10-01-7514.000	Payroll-Benefits	48,995.00	48,995.00	10,528.27	3,550.27	38,466.73	21%
10-01-7516.200	Pension Cost (CalPERS)	19,525.00	19,525.00	4,095.05	1,368.77	15,429.95	21%
10-01-7516.400	CalPERS Fees	215.00	215.00	0.00	0.00	215.00	0%

10-01-7516.500	CalPERS UAL Expense	405.30	405.30	405.30	0.00	0.00	100%
10-01-7518.000	Workers Comp	18,472.00	18,472.00	23,190.46	1,522.21	-4,718.46	126%
10-00-1104.000	Due from LSPOA	-58,000.00	-58,000.00	-20,743.74	-2,128.12	-37,256.26	36%
10-01-7550.000	Travel & Training	7,500.00	7,500.00	1,444.93	1,444.93	6,055.07	19%
10-01-7551.000	Meals	1,500.00	1,500.00	35.79	0.00	1,464.21	2%
<b>Dept: 22 Medical Clinic</b>							
10-22-7026.000	Contract Services	5,000.00	5,000.00	0.00	0.00	5,000.00	0%
10-22-7062.000	Repair & Maintenance	200.00	200.00	0.00	0.00	200.00	0%
10-22-7080.000	Interest Expense	2,595.55	2,595.55	0.00	0.00	2,595.55	0%
10-22-7084.000	Loan Principle Expense	41,404.45	41,404.45	0.00	0.00	41,404.45	0%
10-22-7501.000	Payroll Expense	400.00	400.00	154.31	97.46	245.69	39%
10-22-7513.000	Payroll-TAXES	50.00	50.00	4.36	3.54	45.64	9%
10-22-7514.000	Payroll-Benefits	50.00	50.00	57.21	52.42	-7.21	114%
10-22-7516.200	Pension Cost (CalPERS)	50.00	50.00	12.15	7.68	37.85	24%
10-22-7518.000	Workers Comp	50.00	50.00	13.30	8.40	36.70	27%
<b>Dept: 23 Green Waste</b>							
10-23-7026.000	Contract Services	50.00	50.00	0.00	0.00	50.00	0%
10-23-7063.000	Fuel	25.00	25.00	0.00	0.00	25.00	0%
10-23-7064.000	Materials/Supplies/Small Tools	100.00	100.00	0.00	0.00	100.00	0%
10-23-7501.000	Payroll Expense	50.00	50.00	0.00	0.00	50.00	0%
10-23-7513.000	Payroll-TAXES	10.00	10.00	0.00	0.00	10.00	0%
10-23-7518.000	Workers Comp	5.00	5.00	0.00	0.00	5.00	0%
<b>Expenditures</b>		<b>132,794.30</b>	<b>132,794.30</b>	<b>16,439.70</b>	<b>15,020.59</b>	<b>116,354.60</b>	<b>12%</b>

For the Period: 7/1/2024 to 9/30/2024		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Fund: 15 - LSCSD Sewer Dept</b>							
<b>Revenues</b>							
<b>Dept: 00</b>							
15-00-4001.100	Assmt/Revenue-Residential	800,000.00	800,000.00	200,537.66	200,575.80	599,462.34	25%
15-00-4001.200	Assmt/Revenue-Standby	66,250.00	66,250.00	-30.00	0.00	66,280.00	0%
15-00-4001.300	Assmt/Revenue-Commercial	10,000.00	10,000.00	3,044.79	988.12	6,955.21	30%
15-00-4056.000	Misc-Non Operating Income	300.00	300.00	0.00	0.00	300.00	0%
15-00-5004.000	Sewer Hook Up Fee	25,000.00	25,000.00	23,761.92	15,841.28	1,238.08	95%
15-00-5081.000	Interest Earned-RSV	10,000.00	10,000.00	0.00	0.00	10,000.00	0%
<b>Revenues</b>		<b>911,550.00</b>	<b>911,550.00</b>	<b>227,314.37</b>	<b>217,405.20</b>	<b>684,235.63</b>	<b>25%</b>

<b>Expenditures</b>							
<b>Dept: 01 General Admin</b>							
15-01-7001.000	Accounting Audit/Review	5,000.00	5,000.00	0.00	0.00	5,000.00	0%
15-01-7002.000	Admin Overhead Alloc	105,677.76	105,677.76	33,644.08	13,444.13	72,033.68	32%
15-01-7010.000	Capital Improvement	150,000.00	150,000.00	0.00	0.00	150,000.00	0%
<b>Less Reimbursement due from LAIF Savings</b>		<b>-150,000.00</b>	<b>-150,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-150,000.00</b>	<b>0%</b>
15-01-7026.000	Contract Services	20,000.00	20,000.00	4,771.18	62.50	15,228.82	24%
15-01-7033.000	Licenses, Permits, Fees	20,000.00	20,000.00	272.93	7.50	19,727.07	1%
15-01-7034.000	Dues & Subscriptions	500.00	500.00	150.00	0.00	350.00	30%
15-01-7040.000	Insurance (Liability)	43,239.36	43,239.36	43,239.36	0.00	0.00	100%

15-01-7041.000	Legal	500.00	500.00	43.75	0.00	456.25	9%
15-01-7055.000	Safety Equipment	2,000.00	2,000.00	0.00	0.00	2,000.00	0%
15-01-7062.000	Repair & Maintenance	40,000.00	40,000.00	973.80	110.26	39,026.20	2%
15-01-7063.000	Fuel	8,000.00	8,000.00	791.37	0.00	7,208.63	10%
15-01-7064.000	Materials/Supplies/Small Tools	22,500.00	22,500.00	9,126.02	654.68	13,373.98	41%
15-01-7065.000	Vehicle Repair/Maintenance	6,000.00	6,000.00	578.58	118.37	5,421.42	10%
15-01-7105.100	Util-Telephone	0.00	0.00	39.63	0.00	-39.63	#DIV/0!
15-01-7105.200	Util-Electric	55,000.00	55,000.00	11,344.38	5,261.67	43,655.62	21%
15-01-7105.300	Util-Waste	800.00	800.00	187.50	62.50	612.50	23%
15-01-7105.600	Utility - Internet	700.00	700.00	235.51	78.50	464.49	34%
15-01-7501.000	Payroll Expense	172,796.00	172,796.00	33,133.67	9,850.40	139,662.33	19%
15-01-7513.000	Payroll-TAXES	3,592.00	3,592.00	562.99	154.43	3,029.01	16%
15-01-7514.000	Payroll-Benefits	36,946.00	36,946.00	6,574.14	1,948.77	30,371.86	18%
15-01-7516.200	Pension Cost (CalPERS)	16,313.00	16,313.00	3,418.72	1,013.92	12,894.28	21%
15-01-7516.400	CalPERS Fees	186.00	186.00	0.00	0.00	186.00	0%
15-01-7516.500	CalPERS UAL Expense	51,772.85	51,772.85	51,772.85	0.00	0.00	100%
15-01-7518.000	Workers Comp	9,796.00	9,796.00	12,584.16	821.05	-2,788.16	128%
15-01-7550.000	Travel & Training	5,000.00	5,000.00	248.30	123.30	4,751.70	5%
15-01-7551.000	Meals	500.00	500.00	0.00	0.00	500.00	0%
15-01-7552.000	Employee Physical Exams-Shots	500.00	500.00	203.37	135.58	296.63	41%
15-01-7555.000	Personal Protective Equip PPE	500.00	500.00	69.99	69.99	430.01	14%
15-01-7556.000	Uniforms	2,000.00	2,000.00	690.55	0.00	1,309.45	35%
<b>Expenditures</b>		<b>629,818.97</b>	<b>629,818.97</b>	<b>214,682.80</b>	<b>33,917.55</b>	<b>415,136.17</b>	<b>34%</b>

For the Period: 7/1/2024 to 9/30/2024		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Fund: 20 - LSCSD Water Dept</b>							
<b>Revenues</b>							
<b>Dept: 00</b>							
20-00-4001.100	Assmt/Revenue-Residential	710,236.00	710,236.00	197,353.29	197,359.58	512,882.71	28%
20-00-4001.200	Assmt/Revenue-Standby	101,000.00	101,000.00	-33.34	0.00	101,033.34	0%
20-00-4001.300	Assmt/Revenue-Commercial	15,000.00	15,000.00	4,706.60	1,526.10	10,293.40	31%
20-00-4075.000	Water Capacity Expansion Fee	1,000.00	1,000.00	478.00	478.00	522.00	48%
20-00-5006.000	Water Hook Up Fee	1,000.00	1,000.00	265.00	265.00	735.00	27%
20-00-5081.000	Interest Earned-RSV	20,000.00	20,000.00	0.00	0.00	20,000.00	0%
<b>Dept: 22 Medical Clinic</b>							
20-22-4054.000	Loan Principle Revenue	41,404.45	41,404.45	0.00	0.00	41,404.45	0%
20-22-5081.000	Interest Earned-RSV	2,595.55	2,595.55	0.00	0.00	2,595.55	0%
<b>Revenues</b>		<b>892,236.00</b>	<b>892,236.00</b>	<b>202,814.55</b>	<b>199,628.68</b>	<b>689,421.45</b>	<b>23%</b>

<b>Expenditures</b>							
20-01-7001.000	Accounting Audit/Review	5,000.00	5,000.00	0.00	0.00	5,000.00	0%
20-01-7002.000	Admin Overhead Alloc	118,887.48	118,887.48	37,849.60	15,124.65	81,037.88	32%
20-01-7010.000	Capital Improvement	58,000.00	58,000.00	0.00	0.00	58,000.00	0%
<b>Less Reimbursement due from LAIF Savings</b>		<b>-58,000.00</b>	<b>-58,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-58,000.00</b>	<b>0%</b>
20-01-7026.000	Contract Services	27,000.00	27,000.00	2,992.73	62.50	24,007.27	11%

20-01-7033.000	Licenses, Permits, Fees	15,000.00	15,000.00	268.72	7.50	14,731.28	2%
20-01-7034.000	Dues & Subscriptions	1,000.00	1,000.00	150.00	0.00	850.00	15%
20-01-7035.000	Advertising	0.00	0.00	148.00	0.00	-148.00	#DIV/0!
20-01-7040.000	Insurance (Liability)	48,644.28	48,644.28	48,644.28	0.00	0.00	100%
20-01-7041.000	Legal	500.00	500.00	43.75	0.00	456.25	9%
20-01-7050.200	Off Exp-Postage	700.00	700.00	0.00	0.00	700.00	0%
20-01-7055.000	Safety Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
20-01-7062.000	Repair & Maintenance	20,000.00	20,000.00	5,464.36	15.07	14,535.64	27%
20-01-7063.000	Fuel	8,000.00	8,000.00	791.37	0.00	7,208.63	10%
20-01-7064.000	Materials/Supplies/Small Tools	16,000.00	16,000.00	6,322.18	664.58	9,677.82	40%
20-01-7065.000	Vehicle Repair/Maintenance	7,000.00	7,000.00	460.19	0.00	6,539.81	7%
20-01-7105.100	Util-Telephone	0.00	0.00	39.63	0.00	-39.63	#DIV/0!
20-01-7105.200	Util-Electric	120,000.00	120,000.00	34,964.20	14,334.54	85,035.80	29%
20-01-7105.300	Util-Waste	755.00	755.00	187.50	62.50	567.50	25%
20-01-7105.600	Utility - Internet	700.00	700.00	235.52	78.51	464.48	34%
20-01-7501.000	Payroll Expense	129,474.04	129,474.04	34,737.53	13,747.03	94,736.51	27%
20-01-7513.000	Payroll-TAXES	2,691.74	2,691.74	848.71	355.73	1,843.03	32%
20-01-7514.000	Payroll-Benefits	27,687.99	27,687.99	9,412.69	5,091.71	18,275.30	34%
20-01-7516.200	Pension Cost (CalPERS)	12,225.47	12,225.47	2,954.70	1,215.35	9,270.77	24%
20-01-7516.400	CalPERS Fees	186.42	186.42	0.00	0.00	186.42	0%
20-01-7516.500	CalPERS UAL Expense	51,772.85	51,772.85	51,772.85	0.00	0.00	100%
20-01-7518.000	Workers Comp	9,795.69	9,795.69	12,692.04	1,128.23	-2,896.35	130%
20-01-7550.000	Travel & Training	5,000.00	5,000.00	275.00	0.00	4,725.00	6%
20-01-7551.000	Meals	500.00	500.00	0.00	0.00	500.00	0%
20-01-7552.000	Employee Physical Exams-Shots	500.00	500.00	67.79	0.00	432.21	14%
20-01-7555.000	Personal Protective Equip PPE	500.00	500.00	0.00	0.00	500.00	0%
20-01-7556.000	Uniforms	1,000.00	1,000.00	690.54	0.00	309.46	69%
Dept: 36 Planning Grants							
20-36-7026.000	Contract Services	0.00	0.00	8,001.70	1,442.95	-8,001.70	#DIV/0!
<b>Expenditures</b>		<b>631,520.96</b>	<b>631,520.96</b>	<b>260,015.58</b>	<b>53,330.85</b>	<b>371,505.38</b>	<b>41%</b>

For the Period: 7/1/2024 to 9/30/2024		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Fund: 25 - LSCSD Police Department</b>							
<b>Revenues</b>							
25-00-4001.100	Assmt/Revenue-Residential	140,000.00	140,000.00	34,171.13	34,182.50	105,828.87	24%
25-00-4001.200	Assmt/Revenue-Standby	280,000.00	280,000.00	-146.66	0.00	280,146.66	0%
25-00-4001.300	Assmt/Revenue-Commercial	3,100.00	3,100.00	0.00	0.00	3,100.00	0%
25-00-4056.000	Misc-Non Operating Income	300.00	300.00	10.00	0.00	290.00	3%
25-00-5055.000	Animal License Fee	2,000.00	2,000.00	170.00	60.00	1,830.00	9%
25-00-5056.000	Warrant	5,000.00	5,000.00	88.22	0.00	4,911.78	2%
25-00-5061.000	Donations	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
25-00-5081.000	Interest Earned-RSV	10,000.00	10,000.00	0.00	0.00	10,000.00	0%
<b>Revenues</b>		<b>441,400.00</b>	<b>441,400.00</b>	<b>34,292.69</b>	<b>34,242.50</b>	<b>407,107.31</b>	<b>8%</b>

<b>Expenditures</b>							
25-01-7001.000	Accounting Audit/Review	5,000.00	5,000.00	0.00	0.00	5,000.00	0%
25-01-7002.000	Admin Overhead Alloc	56,140.82	56,140.82	17873.42	7142.20	38,267.40	32%
25-01-7026.000	Contract Services	4,700.00	4,700.00	738.27	88.00	3,961.73	16%
25-01-7033.000	Licenses, Permits, Fees	250.00	250.00	296.80	39.00	-46.80	119%

25-01-7034.000	Dues & Subscriptions	17,000.00	17,000.00	210.00	0.00	16,790.00	1%
25-01-7035.000	Advertising	150.00	150.00	0.00	0.00	150.00	0%
25-01-7040.000	Insurance (Liability)	22,970.91	22,970.91	22970.91	0.00	0.00	100%
25-01-7041.000	Legal	500.00	500.00	0.00	0.00	500.00	0%
25-01-7050.200	Off Exp-Postage	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
25-01-7051.000	Public Safety Supplies	1,600.00	1,600.00	0.00	0.00	1,600.00	0%
25-01-7051.100	Public Safety Equipment	6,000.00	6,000.00	0.00	0.00	6,000.00	0%
25-01-7062.000	Repair & Maintenance	600.00	600.00	150.46	0.00	449.54	25%
25-01-7063.000	Fuel	16,000.00	16,000.00	1222.79	0.00	14,777.21	8%
25-01-7064.000	Materials/Supplies/Small Tools	2,600.00	2,600.00	155.48	0.00	2,444.52	6%
25-01-7065.000	Vehicle Repair/Maintenance	1,500.00	1,500.00	0.00	0.00	1,500.00	0%
25-01-7105.100	Util-Telephone	2,200.00	2,200.00	0.00	0.00	2,200.00	0%
25-01-7105.200	Util-Electric	1,500.00	1,500.00	356.85	145.27	1,143.15	24%
25-01-7105.300	Util-Waste	320.00	320.00	78.75	26.25	241.25	25%
25-01-7105.400	Utilities-Propane	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
25-01-7105.600	Utility - Internet	3,000.00	3,000.00	349.07	116.19	2,650.93	12%
25-01-7204.000	Events	250.00	250.00	0.00	0.00	250.00	0%
25-01-7501.000	Payroll Expense	268,770.56	268,770.56	61613.11	19500.06	207,157.45	23%
25-01-7513.000	Payroll-TAXES	5,432.81	5,432.81	895.52	284.87	4,537.29	16%
25-01-7514.000	Payroll-Benefits	52,530.00	52,530.00	16122.21	5407.41	36,407.79	31%
25-01-7516.200	Pension Cost (CalPERS)	27,331.84	27,331.84	6251.88	2043.14	21,079.96	23%
25-01-7516.400	CalPERS Fees	270.00	270.00	0.00	0.00	270.00	0%
25-01-7516.500	CalPERS UAL Expense	539.00	539.00	539.00	0.00	0.00	100%
25-01-7518.000	Workers Comp	20,268.00	20,268.00	25847.85	1381.81	-5,579.85	128%
25-01-7550.000	Travel & Training	1,500.00	1,500.00	0.00	0.00	1,500.00	0%
25-01-7551.000	Meals	500.00	500.00	0.00	0.00	500.00	0%
25-01-7552.000	Employee Physical Exams-Shots	500.00	500.00	0.00	0.00	500.00	0%
25-01-7556.000	Uniforms	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
<b>Expenditures</b>		<b>522,923.94</b>	<b>522,923.94</b>	<b>155,672.37</b>	<b>36,174.20</b>	<b>367,251.57</b>	<b>30%</b>

For the Period: 7/1/2024 to 9/30/2024

Original Bud.      Amended Bud.      YTD Actual      CURR MTH      UnencBal      % Bud

**Fund: 26 - COPS Grant**

<b>Revenues</b>		186,000.00	186,000.00	408.50	0.00	185,591.50	0%
26-00-5075.000	Grant Income						
<b>Revenues</b>		<b>186,000.00</b>	<b>186,000.00</b>	<b>408.50</b>	<b>0.00</b>	<b>185,591.50</b>	<b>0%</b>

<b>Expenditures</b>							
26-01-7033.000	Licenses, Permits, Fees	600.00	600.00	116.67	0.00	483.33	19%
26-01-7050.100	Off Exp-Supplies	100.00	100.00	0.00	0.00	100.00	0%
26-01-7051.000	Public Safety Supplies	1,500.00	1,500.00	606.67	63.07	893.33	40%
26-01-7051.100	Public Safety Equipment	6,000.00	6,000.00	6250.14	6128.26	-250.14	104%
26-01-7062.000	Repair & Maintenance	400.00	400.00	28.50	0.00	371.50	7%
26-01-7063.000	Fuel	24,000.00	24,000.00	71.10	0.00	23,928.90	0%
26-01-7064.000	Materials/Supplies/Small Tools	4,000.00	4,000.00	1170.65	934.91	2,829.35	29%
26-01-7065.000	Vehicle Repair/Maintenance	3,500.00	3,500.00	1067.43	435.29	2,432.57	30%
26-01-7105.100	Util-Telephone	1,758.00	1,758.00	620.90	0.00	1,137.10	35%
26-01-7501.000	Payroll Expense	92,017.20	92,017.20	20457.72	7147.50	71,559.48	22%
26-01-7513.000	Payroll-TAXES	1,768.20	1,768.20	296.64	103.64	1,471.56	17%
26-01-7514.000	Payroll-Benefits	21,012.00	21,012.00	5355.00	1785.00	15,657.00	25%
26-01-7516.200	Pension Cost (CalPERS)	7,840.79	7,840.79	2000.79	669.72	5,840.00	26%
26-01-7518.000	Workers Comp	8,503.81	8,503.81	10023.75	457.82	-1,519.94	118%

26-01-7550.000	Travel & Training	5,000.00	5,000.00	3.10	100.98	4,996.90	0%
26-01-7551.000	Meals	2,000.00	2,000.00	84.80	74.85	1,915.20	4%
26-01-7552.000	Employee Physical Exams-Shots	500.00	500.00	0.00	0.00	500.00	0%
26-01-7555.000	Personal Protective Equip PPE	4,000.00	4,000.00	0.00	0.00	4,000.00	0%
26-01-7556.000	Uniforms	1,500.00	1,500.00	227.89	120.65	1,272.11	15%
<b>Expenditures</b>		<b>186,000.00</b>	<b>186,000.00</b>	<b>48,381.75</b>	<b>18,021.69</b>	<b>137618.25</b>	<b>26%</b>

For the Period: 7/1/2024 to 9/30/2024      Original Bud.      Amended Bud.      YTD Actual      CURR MTH      UnencBal      % Bud

**Fund: 27 - Wellness Grant**

<b>Revenues</b>							
27-00-5075.000	Grant Income	8,668.00	8,668.00	0.00	0.00	8,668.00	0%
<b>Revenues</b>		<b>8,668.00</b>	<b>8,668.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8668.00</b>	<b>0%</b>

<b>Expenditures</b>							
27-01-7064.000	Materials/Supplies/Small Tools	4,000.00	4,000.00	2885.45	0.00	1,114.55	72%
<b>Expenditures</b>		<b>4,000.00</b>	<b>4,000.00</b>	<b>2,885.45</b>	<b>0.00</b>	<b>1,114.55</b>	<b>72%</b>

For the Period: 7/1/2024 to 9/30/2024      Original Bud.      Amended Bud.      YTD Actual      CURR MTH      UnencBal      % Bud

**Fund: 30 - LSCSD Fire Department**

<b>Revenues</b>							
Dept: 00							
30-00-4001.100	Assmt/Revenue-Residential	100,000.00	100,000.00	24815.89	24820.00	75,184.11	25%
30-00-4001.200	Assmt/Revenue-Standby	165,000.00	165,000.00	-1.66	52.50	165,001.66	0%
30-00-4001.300	Assmt/Revenue-Commercial	1,440.00	1,440.00	0.00	0.00	1,440.00	0%
30-00-4055.000	Misc Operational Income	4,000.00	4,000.00	0.00	0.00	4,000.00	0%
30-00-5056.000	Warrant	5,000.00	5,000.00	282.95	0.00	4,717.05	6%
30-00-5061.000	Donations	5,000.00	5,000.00	125.00	125.00	4,875.00	3%
30-00-5075.000	Grant Income	9,991.00	9,991.00	0.00	0.00	9,991.00	0%
30-00-5081.000	Interest Earned-RSV	20,000.00	20,000.00	0.00	0.00	20,000.00	0%
Dept: 45 Mutual Aid Strike Team							
30-45-4080.000	Strike Team Rev Payroll Reimb	200,000.00	200,000.00	0.00	0.00	200,000.00	0%
30-45-4081.000	Strike Team Rev Engine Reimb	25,000.00	25,000.00	0.00	0.00	25,000.00	0%
30-45-4082.000	Strike Team Rev Admin OH Reimb	26,000.00	26,000.00	0.00	0.00	26,000.00	0%
<b>Revenues</b>		<b>561,431.00</b>	<b>561,431.00</b>	<b>19,972.18</b>	<b>24,997.50</b>	<b>541458.82</b>	<b>4%</b>

<b>Expenditures</b>							
Dept: 01 General Admin							
30-01-7001.000	Accounting Audit/Review	5,000.00	5,000.00	0.00	0.00	5,000.00	0%
30-01-7002.000	Admin Overhead Alloc	49,536.85	49,536.85	15770.67	6301.94	33,766.18	32%
30-01-7010.000	Capital Improvement	379,000.00	379,000.00	4534.79	0.00	374,465.21	1%
Less Reimbursement due from LAIF Savings		-379,000.00	-379,000.00	-4,534.79	0.00	-374,465.21	1%
30-01-7026.000	Contract Services	6,000.00	6,000.00	1069.30	1069.30	4,930.70	18%
30-01-7033.000	Licenses, Permits, Fees	150.00	150.00	364.70	0.00	-214.70	243%
30-01-7034.000	Dues & Subscriptions	500.00	500.00	120.30	25.80	379.70	24%
30-01-7040.000	Insurance (Liability)	20,268.45	20,268.45	20268.45	0.00	0.00	100%
30-01-7041.000	Legal	500.00	500.00	0.00	0.00	500.00	0%
30-01-7050.200	Off Exp-Postage	100.00	100.00	0.00	0.00	100.00	0%
30-01-7051.000	Public Safety Supplies	2,100.00	2,100.00	386.34	74.31	1,713.66	18%
30-01-7051.100	Public Safety Equipment	525.00	525.00	1000.59	1000.59	-475.59	191%
30-01-7062.000	Repair & Maintenance	2,500.00	2,500.00	708.20	0.00	1,791.80	28%
30-01-7063.000	Fuel	15,000.00	15,000.00	599.66	89.32	14,400.34	4%

30-01-7064.000	Materials/Supplies/Small Tools	11,550.00	11,550.00	655.04	515.74	10,894.96	6%
30-01-7065.000	Vehicle Repair/Maintenance	15,000.00	15,000.00	-583.85	2051.12	15,583.85	-4%
30-01-7076.000	Grant Expenditures	19,982.00	19,982.00	11920.15	0.00	8,061.85	60%
30-01-7105.200	Util-Electric	5,000.00	5,000.00	1070.53	435.80	3,929.47	21%
30-01-7105.300	Util-Waste	900.00	900.00	236.25	78.75	663.75	26%
30-01-7105.400	Utilities-Propane	50.00	50.00	0.00	0.00	50.00	0%
30-01-7105.600	Utility - Internet	250.00	250.00	64.08	21.36	185.92	26%
30-01-7204.000	Events	250.00	250.00	0.00	0.00	250.00	0%
30-01-7501.000	Payroll Expense	90,500.00	90,500.00	20635.08	5162.36	69,864.92	23%
30-01-7513.000	Payroll-TAXES	2,700.00	2,700.00	894.79	74.86	1,805.21	33%
30-01-7514.000	Payroll-Benefits	21,420.00	21,420.00	5355.00	1785.00	16,065.00	25%
30-01-7516.200	Pension Cost (CalPERS)	8,705.00	8,705.00	2048.94	682.98	6,656.06	24%
30-01-7518.000	Workers Comp	14,727.00	14,727.00	16443.23	443.96	-1,716.23	112%
30-01-7550.000	Travel & Training	420.00	420.00	44.81	0.00	375.19	11%
30-01-7551.000	Meals	525.00	525.00	0.00	0.00	525.00	0%
30-01-7552.000	Employee Physical Exams-Shots	500.00	500.00	0.00	0.00	500.00	0%
30-01-7556.000	Uniforms	2,000.00	2,000.00	1356.96	0.00	643.04	68%
Dept: 45 Mutual Aid Strike Team							
30-45-7501.000	Payroll Expense	175,000.00	175,000.00	232266.00	15288.00	-57,266.00	133%
30-45-7513.000	Payroll-TAXES	5,000.00	5,000.00	3481.90	0.00	1,518.10	70%
30-45-7518.000	Workers Comp	20,000.00	20,000.00	12827.00	989.69	7,173.00	64%
<b>Expenditures</b>		<b>496,659.30</b>	<b>496,659.30</b>	<b>349,004.12</b>	<b>36,090.88</b>	<b>147,655.18</b>	<b>70%</b>
<b>Total Net Effect:</b>		<b>480,361.53</b>	<b>480,361.53</b>	<b>-539,363.38</b>	<b>286,414.46</b>	<b>1,019,724.91</b>	

**LAKE SHASTINA COMMUNITY SERVICES DISTRICT  
2024-2025**

<b>BUDGET: Proposed Amendment 10/16/2024</b>	<b>COPS</b>
<b>REVENUES</b>	<b>26</b>
5075.0 - Grant Revenue	194,663
<b>TOTAL INCOME 2024-2025 projected</b>	<b>194,663</b>
<b>EXPENSES</b>	
7033.0 - Licenses, Permits & Fees	600
7050.1 - Office Exp Supplies	100
7051.0 - Public Safety Supplies	1,500
7051.1 - Public Safety Equipment	7,500
7062.0 - Repair & Maintenance	400
7063.0 - Fuel	24,000
7064.0 - Materials, Supplies & Small Tools	4,000
7065.0 - Vehicle Repair/Maintenance	3,500
7105.1 - Utilities - Telephone	1,758
7501.0 - Payroll Expense	92,017
7513.0 - Payroll Taxes	1,768
7514.0 - Payroll Benefits	21,012
7516.2 - Pension (CalPERS)	7,841
7518.0 - Workers Comp	15,667
7550.0 - Travel & Training	5,000
7551.0 - Meals	2,000
7552.0 - Employee Physical Exams/Shots	500
7555.0 - Personal Protective Equipment (PPE)	4,000
7556.0 - Uniforms	1,500
<b>TOTAL EXPENSE 2024-2025 projected</b>	<b>194,663</b>
<b>NET Over/Short 2024-2025 projected</b>	<b>0</b>

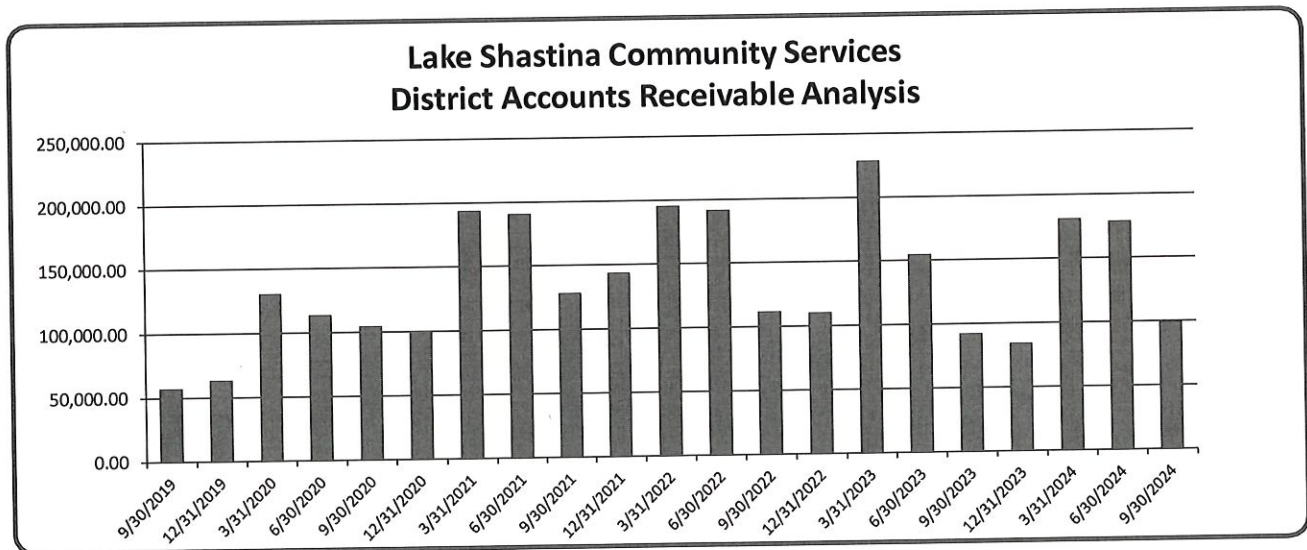


**Lake Shastina Community Services District**  
**Quarterly**

Accounts Receivable Analysis 2024/2025 YTD  
September 30, 2019 through September 30, 2024

Date	0-30 Days	30-60 Days	60-90 Days	>90 Days	Balance
9/30/2019	-13,662.58	283.50	102.99	70,362.42	57,086.33
12/31/2019	733.74	1,991.51	1,783.42	59,001.58	63,510.25
3/31/2020	4,423.17	1,058.47	70,367.06	54,699.62	130,548.32
6/30/2020	212.76	103.42	82.70	113,292.67	113,691.55
9/30/2020	5,602.51	602.24	91,453.52	6,884.68	104,542.95
12/31/2020	0.00	4,505.62	709.96	94,431.72	99,647.30
3/31/2021	403.12	15,141.34	104,256.86	70,851.19	193,652.41
6/30/2021	6,556.53	98.31	98.88	183,839.48	190,593.20
9/30/2021	6,709.98	1,085.30	134.31	120,455.23	128,384.82
12/31/2021	5,241.95	640.18	470.13	137,078.35	143,430.61
3/31/2022	13,243.07	3,256.87	-	178,962.21	195,462.21
6/30/2022	8,772.82	206.18	27,352.69	155,326.45	191,658.14
9/30/2022	6,311.57	6,841.99	16.50	98,356.39	111,526.45
12/31/2022	6,044.48	603.61	641.50	103,556.93	110,546.52
3/31/2023	2,456.02	825.47	147,549.93	77,659.91	228,491.33
6/30/2023	(35,821.78)	73.50	30,986.64	159,219.25	154,457.61
9/30/2023	(35,956.16)	1,154.88	126,394.75	865.63	92,459.10
12/31/2023	(37,456.20)	50.21	15,350.65	106,554.10	84,498.76
3/31/2024	(15,096.86)	2,483.56	102,820.55	90,663.97	180,871.22
6/30/2024	(32,144.14)	290.86	20,436.26	190,076.94	178,659.92
9/30/2024	(29,095.31)	36.50	120,361.51	8,132.75	99,435.45

Note: 1) Part of this report includes accounts that have been prepaid. 2) Police, Fire, Sewer and Water have been combined.





## Lake Shastina Fire Department

16309 Everhart Drive  
Weed CA 96094

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For the Month of September Lake Shastina Fire Department responded to a total of 32 calls for service. These calls included:

- 16 Medical Aids
- 7 Public Assists
- 1 Hazmat Gas Leak
- 3 Structure Fires
- 3 Wildland Fires
- 2 Traffic Collisions

### Monthly News:

The new round of LSFD live in firefighters have begun their task book work. All new firefighters are required to finish a task book that verifies their ability to demonstrate important skills and knowledge in firefighting. They have 30 days to complete the task-book from the day they move in. We feel confident that all 7 firefighters will complete the task book before November 1<sup>st</sup>.

Still no update on the arrival of the new fire engine. It had a full transfer case replacement and is now at Allison Transmission to find the cause of a transmission fluid leak.



**LAKE SHASTINA POLICE DEPARTMENT**

*William N. Bullington*

*Chief of Police*

16309 Everhart Dr., Weed, CA 96094

(530) 938-2226

TO: LSCSD Board of Directors

FROM: Chief Bullington

SUBJECT: SEPTEMBER 2024 Police Monthly Board Report

**POLICE ACTIVITY:** LSPD had 237 calls for service in SEPTEMBER.

**SUMMARY:**

Misdemeanor Arrests: 1

Felony Arrests: 0

Traffic Warnings: 22

Traffic Citations: 11

Animal Control Cites: 0

Animal Related Calls: 5

Parking Cites: 0

House Watch: 140+-

Misc. Police Calls(Non-Criminal): 198

**NOTABLE ACTIVITY:**

9/6/24- Subject placed on a 5150 W&I hold.

9/8/24 – Subject arrested for possession of a controlled substance.

9/9/24- On this date LSPD took the report of a missing person with medical issues. With the assistance of the Sheriff's Office and CHP's helicopter, we were able to locate the subject.

9/10/24- Subject placed on a 5150 W&I hold.

9/24/24- Subject placed on a 5150 W&I hold.

**TRAINING:**

All members of the department qualified with both duty pistols and patrol rifles. Officer Sadler conducted a 4 hour training at the Mott Range.

## Lake Shastina Sewer Department

To: Lake Shastina CSD Board  
From: RODNEY VILLA, Maintenance Leadman  
Meeting Date: October 16, 2024  
Subject: Board Report for September 2024

### Notable Activity:

- We did USA requested utility locates on Valleyview Rd. and Fisher Rd. early in the month. We did the 98% hook up at both locations.
- We mowed around the sewer ponds. And serviced the Apex wastewater pond aerators.
- Station B-110 and B-113 both had to have the pumps removed and cleaned.

## Lake Shastina Water Department

To: Lake Shastina CSD Board  
From: RODNEY VILLA: Maintenance Leadman  
Meeting Date: October 16,2024  
Subject: Board Report for September 2024

### Notable Activity:

- Two of the water stations were prepped and painted and another prepped.
- At 15522 Valleyview we installed a new construction (98%) hook up.
- We repaired a water lateral leak on Elkridge.
- The crew performed a water main repair at Tony Lema and Beard.
- Jay Brehm and Jaime Rodriguez are participating in RCAC online classes related to obtaining water system operator certifications.



## LAKE SHASTINA COMMUNITY SERVICES DISTRICT

**TO:** LSCSD BOARD OF DIRECTORS

**MEETING DATE:** October 16, 2024

**FROM:** General Manager, Rick Thompson

**SUBJECT:** Lake Shastina Drinking Water System Improvements Project Final Mitigated Negative Declaration (SCH No. 2024071135)

**PROJECT DESCRIPTION:** The Lake Shastina Community Services District (District) has identified several deficiencies in the drinking water system including aging tanks, inadequate water storage, inadequate pressure in the southeast zone, lack of backup power, and aging fire hydrants. To remedy these deficiencies, the District proposes a combination of replacement components and new construction (well house buildings and one above ground water tank). The District is planning to make upgrades to all water meters and fire hydrants throughout the project site. The water meters will be replaced with automatic sensor meters and no ground disturbance will be required at these locations. The fire hydrants will need to be replaced at the elbow joint in the ground. Soil disturbance within 10 feet of each fire hydrant and approximately 48 inches of depth is expected with the use of a backhoe and hand tools, within negligible vegetation or bare ground.

**CEQA Compliance:** The Lake Shastina Drinking Water System Improvements Project proposes upgrades to remedy deficiencies identified in the Preliminary Engineering Study completed by SHN Consulting Engineers in December 2023. As part of the environmental review process, an Initial Study was conducted to evaluate the potential environmental impacts associated with the project.

The Initial Study determined that, while the project could potentially have significant environmental impacts, specific mitigation measures could be implemented to reduce these impacts to less-than-significant levels. The document prepared to detail these measures is the Mitigated Negative Declaration (MND). The document was prepared in accordance with the California Environmental Quality Act (CEQA) and has undergone the required review processes.

The Initial Study and Draft MND were circulated for public review from July 31, 2024, to August 29, 2024. Comments received during the public review period were considered, and responses were provided to all substantive comments. The public was given an opportunity to provide written comments during the review period, and all comments have been addressed in the Final MND (see **Attachment A**). None of the comments presents

substantial evidence of a fair argument that the project may have a significant impact on the environment.

The Final MND includes a Mitigation Monitoring Program (MMP) to mitigate potentially significant impacts related to air quality, biological resources, cultural resources, hazardous materials, noise, and tribal cultural resources. With implementation of these measures, the project avoids or mitigates the potentially significant environmental effects identified, and the preparation of an environmental impact report will not be required.

Certification and adoption of the Final MND will allow the District to begin funding discussions and the project design phase for these important improvements.

**Environmental Determination:** Based on the Final MND, and the administrative record as a whole, there is no substantial evidence of a fair argument that the project may have a significant impact on the environment. The Final MND identifies the potential significant environmental impacts of the project, in accordance with CEQA, and incorporates mitigation measures to reduce impacts to a level below significant. Therefore, the adoption of Final MND (SCH No. 2024071135) and the MMP satisfies the requirements of CEQA for the project.

**RECOMMENDATION:**

1. Review the environmental determination.
2. Open the public hearing and consider public testimony.
3. After closing the public hearing, adopt Resolution No. 3-24, certifying the Final Mitigated Negative Declaration (see Resolution No. 3-24, **Attachment B**).

**RECOMMENDED MOTION:**

"I move that the Board adopt Resolution No. 3-24 certifying that the Final Mitigated Negative Declaration (SCH No. 2024071135) reflects the independent judgement of the Lake Shastina Community Services District as lead agency and satisfies the requirements of the California Environmental Quality Act for the Lake Shastina Drinking Water Systems Improvements Project and adopt the Mitigated Negative Declaration."

**Attachment(s)**

- A. Final Mitigated Negative Declaration (SCH No. 2024071135)
- B. Resolution No. 3-24



LSCSD Drinking Water  
Final Negative Mitigated Declaration

Available online in Board Packet  
for October 16, 2024



**LAKE SHASTINA COMMUNITY SERVICES DISTRICT**

**RESOLUTION No. 3-24**

**RESOLUTION OF THE BOARD OF DIRECTORS LAKE SHASTINA COMMUNITY SERVICES DISTRICT, CALIFORNIA  
Lake Shastina Drinking Water Improvement Project  
State Water Resources Control Board Project No. 4710013-001P  
State Clearinghouse No. 2024071135**

The Lake Shastina Community Services District Board of Directors makes the required findings for certifying compliance with the California Environmental Quality Act and adopts the Mitigated Negative Declaration and the Mitigation Monitoring and Reporting Program for the Project.

**WHEREAS**, The Lake Shastina Community Services District has developed the Lake Shastina Community Services District Water System Improvement Project under a Proposition 1 Planning Grant from the State Water Resources Control Board (Project No. 4710013-001P), which will construct upgrades and remedy deficiencies in the existing drinking water system,

**WHEREAS** the Project is subject to environmental review pursuant to the California Environmental Quality Act (CEQA). A proposed Mitigated Negative Declaration has been prepared with respect to said project and notice has been sent to the State Clearinghouse, responsible and trustee agencies, and posted for public review for a period of 30 days as required by the State CEQA Guidelines; and,

**WHEREAS** a public hearing was held on the matter before the Lake Shastina Community Services District Board of Directors on October 16, 2024; and,

**NOW, THEREFORE**, be it resolved by the Board of Directors of the Lake Shastina Community Services District that:

1. The Board of Directors finds on the basis of the Final Initial Study/Mitigated Negative Declaration, and the Mitigation Monitoring and Reporting Program in Section 5 of the Final Initial Study/Mitigated Negative Declaration, that the proposed project has potential significant effects on the environment, which, with the inclusion of specific mitigation measures, will be rendered less than significant; and,
2. That the Mitigated Negative Declaration reflects the Board of Directors independent judgment and analysis; and,
3. The Board of Directors adopts the Final Initial Study/Mitigated Negative Declaration and the Mitigation Monitoring and Reporting Program in Section 5 as required California Public Resources Code §21081.6(a)(1).

**INTRODUCED, PASSED, AND ADOPTED** this 16<sup>th</sup> day of October 2024, by the following vote:

AYES:	Directors:
NAYS:	Directors:
ABSENT:	Directors:
ABSTAIN:	Directors:
DECISION:	

\_\_\_\_\_  
 Carol Cupp, President  
 Lake Shastina Community Services District  
 Board of Directors

ATTEST:

\_\_\_\_\_  
 Rick Thompson, Secretary  
 Lake Shastina Community Services District



***LAKE SHASTINA COMMUNITY SERVICES DISTRICT***

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**TO:** LSCSD BOARD OF DIRECTORS

**MEETING DATE:** September 18, 2024

**FROM:** General Manager, Rick Thompson

**SUBJECT:** Mill Fire Legislation Discussion

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Bruce Ross, District Director for Senator Brian Dahle, is here to give us an update on legislation that may affect the District and our customers. Of particular interest is legislation that affects the victims of wildfires that have devastated our communities. Bruce is also available for any questions you may have.



## ***LAKE SHASTINA COMMUNITY SERVICES DISTRICT***

**TO:** LSCSD BOARD OF DIRECTORS

**MEETING DATE:** October 16, 2024

**FROM:** General Manager, Rick Thompson

**SUBJECT:** Mill Fire Victim Sewer Water Connection Fee

The Mill Fire visited tragedy upon our community on September 2, 2022. Twenty-six homes were destroyed in Lake Shastina. Rebuilding these homes has been a slow process. Only 5 homes have applied for reconstruction and are in various stages of completion.

All the homes that were lost were on parcels for which the sewer and water fees had been paid. Reconstruction of a new home on these parcels does not require payment of these fees. Additionally, if the parcel is sold, the prepaid fees transfer to the new owner.

There is a group of customers who have no desire to rebuild in the burn scar area yet wish to remain in Lake Shastina. Some of these folks have bought existing homes. Others wish to procure another lot within the Lake Shastina subdivisions outside of the burn scar.

It is in the interest of the District for the lost homes to be rebuilt. To encourage owners who may otherwise be hesitant to rebuild, we propose allowing owners who lost their homes to the Mill Fire to transfer the prepaid fees to another lot within the service boundaries of the District. Such transfers would be subject to the following conditions:

- 1) The new construction must be a replacement of a home lost in the Mill Fire.
- 2) The new construction must be initiated and completed by the party who owned the home at the time of its destruction.
- 3) Title and Deed to the new construction may not be transferred prior to completion of the home and final occupancy approved by Siskiyou County.
- 4) The new construction must take place on a lot within the area currently served by the LSCSD.
- 5) Water and sewer connections must be available at the proposed new construction site. The cost of any main extensions required shall be borne by the customer.
- 6) Acceptance of this offer effectively transfers the previously paid connection fees to the new lot. Future construction on the original lot will require payment of all current water and sewer connection fees.

- 7) Failure to abide by these conditions will result in denial of the fee transfer and all fees to the new construction will be due prior to service connections.

I recommend that the Board ratify the attached Resolution No. 4-24.



## **LAKE SHASTINA COMMUNITY SERVICES DISTRICT**

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### **RESOLUTION 4-24**

#### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE SHASTINA COMMUNITY SERVICES DISTRICT PROPOSING THE ADOPTION OF MILL FIRE VICTIMS SEWER AND WATER CONNECTION FEE TRANSFERS**

The Board of Directors of the Lake Shastina Community Services District hereby finds and declares the following:

WHEREAS, the District recognizes the emotional and financial toll associated with the loss of homes in the Mill Fire.

WHEREAS, the District recognizes that, although homeowners who lost their homes may wish to rebuild in Lake Shastina, for various reasons they may choose to rebuild their homes in an area outside the fire scar area.

WHEREAS, the District recognizes that the payment of various new construction fees, including the District's water and sewer system connection fees, represents a significant financial investment.

WHEREAS, the District recognizes that sewer and water system connection fees were paid on homes that were ultimately destroyed in the Mill Fire.

THEREFORE, the District will consider limiting water and sewer system connection fees, on new construction, to the cost of actual construction based upon current labor and material costs at the time of construction, subject to the following criteria:

- 1) The new construction must be a replacement of a home lost in the Mill Fire.
- 2) The new construction must be initiated and completed by the party who owned the home at the time of its destruction.
- 3) Title and Deed to the new construction may not be transferred prior to completion of the home and final occupancy approved by Siskiyou County.
- 4) The new construction must take place on a lot within the area currently served by the LSCSD.
- 5) Water and sewer connections must be available at the proposed new construction site.
- 6) Acceptance of this offer effectively transfers the previously paid connection fees to the new lot. Future construction on the original lot will require payment of all current water and sewer connection fees.
- 7) Failure to abide by these conditions will result in denial of the fee transfer.

\*\*\*\*\*

I hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 4-24 duly passed and approved by the Board of Directors of the Lake Shastina Community Services District, Siskiyou County, California, at a meeting thereof duly held on the 16<sup>th</sup> day of October 2024, by the following vote:

AYES:  
NOES:  
ABSENT:

\_\_\_\_\_  
Carol Cupp, President

ATTEST:

\_\_\_\_\_  
Rick Thompson, Secretary



## ***LAKE SHASTINA COMMUNITY SERVICES DISTRICT***

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**TO:** LSCSD BOARD OF DIRECTORS

**MEETING DATE:** October 16, 2024

**FROM:** General Manager, Rick Thompson

**SUBJECT:** General Manager Report

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On Thursday October 3<sup>rd</sup>, Public Works was visited by State Water Resources Control Board representative, Mike Reese, who is responsible for regulating compliance in our wastewater system. This was Mr. Reese first visit to the District.

Rodney Villa, Jay Brehm and I escorted Mr. Reese on a tour of our treatment ponds and one of our pumping stations. Mr. Reese was impressed with the condition and cleanliness of our system. This is a testament to the hard work and professionalism of our Public Works crew.

The District was notified that our COPS grant is for a significantly higher amount this year. The District was awarded \$86,159 in FY 23/24. The award for current FY 24/25 is \$94,663. This increase will help the Police Department to procure much needed equipment upgrades.

President Cupp, Vice President Mitchell and Director Uttech attended the League of Local Agencies (LOLA) quarterly meeting held in Montague. Also attending were myself and Sgt. Erickson. President Cupp delivered a State of the LSCSD message.

Senior Accounting Clerk Alanna DeBon will be attending the GSRMA Annual Conference on October 24-25. Alanna is responsible for dealing with many insurance issues.

Administration Employee Jenny Phoneseuth will be attending the CSDA Board Secretary/Clerk Conference on October 21-23. Jenny will attend classes including training in records management and retention.

Public Works employee Jay Brehm was accepted as a wastewater system Operator in Training by the SWRCB. Jays previously attained educational requirements facilitated expedited entry into the program.



Public Works employee Jaime Rodriguez will be attending a weeklong training program to attain a Class A Commercial Drivers License. This license is required to operate several Public Works vehicles.

And finally, we have a new employee in Public Works, Dallas Lane. Dallas previous employment was in maintenance with the Siskiyou Union High School District.



***LAKE SHASTINA COMMUNITY SERVICES DISTRICT***

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**TO:** LSCSD BOARD OF DIRECTORS  
**MEETING DATE:** October 16, 2024  
**FROM:** Steven Pappas, Fire Chief  
**SUBJECT:** Consideration of renewing Shasta Vista Contract

**Background:**

Our contract with the county to provide services to Shasta Vista for Cal Fire has elapsed and is up for renewal. The past year has been very successful with no issues providing the necessary services. After speaking with Cal Fire we would like to write a new contract with the only change being a 5 year term instead of 1 year. The annual reimbursement will remain at \$12,000.

**RECOMMENDATION:** Renew the contract

**AGREEMENT FOR EMERGENCY RESPONSE SERVICE BETWEEN  
COUNTY SERVICE AREA NO. 4 MT. SHASTA VISTA FIRE ZONE OF INCREASED BENEFIT  
AND THE LAKE SHASTINA COMMUNITY SERVICES DISTRICT**

This agreement is entered into on this 1<sup>st</sup> day of July, 2024 between County Service Area No. 4 (CSA-4) – County Services Area No. 4 Mt. Shasta Vista Fire Zone of Increased Benefit (“MSVFZ”), a special District formed under the laws of the State of California and the Lake Shastina Community Services District – Fire Department (“Department”), a community services district formed under the laws of the State of California, collectively, the “Parties” and individually a “Party”, for the purpose of providing emergency response services within the County Services Area No. 4 Mt. Shasta Vista Fire Zone of Increased Benefit.

**1. DEFINITIONS**

- A. Lake Shastina Community Services District: The district and governmental entity of Lake Shastina.
- B. Emergency Response Service: A. Services required to obtain, furnish, operate, and maintain fire suppression equipment, apparatus, and related services for the protection of life and property.
- C. Fire Chief: Fire Chief of Lake Shastina Fire Department.
- D. Fire Warden: The Siskiyou County Fire Warden serves as the Department Head of CSA-4 and Fire Chief of the County Services Area No. 4 Mt. Shasta Vista Fire Zone of Increased Benefit.
- E. County Services Area No. 4 Mt. Shasta Vista Fire Zone of Increased Benefit (MSVFZ): The area established by the County of Siskiyou, Board of Supervisors Resolution Number 03-106 to provide emergency response service for the protection of life and property.

**2. RESPONSIBILITIES AND RIGHTS**

- A. Department shall provide emergency response service to the unincorporated area of the MSVFZ as depicted in Attachment 1, attached hereto, and incorporated herein, as follows:
  - 1) Structure Fires, Commercial and Residential: Department will provide one (1) engine to all Structure Fires.
  - 2) Vehicle Fires, Passenger or Commercial: Department will provide one (1) engine to all Vehicle Fires.
  - 3) Traffic Collisions/Traffic Collisions with extrication or fire: Department will provide one (1) engine or one (1) rescue with extrication equipment to all Traffic Collisions.
  - 4) Medical Aid: Department will provide one (1) engine or one (1) rescue to all Medical Aids.
  - 5) Public Assist: Department will provide one (1) engine or one (1) rescue to all Public Assists.
  - 6) Fire/Menace/Stand-By: Department will provide one (1) engine or one (1) rescue to all Fire/Menace/Stand-By incidents.
  - 7) Water/Low Angle Rescues: Department will provide one (1) engine or one (1) rescue to all Water/Low Angle Rescues.
  - 8) Hazardous Materials Incidents: Department will provide one (1) engine to all Hazardous Materials incidents.
- B. Department shall be responsible to ensure that responding personnel are provided protective clothing and equipment as required by California Code of Regulations, Title 8, Section 3410, Article 10.1, Section 3401, et. Seq.

**AGREEMENT FOR EMERGENCY RESPONSE SERVICE BETWEEN  
COUNTY SERVICE AREA NO. 4 MT. SHASTA VISTA FIRE ZONE OF INCREASED BENEFIT  
AND THE LAKE SHASTINA COMMUNITY SERVICES DISTRICT**

- C. Department shall be responsible to ensure that the responding equipment and personnel meet the minimum typing standards of the National Wildfire Coordinating Group.
- D. Department fire personnel shall train regularly on standard operating procedures and to maintain operational efficiency. See Performance Standards, Section 16.
- E. Department will maintain training qualification standards, licenses and records. Department personnel will only perform to their level of certification.
- F. When any significant change occurs to the Departments available equipment and/or personnel which may last more than thirty (30) days, the Department shall notify the Fire Warden in writing.
- G. Department will utilize the Yreka Interagency Command Center (YICC) for command, control and as the single ordering point for all emergencies within the County of Siskiyou.
- H. Department will follow standard operating procedures outlined in SKU ECC Dispatching SOP and Frequency Management procedure document.
- I. Department shall be responsible for completing all incident reports as required by California Health and Safety Code 13110.5 using the system of record.
- J. Department may utilize the MSVFZ facility, equipment, and infrastructure to support emergency response services provided to the area.
- K. MSVFC shall maintain the facility, equipment, and infrastructure in support of emergency response services.
- L. The Department's obligation to provide emergency response services shall be subject to and contingent upon its staffing and equipment availability, as well as existing fire or emergency conditions within the jurisdiction of the Department, as determined by the Department in their sole and absolute discretion.

**3. COMPENSATION**

- A. \$1,000.00 per month, not to exceed \$12,000.00 each fiscal year.
- B. Paid to the Department on a quarterly basis, in arrears, for services rendered during the periods of:
  - 1) July 1 through September 30
  - 2) October 1 through December 31
  - 3) January 1 through March 31
  - 4) April 1 through June 30

**4. TERM OF AGREEMENT**

This agreement shall commence as of July 1<sup>st</sup>, 2024, and shall end June 30, 2029.

**5. TERMINATION OF AGREEMENT**

- A. If either Party materially fails to perform its responsibilities under this agreement, or if either Party fails to fulfill in a timely and professional manner its responsibilities under this agreement, or if either Party violates any of the terms or provisions of this agreement, then the other Party shall have the right to terminate this agreement for cause effective immediately upon the giving written notice thereof.
- B. Either Party may terminate this agreement without cause upon 30 days' written notice to other Party.
- C. MSVFZ's right to terminate this agreement may be exercised by the Fire Warden or his/her designee.
- D. Department's right to terminate this agreement may be exercised by the Fire Chief or his/her designee.

**AGREEMENT FOR EMERGENCY RESPONSE SERVICE BETWEEN  
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**6. ENTIRE AGREEMENT; AMENDMENTS; HEADINGS; EXHIBITS/APPENDICES**

- A. This agreement supersedes all previous agreements relating to the subject of this agreement and constitutes the entire understanding of the Parties hereto. Parties shall be entitled to no other benefits other than those specified herein. Parties specifically acknowledge that in entering into and executing this agreement, Parties rely solely upon the provisions contained in this agreement and no others.
- B. No changes, amendments or alterations to this agreement shall be effective unless in writing and signed by both Parties. However, minor amendments that do not result in a substantial or functional change to the original intent of this agreement may be agreed to in writing between both Parties, provided that the amendment is in substantially the same format as the MSVFZ's standard format amendment.
- C. The headings that appear in this agreement are for reference purposes only and shall not affect the meaning or construction of this agreement.
- D. If any ambiguity, inconsistency, or conflict exists or arises between the provisions of this agreement and the provisions of any of this agreement's exhibits or appendices, the provisions of this agreement shall govern.

**7. NONASSIGNMENT OF AGREEMENT; NON-WAIVER**

Since this agreement is intended to secure the specialized services of each of the Parties to this agreement, neither Party may assign, transfer, delegate, or sublet any interest herein without the prior written consent of the other Party. The waiver by Parties of any breach of any requirement of this agreement shall not be deemed to be a waiver of any other breach.

**8. EMPLOYMENT STATUS OF PARTIES**

Each of the Parties to this agreement shall, during the entire term of this agreement, be construed to be an independent contractor, and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, a separate legal entity, or to allow either Party to exercise discretion or control over the professional manner in which the other Party performs the work or services that are the subject matter of this agreement; provided, however, that the work or services to be provided by each of the Parties shall be provided in a manner consistent with the professional standards applicable to such work or services in the state of California. No additional benefits arise due to participation in assistance under this agreement.

**9. MUTUAL INDEMNIFICATION**

The Parties shall defend, indemnify, and hold harmless each other, their respective elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including, but not limited to, reasonable attorneys' fees of a Party and counsel retained by a Party, expert fees, litigation costs, and investigation costs), damages, judgments, or decrees arising from the work or the provision of services undertaken pursuant to this agreement by any person employed by each respective Party, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the respective Party, its officials, officers, employees, agents, or volunteers. There shall be no liability imposed on any Party or its personnel for failure to respond to requests for aid. All damages or repairs to any equipment or apparatus that occur in the normal operation during the provision of aid under this Agreement shall be the responsibility of the owner jurisdiction. The provisions of this paragraph are intended

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to be interpreted as broadly as permitted by applicable law. This provision shall survive the termination, expiration, or cancellation of this agreement.

**10. INSURANCE**

The Parties either carry commercial insurance or are self-insured public entities. Each Party will maintain General Liability, Property and Workers' Compensation Insurance coverage through its self-insured program. The Parties either carry commercial insurance or are self-insured for Automobile Liability.

**11. NOTICE OF CLAIM/APPLICABLE LAW/VENUE**

- A. If any claim for damages is filed with Department or if any lawsuit is instituted concerning Department's performance under this agreement and that in any way, directly or indirectly, contingently or otherwise, affects or might reasonably affect MSVFZ, Department shall give prompt and timely notice thereof to MSVFZ. Notice shall be prompt and timely if given within 30 days following the date of receipt of a claim or 10 days following the date of service of process of a lawsuit. This provision shall survive the termination, expiration, or cancellation of this agreement.
- B. If any claim for damages is filed with MSVFZ or if any lawsuit is instituted concerning MSVFZ's performance under this agreement and that in any way, directly or indirectly, contingently or otherwise, affects or might reasonably affect Department, MSVFZ shall give prompt and timely notice thereof to Department. Notice shall be prompt and timely if given within 30 days following the date of receipt of a claim or 10 days following the date of service of process of a lawsuit.
- C. Any dispute between the Parties, and the interpretation of this agreement, shall be governed by the laws of the State of California. Any litigation shall venue in the County of Siskiyou.

**12. COMPLIANCE WITH LAWS; NON-DISCRIMINATION**

- A. Parties shall observe and comply with all applicable federal, state, and local laws, ordinances, and codes that relate to the work or services to be provided pursuant to this agreement.
- B. Parties shall not discriminate in employment practices or in the delivery of services on the basis of race, color, creed, religion, national origin, sex, age, marital status, sexual orientation, medical condition (including cancer, HIV and AIDS) physical or mental disability, use of family care leave under either the Family & Medical Leave Act or the California Family Rights Act, or on the basis of any other status or conduct protected by law.
- C. Parties represent that they are in compliance with and agree that they shall continue to comply with the Americans with Disabilities Act of 1990 (42 U.S.C. sections 12101, *et seq.*), the California Fair Employment and Housing Act (Government Code sections 12900, *et seq.*), and regulations and guidelines issued pursuant thereto.

**13. ACCESS TO RECORDS; RECORDS RETENTION.**

County, federal, and state officials shall have access to any book, documents, papers, and records of the Department that are directly pertinent to the subject matter of this agreement for the purpose of auditing or examining the activities of the Department or MSVFZ. Except where longer retention is required by federal or state law, the Department shall maintain all record for five years after MSVFZ makes final payment hereunder. This provision shall survive the termination, expiration, or cancellation of this agreement. Department and MSVFZ shall maintain appropriate records to ensure proper

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documentation pertaining to the work performed or the services provided pursuant to this agreement. Access to these records shall be provided during working days, 8:00 a.m. to 5:00 p.m. and at other times upon reasonable notice, and upon request of state and federal agencies charged with the administration of programs related to the work or services to be provided pursuant to this agreement. Department agrees to accept responsibility for receiving, replying to, and/or complying with any audit exception by appropriate federal, state, or County audit directly related to the provisions of this agreement.

**14. COMPLIANCE WITH CHILD, FAMILY, AND SPOUSAL SUPPORT REPORTING OBLIGATIONS.**

Department's failure to comply with state and federal child, family, and spousal support reporting requirements regarding Department's employees or failure to implement lawfully served wage and earnings assignment orders or notices of assignment relating to child, family, and spousal support obligations shall constitute a default under this agreement. Department's failure to cure such default within 90 days of notice by MSVFZ shall be grounds of termination of this agreement.

**15. LICENSES AND PERMITS**

Department, their officers, employees, and agents performing the work or services required by this agreement, shall possess and maintain all necessary licenses, permits, certificates, and credentials required by the laws of the United States, the State of California, the County of Siskiyou, and all other appropriate governmental agencies, including any certification and credentials required by County. Failure to maintain the licenses, permits, certificates, and credentials shall be deemed a breach of this agreement and constitutes grounds for the termination of this agreement by either Party.

**16. PERFORMANCE STANDARDS**

Department shall perform the services required by this agreement in accordance with the industry and/or professional standards applicable to Parties' services.

**17. CONFLICTS OF INTEREST**

Department's officers and employees shall not have a financial interest, or acquire any financial interest, direct or indirect, in any business, property, or source of income that could be financially affected by or otherwise conflict in any manner or degree with the performance of the work or services required under this agreement.

**18. NOTICES**

A. Any notices required or permitted pursuant to the terms and provisions of this agreement shall be in writing and shall be given to the appropriate Party at the address specified below or at such other address as the Party shall specify in writing:

If to MSVFZ: County of Siskiyou  
Fire Warden  
1809 Fairlane Road  
P.O. Box 128  
Yreka, CA. 96097

If to District: Lake Shastina Community Services District  
Fire Chief  
16320 Everhart Drive  
Weed, CA. 960904

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B. Written notice shall be deemed to be effective upon personal delivery, or if sent by first class mail, postage prepaid, three days after the date of mailing.

**19. AGREEMENT PREPARATION**

It is agreed and understood by the Parties that this agreement has been arrived at through negotiation and that neither Party is to be deemed the Party which created any uncertainty in this agreement within the meaning of section 1654 of the California Civil Code.

**20. COMPLIANCE WITH POLITICAL REFORM ACT**

Parties shall comply with the California Political Reform Act (Government Code, sections 81000, *et seq.*), with all regulations adopted by the Fair Political Practices Commission pursuant thereto, and with the County's Conflict of Interest Code, with regard to any obligation on the part of the Parties to disclose financial interests and to recuse from influencing any Parties' decision which may affect Parties' financial interests. If required by the County's Conflict of Interest Code, Parties shall comply with the ethics training requirements of California Government Code sections 53234, *et seq.*

**21. SEVERABILITY**

If any portion of this agreement or application thereof to any person or circumstance is declared invalid by a court of competent jurisdiction or if it is found in contravention of any federal or state statute or regulation or county ordinance, the remaining provisions of this agreement, or the application thereof, shall not be invalidated thereby and shall remain in full force and effect to the extent that the provisions of this agreement are severable.

**22. USE OF PROPERTY**

Department shall not use MSVFZ premises or property (including equipment, instruments and supplies) for any purpose other than in the performance of Department's obligations under this agreement.

**23. COST OF OPERATING AND MAINTAINING EQUIPMENT AND PROPERTY**

The cost of maintaining, operating, and replacing any and all property and equipment, real or personal, furnished by the parties hereto for fire protection purposes, shall be borne by the party owning or furnishing such property or equipment unless otherwise provided for herein or by separate written agreement.



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***SIGNATURE PAGE FOLLOWS***

**IN WITNESS, WHEREOF**, the Parties have executed this agreement on the dates set forth below. By their signatures below, each signatory represents that he/she has the authority to execute this agreement and to bind the Party on whose behalf his/her execution is made.

**COUNTY SERVICE AREA NO. 4**

Date: \_\_\_\_\_

\_\_\_\_\_  
Michael N. Kobseff  
Chair, County of Siskiyou Service Area No. 4

**LAKE SHASTINA COMMUNITY SERVICES DISTRICT**

Date: \_\_\_\_\_

\_\_\_\_\_  
Rick Thompson  
General Manager

**APPROVED AS TO ACCOUNTING FORM:**

Fund 2553 Org 204037 Account 723000 Amount 12,000 FY24/25, 12,000 FY25/26, 12,000 FY26/27,  
12,000 FY27/28, 12,000 FY28/29

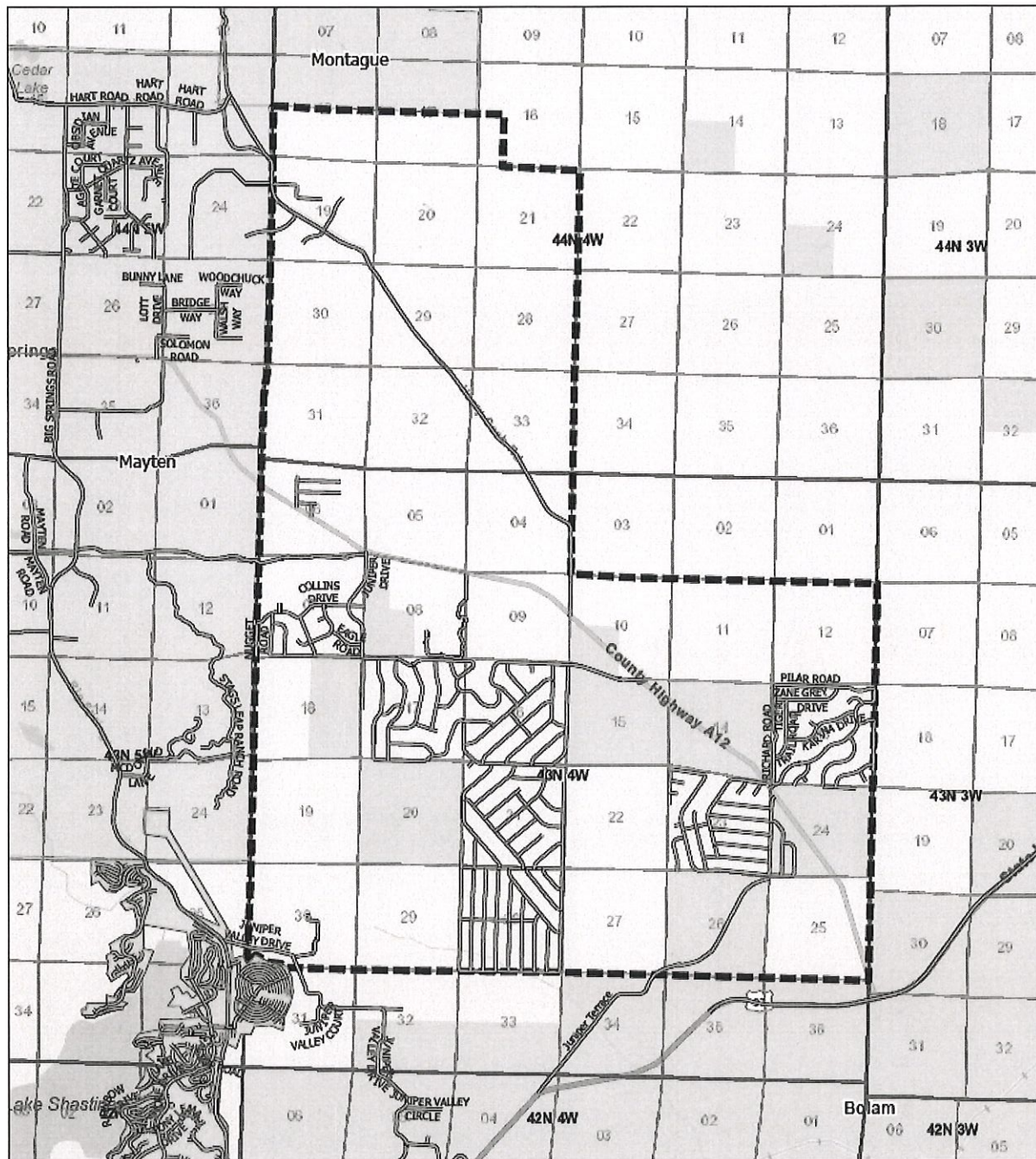
Attest:  
LAURA BYNUM  
Clerk, County of Siskiyou Service Area No. 4

By: \_\_\_\_\_

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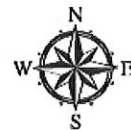
**ATTACHMENT 1**

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- Roads
- ▨ Lake Shastina CSD
- ▩ Mt. Shasta Vista
- ▭ PLSS Township
- ▭ PLSS Section
- Fire Districts**
- ▨ Mayten
- ▨ Montague

**MT. SHASTA VISTA VOLUNTEER FIRE CO.  
 RESPONSE ZONE**



## ***LAKE SHASTINA COMMUNITY SERVICES DISTRICT***

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TO: Lake Shastina Community Services District Board

FROM: Steven Pappas, Fire Chief

DATE: October 16, 2024

SUBJECT: Sale of Fire Apparatus

### **SUMMARY:**

With the expected arrival of Engine 3110 we will need to clear room to store the new engine properly. We also plan to decommission Engine 3112. It is my hope that we can send Engine 3112 to auction since we will no longer use it.

Rescue 3140 has been decommissioned since 2020 and been stored in our boat house. It was used for fuel abatement purposes but is no longer needed. I would like to send this engine to Auction as well.

### **RECOMMENDATIONS:**

Allow the Fire Chief to decommission Engine 3112 and send to auction or sell through a 3rd party, and send 3140 to auction or allow a sale through a 3rd party.

### **OPTIONS:**

- Follow the Fire Chiefs recommendation
- Keep the engines