



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

RESOLUTION 10-14

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE SHASTINA COMMUNITY SERVICES DISTRICT REGARDING ADOPTING A DISTRICT CONFLICT OF INTEREST POLICY.

WHEREAS, the Political Reform Act, Government Code § 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes; and

WHEREAS, the Lake Shastina Community Services District is endeavoring to adhere to the Special District Leadership Foundation’s District Transparency Certificate of Excellence requirements; and


WHEREAS, to achieve compliance with Transparency requirements it is incumbent upon the District to have a conflict of interest policy referencing Title 2 Cal. Admin. Code Section § 18730 (b) and amendments adopted by the Fair Political Practices Commission and designating members of the Board of Directors and employees.

NOW, THEREFORE, BE IT RESOLVED: The Conflict of Interest Policy of the Lake Shastina Community Services District, attached hereto as Exhibit A, is hereby approved and adopted.

BE IT FURTHER RESOLVED: This resolution supersedes and cancels Resolution 8-79.

I hereby certify that the forgoing is a full, true and correct copy of Resolution 10-14 duly passed and adopted by the Board of Directors of the Lake Shastina Community Services District, Siskiyou County, California, at a meeting thereof duly held on the 16th day of July, 2014, by the following vote:

AYES: Directors Cupp, Mitchell, Moller, Roths and Wetter
NOES: None
ABSENT: None


Corinne Moller, President

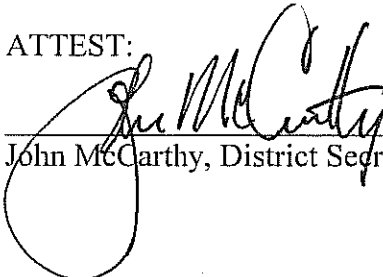
ATTEST:

John McCarthy, District Secretary

Exhibit A to Resolution 10-14

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Lake Shastina Community Services District Policies

Approved: 7/16/14

POLICY TITLE: Conflict of Interest

POLICY NUMBER:

The Political Reform Act, Government Code § 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (Title 2 Cal. Admin. Code Section § 18730 b), which contains the terms of a standard conflict of interest code. The Political Reform Act can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act pursuant to the Administrative Procedure Act, Government Code Sections § 11370, et. seq.

Therefore, the terms of Title 2 Cal. Admin. Code Section § 18730 (b) and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Exhibit A in which members of the Board of Directors and employees are designated, and in which disclosure categories are set forth, constitute the conflict of interest code of the Lake Shastina Community Services District.

Designated employees shall file statements of economic interests (Form 700) with the Clerk of the County of Siskiyou. Per Government Code § 81008, every form filed pursuant to this title is a public record open for public inspection and reproduction.

Exhibit A to Resolution 10-14

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WORKSHEET

List ALL positions and the names of the people currently holding the positions, to be included in Exhibit A. Attach additional sheets if necessary.

POSITION	NAME
Governing Board Members	Five Board Members
General Manager	One General Manager
Attorney	One Attorney
Chief of Public Safety	One Chief of Public Safety
Public Works Supervisor	One Public Works Supervisor

Signature of Chief Executive Officer: _____ Date: _____
General Manager



LAKE SHASTINA

COMMUNITY SERVICES DISTRICT

Regular Meeting
Wednesday, July 16, 2014 – 5:00 p.m.
Administration Building

MINUTES

CALL TO ORDER AND ROLL CALL:

LSCSD Board Roll Call: Cupp Mitchell Moller Roths Wetter

CLOSED SESSION:

1. No items for Closed Session; Board did not meet for Closed Session.

REGULAR MEETING: called to order at 5:00 p.m.

Also present: GM McCarthy, SAC Nelle, AR Lang, AA Charvez and CPS Wilson
There were approximately 11 people in the audience.

PLEDGE OF ALLEGIANCE: Dir. Roths led the Pledge of Allegiance.

PUBLIC COMMENTS: Floyd Adams (Hoy Park Concert on August 1, 2014, National Night Out at Hoy Park on August 5, 2014, LSPOA Annual Meeting at the Community Center on August 9, 2014)

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

2. A. Approval of Minutes: Regular Meeting June 18, 2014
- B. Ratification of Disbursements: June 1 to June 30, 2014
- C. Budget Comparison / Variance Report: FY 2013/2014 YTD: Removed from Consent. Dir. Cupp asked for clarification on report.
- D. Accounts Receivables Aging Analysis: 2013/2014 YTD
- E. Approval of Transfer of LAIF funds to CSD Operating Account
- F. Dignity Health (Mercy Medical Center Mt. Shasta): Approval of Third Amendment to Building Lease Agreement

With no objection by the Board, Pres. Moller moved to approve Consent Calendar, with Item 2.C removed from Consent.

Ayes: Directors Cupp, Mitchell, Moller, Roths and Wetter
Noes: None
Absent: None

Motion by Dir. Cupp second by Dir. Wetter to approve Item 2.C Budget Comparison / Variance Report: FY 2013/14 YTD as presented.

Ayes: Directors Cupp, Mitchell, Moller, Roths and Wetter
Noes: None
Absent: None

PUBLIC HEARING

3. Delinquent Charges [Government Code §61115(b)] to be sent to 2014 Tax Roll: Public Hearing to hear and consider all objections or protests to CSD's Impending Delinquency Report of taxes, assessment and other charges levied for the fiscal year 2013-2014, being delinquent, shall be declared tax-defaulted pursuant to Government Code §61115(b) and shall direct the General Manager to file with the Siskiyou County Auditor/Tax Collector a copy of the final report, on or before August 10, 2014.

Pres. Moller opened the Public Hearing at 5:08 p.m. Comments were received from the audience. Pres. Moller closed the Public Hearing at 5:09 p.m. The Board discussed. Motion by Dir. Wetter, second by Dir. Roths to send delinquent accounts to the Siskiyou County Tax Collector. The motion was amended:

Motion by Pres. Moller second by Dir. Mitchell to declare said delinquencies tax-defaulted pursuant to Government Code §61115(b) and direct the General Manager to file the final report with the Siskiyou County Auditor on or before August 10, 2014.

Ayes: Directors Cupp, Mitchell, Moller, Roths and Wetter
Noes: None
Absent: None

DISCUSSION / ACTION ITEMS:

4. Department of Public Safety (DPS)
 - A. Monthly Report: CPS Wilson updated the Board on Fire and Police activities.
 - B. Consideration of donation to the Department of Public Safety: The Board and staff discussed the stipulations that are part of a \$7,000.00 donation to the DPS; the money is to be used to hire one

to two seasonal firefighters during the summer months. Chief Wilson stated that once the seasonal firefighters are working, additional funding, such as grant funding and donations, will be sought to maintain the firefighters for a period of time until funding no longer exists. Dir. Wetter made a motion to accept \$7,000.00 donation, with conditions to have paid firefighters during fire season as a foundation for future program. The motion was amended:

Motion by Dir. Wetter second by Dir. Roths to accept the \$7,000.00 donation and direct staff to proceed with the advertising, testing and hiring process for seasonal firefighters.

Ayes: Directors Cupp, Mitchell, Moller, Roths and Wetter
Noes: None
Absent: None

5. Special District Leadership Foundation's District Transparency Certificate Program

A. Consideration of Resolution re: Conflict of Interest Policy: Pres. Moller read the proposed resolution.

Motion by Dir. Cupp second by Dir. Roths to adopt Resolution 10-14 regarding the District's Conflict of Interest Policy.

Ayes: Directors Cupp, Mitchell, Moller, Roths and Wetter
Noes: None
Absent: None

B. Consideration of Resolution re: Reserve Fund and Investment Policy: Pres. Moller read the proposed resolution.

Motion by Dir. Cupp second by Dir. Roths to adopt Resolution 11-14 regarding the District's Reserve Fund and Investment Policy.

Ayes: Directors Cupp, Mitchell, Moller, Roths and Wetter
Noes: None
Absent: None

6. Rancho Hills Community Association: action to vote Ballot for Election of Directors: Dir. Cupp recused herself from this item and was not present for the discussion or the vote. Pres. Moller stated that each year RHCA has five director seats up for election. This year there are four candidates on the ballot. Dir. Wetter recommended that the District vote for each of the four candidates listed on the ballot and select Ralph Berger for a write-in candidate.

Motion by Dir. Wetter second by Dir. Mitchell to approve the District casting five FOR votes on the RHCA Board of Director ballot (the four Candidates listed on the ballot: David Clough, Carol Cupp, Lee Deckard, John McPhee and one write-in Candidate: Ralph Berger).

Ayes: Directors Mitchell, Moller, Roths and Wetter
Noes: None
Absent: None
Recused: Dir. Cupp

Dir. Wetter recommended that the District vote YES in support of RHCA updating the governing document.

Motion by Dir. Wetter second by Dir. Mitchell to approve the District casting a YES vote to the RHCA ballot question "Do you support updating the governing documents?"

Ayes: Directors Mitchell, Moller, Roths and Wetter
Noes: None
Absent: None
Recused: Dir. Cupp


7. Update on emergency repairs to Well 3: GM McCarthy reported that Well 3 is back in service after being refurbished. The well is more efficient and yielding more gallons per minute.

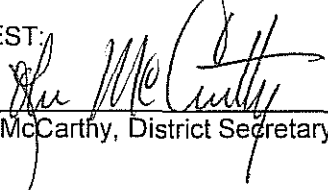
BOARD MEMBER COMMENTS: Dir. Roths (Golf Course water), Dir. Cupp (CSD Director Election filing deadline is August 8, 2014), Pres. Moller (responsibilities serving on the Board, recognized GM's leadership), Dir. Mitchell (recognized DPS Chief, GM and staff), Dir. Wetter (National Night Out, Community Turkey Dinner on Saturday, November 29, 2014 at the CCB, DPS Car Show on September 6, 2014, Concert at Hoy Park on August 1, 2014)

ADJOURNMENT:

With no objections by the Board, Pres. Moller adjourned the meeting at 5:58 p.m. to the next regular Meeting August 20, 2014 (Open Session at 5:00 p.m.).

Approval Date: 8/20/14


 Corinne Moller, President

ATTEST:

 John McCarthy, District Secretary